

# WINTERTON TOWN COUNCIL



Winterton Community Pavilion, Newport Drive,  
Winterton, Scunthorpe,  
North Lincolnshire, DN15 9RG

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**Minutes of Winterton Town Council meeting held on  
Tuesday 13<sup>th</sup> January 2026, Winterton Community Pavilion,  
Newport Drive, DN15 9RG. The meeting started at 6.32pm**

**Present:**

Cllrs P Howden, (Chair), M Fletcher, A Bazley, H Rowson, D Johnson, R Ogg, M Harrison  
and N King

Also attending K Hutchings Town Clerk

Two members of the public were in attendance – a trustee of the Old School Hall and one on the  
new owners of The Ark.

**2025/120 Cllr Howden welcomed everyone**

**2025/121 Apologies were received and accepted from Cllr Marper**

**2025/122 a) Declarations of interest in respect of Agenda Items.**

*Cllrs Howden, Johnson, Harrison, Bazley, King, Fletcher and Rowson all  
declared a pecuniary interest as residents and home owners in Winterton*

**b) To Note any dispensations**

*Clerk awarded a blanket dispensation as without business would be  
impeded.*

**2025/123 a) The minutes from the Winterton Town Council meeting held on 9<sup>th</sup>  
December 2025 were approved as a true record**

***Proposed – Cllr Johnson***

***Seconder – Cllr Bazley***

***All agreed***

**b) Cllr Howden said that it was hoped that the St Johns Ambulance representative  
would attend at the February meeting.**

**2025/124 Ward Councillors report**

Cllr Ogg updated that following the meeting with highways at the junction of Ermine Street  
and Appleby Lane, junction warning sign and slow signs have been ordered.

No further updated on Woody Fuel despite the road breaking up and the junction now very  
dangerous.

A1077 at the junction of Winterton Hill has been patched and white lining installed. The recent report declaring that NLC were in the red zone with regard to potholes has been found to be incorrect. A spreadsheet error has been found and department of transport notified. Communication to follow.

### **2025/125 Town and Parish Liaison meeting – Weed spraying and Devolved grass cutting.**

Information was received form Cllr Howden who attended the T and P Liaison meeting, regarding weed spraying and devolved grass cutting. Following discussion, it was agreed to accept the 3.8% uplift on devolved grass cutting but this must now include weed treatment. It was agreed that the clerk tender for grass cutting quotes for verges and cemetery (that is to be paid for from surplus of devolved funds). Two members of staff to be trained in PL1 and PL6 Weed spraying. PROWS to be cut in house now that the staff have been trained on the flail mowing.

**Proposed – Cllr Johnson**

**Secunder – Cllr King**

**All agreed**

### **2025/126 Financial**

a) WTC payments for November and December 2025 be approved.

