

WINTERTON TOWN COUNCIL



Winterton Community Pavilion, Newport Drive,
Winterton, Scunthorpe,
North Lincolnshire, DN15 9RG
07395 922704
clerk@wintertoncouncil.co.uk

Minutes of the Annual Meeting of Winterton Town Council Tuesday 12th May 2026, Winterton Community Pavilion, Newport Drive, DN15 9RG. The meeting started at 6.00pm

Present:

Cllrs P Howden, (Chair), H Rowson, E Marper, D Johnson, R Ogg, A Bazley and N King

Also attending K Hutchings Town Clerk, and Rev Vicki Atkinson

Rev Atkinson led the Council in prayers and told Council that she will be leaving Winterton in the Summer. Rev Atkinson then left the meeting.

2026/001 Cllr Howden welcomed everyone

2026/002 Election of the Mayor

a) Cllr Johnson was elected Mayor for 2026-2027. Cllr Johnson thanked Cllr Howden for her hard work and dedication throughout her Mayoral years, especially during recent times.

Proposed – Cllr King

Seconder – Cllr Ogg

All agreed

b) Cllr Johnson signed the declaration of acceptance of office that was witnessed by the Clerk.

2026/003 Apologies were received and accepted from Cllr Fletcher and Cllr Harrison

2026/004 a) Declarations of interest in respect of Agenda Items.

None

b) To Note any dispensations

None

2026/005 Election of the Deputy Mayor

a) Cllr Howden was elected Deputy Mayor

Proposed – Cllr Johnson

Seconder – Cllr Bazley

All agreed

b) Cllr Howden signed the declaration of acceptance of office that was witnessed by the Clerk

2026/006 Councillors confirmed that they had checked their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

2026/007 Councillors agree to adopt the NLC Code of Conduct

Proposed – Cllr King

Seconder – Cllr Ogg

All agreed

2026/008 Personnel Committee confirmed for 2026-2027

Cllrs Rowson, Howden, Ogg, Bazley and King

Proposed – Cllr King

Seconder – Cllr Bazley

All agreed

2026/009 Working Groups confirmed

a) Event working Group

Cllr Harrison, Fletcher, Howden, Johnson, Bazley

Proposed – Cllr Howden

Seconder – Cllr Bazley

All agreed

b) Environment Working Group

Cllrs Howden, King, Johnson

Proposed – Cllr Ogg

Seconder – Cllr Bazley

All agreed

2026/010 Financial Responsibilities

a) It was agreed that the 4 signatories would remain the same for WTC accounts.

Cllr Johnson, Howden, Rowson and King

Proposed – Cllr King

Seconder – Cllr Bazley

All agreed

b) To confirm the fiscally aware Councillors who will carry out internal checks

Cllr Ogg and Cllr Bazley

Proposed – Cllr Howden

Seconder – Cllr King

All agreed

2026/011 – Power of competence for WTC was reaffirmed.

Proposed – Cllr Howden

Seconder – Cllr Marper

All agreed

2026/012 Dates of Winterton Town Council for 2026-2027 starting at 6.15pm (Time change due to a regular user of the Pavilion finishing their session at 6pm.)

Tuesday 16th June 2026

Tuesday 14th July 2026

Tuesday 8th September 2026

Tuesday 13th October 2026

Tuesday 10th November 2026 – including budget considerations
 Tuesday 8th December 2026
 Tuesday 12th January 2027 – Budget setting and precept agreement
 Tuesday 9th February 2027
 Tuesday 9th March 2027
 Tuesday 13th April 2027

Case of Need meeting Tuesday 11th August 2027

Proposed – Cllr Howden

Seconder – Cllr Ogg

Cllr Rowson objected to the time change. Agreed by all other Councillors present

Cllr Rowson left the meeting

2026/013 Policies reviewed and agreed en bloc

- a) New Financial Regulations
- b) Standing Orders
- c) Reviewed Health & Safety Policy
- d) Reviewed Financial Risk assessment.
- e) Reviewed General Risk assessment
- f) GDPR and Data Protection Policy
- g) Adult Safeguarding
- h) Child Safeguarding

2026/014 Minutes

a) **The minutes from the Winterton Town Council** meeting held on 14th April 2026 were approved as a true record

Proposed – Cllr Howden

Seconder – Cllr King

All agreed

b) **The minutes from the Extra Ordinary meeting of Winterton Town Council** meeting held on 29th April 2026 were approved as a true record.

Proposed – Cllr Marper

Seconder – Cllr King

All agreed

c) Update on matters not appearing on the agenda

Office build is complete, will be moving in and opening on 18th May.

Clerk and Cllr Howden met with academy re footpath from Church Fields to Newport Drive. 84m of Palisade fencing will be required. Meeting with PROW officer and leader of NLC. Academy will start application to the DfE

2026/015 Financial

a) WTC payments for April 2026 were approved.