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Detail
03/11/2025	Tesco Mobile	DD	£ 24.99		£ 24.99	Clerk Mobile
04/11/2025	Talk Talk	DD	£ 51.59	£ 10.32	£ 61.91	Phone Internet
05/11/2025	Post Office Ltd	BACS	£ 12.85		£ 12.85	Post VAT Claim & PP
05/11/2025	Microsoft	BACS	£ 33.80	£ 6.76	£ 40.56	Licences
05/11/2025	ERNLLCA	BACS	£ 23.34	£ 4.67	£ 28.01	Clerk Training * Conf
05/11/2025	Oxley Shutters	BACS	£ 360.00	£ 72.00	£ 432.00	Shutter Service
05/11/2025	Nisbets	BACS	£ 77.54	£ 15.50	£ 93.04	Cleaning Equipment
05/11/2025	Clark Kent Ltd	BACS	£ 34,104.00	£ 6,820.80	£ 40,924.80	3rd Payment for Pump Park
06/11/2025	Nest	DD	£ 31.85		£ 31.85	October pension
07/11/2025	British Gas	DD	£ 142.74	£ 7.14	£ 149.88	Electricity - Amenities
10/11/2025	Lions	BACS	£ 600.00		£ 600.00	Annual Grant Xmas Boxes
10/11/2025	HMRC	BACS	£ 1,367.10		£ 1,367.10	October Tax / NI
10/11/2025	Winterton PCC	BACS	£ 150.00		£ 150.00	Xmas Eve Refreshments
10/11/2025	ERNLLCA	BACS	£ 300.00	£ 60.00	£ 360.00	First Aid at Work Training x 4
10/11/2025	Wickes	BACS	£ 9.32	£ 1.88	£ 11.20	Maintenance - Screws
10/11/2025	ERPF	BACS	£ 1,144.22		£ 1,144.22	Penison October
10/11/2025	Chantelle Leaning	BACS	£ 42.75		£ 42.75	October Mileage
10/11/2025	Andy preskey	BACS	£ 13.50		£ 13.50	September Mileage
10/11/2025	Peter Parker	BACS	£ 4.50		£ 4.50	October Mileage
15/11/2025	The Range	BACS	£ 41.67	£ 8.33	£ 50.00	Storage Boxes
15/11/2025	Workwear Express	BACS	£ 196.96	£ 39.39	£ 236.35	New Starters Uniforms
15/11/2025	Smailes Goldie	BACS	£ 125.00	£ 25.00	£ 150.00	Payroll July - Sept 25
15/11/2025	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	admin Mobile
15/11/2025	Reserves A/c 6365	TFR	£ 50,000.00		£ 50,000.00	s106 Pump Park
17/11/2025	PPLPRS	BACS	£ 1,060.67	£ 212.13	£ 1,272.80	Music Licence and Royalties
17/11/2025	RBL Poppy Appeal	BACS	£ 50.00		£ 50.00	Wreath
17/11/2025	North Lincolnshire Council	BACS	£ 216.24	£ 43.25	£ 259.49	SLA Park Inspections
25/11/2025	Staff Cost	BACS	£ 4,809.72		£ 4,809.72	Nov Salary & Sick Pay
26/11/2025	ERNLLCA	BACS	£ 8.34	£ 1.67	£ 10.01	Clerk Training
26/11/2025	PF Plant Hire	BACS	£ 4,800.00		£ 4,800.00	Balance of Concrete Base
26/11/2025	Pitch Lincs Ltd	BACS	£ 1,082.50	£ 216.50	£ 1,299.00	Trees Large & Small
26/11/2025	B & Q	BACS	£ 48.00	£ 18.83	£ 112.99	Christmas Batteries
			£ 46.16			Maintenance Items
26/11/2025	Ken Edgell	BACS	£ 186.80		£ 186.80	Christmas Projector in stall and timer
26/11/2025	WCP A/c 1026	TFR	£ 2,000.00		£ 2,000.00	Invoice Cover
30/11/2025	Virgin	DD	£ 14.90		£ 14.90	Bank Charges
30/11/2025	ICO	DD	£ 47.00		£ 47.00	GDPR Charges
30/11/2025	British Gas	DD	£ 39.05	£ 1.95	£ 41.00	Gas The Ark - Final payment

01/12/2025	Hall Med Ltd	BACS	£	200.00	£	40.00	£	240.00	Medical Cover Xmas Event
01/12/2025	Beckwoods	BACS	£	109.68	£	21.94	£	131.62	Maintenance at Pavilion
01/12/2025	Kerry Hutchings	BACS	£	22.50			£	22.50	November Mileage
01/12/2025	Chantelle Leaning	BACS	£	45.05			£	45.05	Mileage November
01/12/2025	Andy Preskey	BACS	£	36.45			£	36.45	Mileage November
01/12/2025	Aldi	BACS	£	14.32			£	14.32	Cakes - Pump Park Event
01/12/2025	B & Q	BACS	£	7.00			£	7.00	Ribbons for Pump Park Event
01/12/2025	Tesco Mobile	DD	£	24.99			£	24.99	Clerk Mobile
02/12/2025	Talk Talk	DD	£	51.59	£	10.32	£	61.91	Telephone & Internet
08/12/2025	Microsoft	BACS	£	33.80	£	6.76	£	40.56	Licences
08/12/2025	HMRC	BACS	£	1,467.20			£	1,467.20	November Tax & NI
08/12/2025	PH & S Barrett	BACS	£	78.18	£	15.63	£	93.81	Fuel
08/12/2025	Phil Bilton	BACS	£	455.00			£	455.00	Pavilion Field/Flailing/PROWS Cutting
08/12/2025	Buko Ltd	BACS	£	752.50	£	150.50	£	903.00	Road Closure Closure Event
08/12/2025	Glyn Morgan	BACS	£	180.00			£	180.00	PA for Christmas Event
08/12/2025	C&K Contractors Ltd	BACS	£	14,616.00	£	2,923.20	£	17,539.20	Final Payment Pump Park
08/12/2025	Kompan Ltd	BACS	£	277.40	£	55.48	£	332.88	Operational Inspections
08/12/2025	Beckwood Onsite Services Ltd	BACS	£	14,867.22	£	2,973.44	£	17,840.66	Christmas Lights Installation
08/12/2025	British Gas	DD	£	134.82	£	6.71	£	141.53	Electric - All Amenities
10/12/2025	East Riding Pensions	BACS	£	1,181.48			£	1,181.48	November Pension
10/12/2025	Screwfix	BACS	£	112.49	£	22.50	£	134.99	Double Door Panic Bolt
10/12/2025	Timpsons	BACS	£	30.00	£	6.00	£	36.00	Key Cutting Pavilion
10/12/2025	Screwfix	BACS	£	41.66	£	8.33	£	49.99	Letter Box - Pavilion
10/12/2025	Amazon	BACS	£	48.86	£	9.78	£	58.64	Printer Inks - Home Printer
10/12/2025	Nest	DD	£	44.94			£	44.94	November Pension
12/12/2025	Winterton Beavers	BACS	£	500.00			£	500.00	Community Grant bookings and activities
12/12/2025	Hull Veterans	BACS	£	500.00			£	500.00	Community Grant Veterans Cookhouse
12/12/2025	James Hallam	BACS	£	310.71			£	310.71	Pump Park Insurance
12/12/2025	Castle Build Ltd	BACS	£	11,728.00	£	2,345.60	£	14,073.60	Deposit for Steel Garage
20/12/2025	Staff Cost	BACS	£	5,358.08			£	5,358.08	December Sick Pay and Salaries
22/12/2025	Mark Ogg	BACS	£	100.00			£	100.00	Repairs to Gate at Pavilion
22/12/2025	Brigg Office Supplies	BACS	£	415.00	£	83.00	£	498.00	Printing Xmas Song Sheets
22/12/2025	Oxley Shutters	BACS	£	580.00	£	116.00	£	696.00	Repairs to Garage Shutter
22/12/2025	Amazon	BACS	£	9.16	£	1.83	£	10.99	Loft Ladder Hook
22/12/2025	Amazon	BACS	£	19.19			£	19.19	Safety Boots - JB
22/12/2025	Amazon	BACS	£	4.99	£	1.00	£	5.99	Drain Stopper
22/12/2025	Post office	BACS	£	17.40			£	17.40	Allotment postage
24/12/2025	CPRE	DD	£	36.00			£	36.00	Membership
31/12/2025	Virgin	DD	£	19.70			£	19.70	Bank Charges