01/04/2026	Tesco Mobile	DD	£	24.99		£	24.99	Clerk Phone	
01/04/2026	Xerox Finance	DD	£	212.66	£	42.53	£	255.19	Service on Printer
07/04/2026	Kerry Hutchings	BACS	£	60.39		£	60.39	Reimburse Printer Ink	
08/04/2026	HMRC	BACS	£	1,168.05		£	1,168.05	March Tax and NI	

08/04/2026	East Riding Pensions	BACS	£	997.44		£	997.44	March Pension	
08/04/2026	Chantelle Leaning	BACS	£	41.40		£	41.40	March Mileage	
08/04/2026	Andy Preskey	BACS	£	14.40		£	14.40	March Mileage	
08/04/2026	Post Office	BACS	£	5.30		£	5.30	Postage for VAT Claim	
08/04/2026	PH & S Barrett	BACS	£	82.69	£	16.54	£	99.23	Fuel
08/04/2026	Microsoft	BACS	£	33.80	£	6.76	£	40.56	Licences
08/04/2026	Rialtas Business Solutions Ltd	BACS	£	210.00	£	42.00	£	252.00	Licence & Services
08/04/2026	B & Q	BACS	£	15.83	£	3.17	£	19.00	Chainsaw Oil
08/04/2026	B & Q	BACS	£	158.33	£	31.67	£	190.00	Floor Paint - Garage
08/04/2026	B & Q	BACS	£	79.17	£	15.83	£	95.00	Floor paint Garage
08/04/2026	B & Q	BACS	£	63.34	£	25.65	£	153.90	Paint
			£	64.91					PPE
08/04/2026	B & Q	BACS	£	61.58	£	12.32	£	73.90	Maintenance Items
08/04/2026	Kompan Ltd	BACS	£	4,604.64	£	920.92	£	5,525.56	Play Park repairs
08/04/2026	Pitch Lincs	BACS	£	795.00	£	159.00	£	954.00	First Cut Verges
08/04/2026	Keystone architect	BACS	£	518.00	£	15.00	£	533.00	Registering of Biodiversity Pump Park
09/04/2026	British Gas	DD	£	136.46	£	6.80	£	143.26	Electric amenities - CCTV etc
10/04/2026	Nest	DD	£	38.61			£	38.61	March pension
15/04/2026	3 Mobile	DD	£	7.00	£	1.40	£	8.40	Admin Mobile
16/04/2026	Thomas Belts	BACS	£	29.95			£	29.95	Grass seed
16/04/2026	Boyes	BACS	£	9.14	£	1.83	£	10.97	Equipment for Nature Day
16/04/2026	B&M	BACS	£	29.52	£	5.90	£	35.42	Equipment for Nature Day
16/04/2026	Lidl UK Ltd	BACS	£	87.09	£	8.58	£	95.67	Food for Civic Awards Night
16/04/2026	The Food Warehouse	BACS	£	12.50	£	2.50	£	15.00	Food for Civic Awards Night
16/04/2026	Morrisons	BACS	£	12.20	£	2.44	£	14.64	Food for Civic Awards Night
16/04/2026	Aldi	BACS	£	26.74	£	0.74	£	27.48	Food for Civic Awards Night
16/04/2026	Aldi	BACS	£	6.79			£	6.79	Food for Civic Award
17/04/2026	Pitch Lincs	BACS	£	285.00	£	57.00	£	342.00	Mowing of parks & Church Yard
20/04/2026	Staff Cost	BACS	£	2,100.67			£	2,100.67	Final Payment
22/04/2026	Scunthorpe Lawnmowers	BACS	£	162.04	£	32.40	£	194.44	Ride on mower service
24/04/2026	Beckwoods OS	BACS	£	2,553.50	£	510.70	£	3,064.20	Electrical install at Garage
24/04/2026	Beckwoods OS	BACS	£	6,085.20	£	1,217.04	£	7,302.24	Water & Electrical works
24/04/2026	Castle Build	BACS	£	1,250.00	£	250.00	£	1,500.00	Transfer to Phase 1 electric
24/04/2026	UKSM	BACS	£	124.65	£	24.93	£	149.58	Pat Testing
24/04/2026	Smailes Goldie	BACS	£	125.00	£	25.00	£	150.00	Payroll services Jan - March 26
24/04/2026	Kompan Ltd	BACS	£	2,113.63	£	422.72	£	2,536.35	Repairs at Marmion Park
24/04/2026	ERNLLCA	BACS	£	862.00			£	1,201.10	ERNLLCA
			£	339.10					NALC
25/04/2026	Staff Cost	BACS	£	5,689.93			£	5,689.93	March Back pay
27/04/2026	Kerry Hutchings	BACS	£	21.67			£	21.67	April HOA
27/04/2026	MD Signs	BACS	£	374.15	£	74.83	£	448.98	New Signs for Pavilion
27/04/2026	Pitch Lincs	BACS	£	795.00	£	159.00	£	954.00	2nd Verge cut
29/04/2026	Expert Water Services	BACS	£	210.00	£	42.00	£	252.00	Service RPZ
29/04/2026	Virgin	DD	£	15.50			£	15.50	Bank Charges
30/04/2026	The Photo ID People	BACS	£	14.80	£	2.96	£	17.76	Identity Card for JB

**Proposed – Cllr Marper
 Seconder Cllr Ogg
 All agreed**

**b) WCP payments for April 2026 be approved.
 Proposed – Cllr King
 Seconder – Cllr Marper
 All agreed**

01/04/2026	NLC	DD	£	615.67		£	615.67	Business rates	
20/04/2026	Nisbets	BACS	£	207.13	£	41.42	£	248.55	Cleaning & Bin Liners
22/04/2026	BT	DD	£	47.36	£	9.47	£	56.83	Internet
27/04/2026	Waterplus	BACS	£	299.29			£	299.29	Water
29/04/2026	virgin	DD	£	11.90			£	11.90	Bank charges
30/04/2026	British Gas	DD	£	793.71	£	158.74	£	952.45	Electricity

c) Receipts, Bank reconciliation and budget monitoring report to 30th Apri 2026 were received for information. No comments were received.

**d) It was agreed to approve the Asset Register 2026
 Proposed – Cllr Bazley
 Seconder – Cllr King
 All agreed**

e) It was agreed to approve the insurance for 3 years to Zurich Insurance.

Proposed – Cllr Marper

Secunder – Cllr Howden

All agreed

Cllr Johnson left the room.

Cllr Howden Chaired.

f) It was agreed to approve the Mayor's allowance as £500.

Proposed – Cllr Howden

Secunder – Cllr King

All agreed

Cllr Johnson returned to the room.

2025/016 Audit

a) The Final Internal audit was received and comments noted. A new GDPR policy agreed

Proposed – Cllr King

Secunder – Cllr Bazley

All agreed

b) The Internal audit report was received

Proposed – Cllr Howden

Secunder – Cllr Ogg

All agreed

c) The Annual Governance Statement was reviewed, completed and agreed.

Proposed – Cllr King

Secunder – Cllr Howden

All agreed

d) The Accounting Statement was reviewed and agreed.

Proposed – Cllr Howden

Secunder – Cllr Ogg

All agreed

2025/017 Planning

Cllr Marper declared an interest as Ward Councillor who will be speaking at NLC planning committee and left the room.

a) **PA/2026/524** condition 2 of application PA/2022/1293 (variation of application PA/2019/830) namely to extend the life of Roxby Rail Sidings to align with the proposed dates for the adjacent Roxby Landfill Site until 10th May 2041, Roxby Rail Sidings, Winterton Road, Roxby, DN15 0BD.

To support this application with the condition that this is the final date.

WTC concerned that if this is not approved then the risk to the environment is great with leaks into water courses, if the site is not filled and holes let to contaminate the local area.

Also concerns that if the railway is not used then there will be extra HGV movements causing more concerns to the environment and road safety.

It was noted that the site is cleaner with no smells reported due to better

management of the site.

Proposed – Cllr Ogg

Secunder – Cllr Bazley

All agreed

b) **PA/2026/523** Planning permission to vary condition 6 of WD/2006/0411 to extend the life of Roxby Landfill Site to allow landfilling to continue until 10 May 2034, restoration by 10 May 2041 and for all items to be removed from the site by 10 May 2041 (EIA development), Roxby Landfill Site, Winterton Road, Roxby, DN15 0BJ

To support this application with the condition that this is the final date.

WTC concerned that if this is not approved then the risk to the environment is great with leaks into water courses, if the site is not filled and holes let to contaminate the local area.

Also concerns that if the railway is not used then there will be extra HGV movements causing more concerns to the environment and road safety.

It was noted that the site is cleaner with no smells reported due to better management of the site.

Proposed – Cllr Ogg

Secunder – Cllr Bazley

All agreed

Cllr Marper returned to the room

c) **PA/2026/495** Planning permission for demolition of existing dwelling and replacement with detached self build dwelling with double garage, retention of static mobile home during construction of replacement dwelling, use of land as residential garden and retention of stables and storage buildings, horse exerciser and menage Eastfield Cottage, Ermine Street, Winterton, Scunthorpe, DN15 9QU

To support this application as the plans will enhance and improve the site.

Proposed – Cllr King

Secunder – Cllr Bazley

All agreed

2026/018 Winterton TC Projects for 2026-2027 –

a) **Nature Park** – Updated on plans for Nature Park and Forest School

b) **Marmion Park** – Clerk updated that Kompan and Proludic have visited the site and will provide basic plans and quotes for June meeting. Another play equipment company to visit. Plans will then be consulted on with eth community.

2026/019 Events – To receive an update and resolve matters arising

a) Family Day 1st August 2026 – Updated that WTC will apply for a TENs licence as struggling to get a bar for the day. Councillors will serve at the bar from 2pm – 9pm in shifts.

2026/020 Future Agenda Items and Councillors' comments

Seating in West Street Park

SiDS – Earls gate

Cllr Marper and Ogg were asked to chase up action on potholes on Hart Lane, Newport Drive and Park Street.

2026/021 Date of next Meeting

Tuesday 16th June 2026 at 6.15pm

There being no other business the meeting ended at 7.30pm