WTC Reserves Transfers 01/11/2025-30/11/2025						
Date	Payee Name	Ref	Ex Vat		£ Total	Transaction Detail
05/11/2025	Current Bank A/c 1003	TFR	£ 10,000.00		£ 10,000.00	Invoice Transfers
26/11/2025	Current Bank A/c 1003	TFR	£ 10,000.00		£ 10,000.00	Invoices
	<b>Total Payments:</b>		<b>£ 20,000.00</b>		<b>£ 20,000.00</b>	

WTC Coop Reserves Transfers 01/11/2025-30/11/2025						
Date	Payee Name	Ref	Ex Vat		£ Total	Transaction Detail
03/11/2025	Co-op bank Petty cashcard	TFR	£ 5,000.00		£ 5,000.00	Pump Park
05/11/2025	Current Bank A/c 1003	TFR	£ 25,000.00		£ 25,000.00	Pump Park Transfer
	<b>Total Payments:</b>		<b>£ 30,000.00</b>		<b>£ 30,000.00</b>	

Winterton Town Council Reserves Payments and transfers 01/12/2025-31/12/2025						
Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Detail
08/12/2025	Co op Reserves	TFR	£ 5,000.00		£ 5,000.00	Pump Park repayment
	<b>Total Payments:</b>		<b>£ 5,000.00</b>		<b>£ 5,000.00</b>	

**Proposed – Cllr King**  
**Seconder – Cllr Harrison**  
**All agreed**

b) WCP payments for November and December 2025 be approved.

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Detail
02/11/2025	NLC	DD	£ 536.00		£ 536.00	Business rates WCP
02/11/2025	NLC	DD	£ 50.00		£ 50.00	Business Rates Ark
24/11/2025	BT	DD	£ 42.20	£ 8.44	£ 50.64	Internet
25/11/2025	Water Plus	DD	£ 9.64		£ 9.64	Water The Ark
26/11/2025	Water Plus	DD	£ 210.31		£ 210.31	Water Pavilion
30/11/2025	Virgin	DD	£ 12.50		£ 12.50	Bank Charges

01/12/2025	North Lincolnshire Council	BACS	£	50.00		£	50.00	Business rates Ark
01/12/2025	North Lincolnshire Council	DD	£	536.00		£	536.00	Business rates Pavilion
02/12/2025	British Gas	DD	£	1,111.28	£	222.26	£	1,333.54
22/12/2025	BT	BACS	£	42.20	£	8.44	£	50.64
31/12/2025	Virgin	DD	£	10.40		£	10.40	Bank charges
31/12/2025	Water plus	DD	£	15.41		£	15.41	final Water Ark
31/12/2025	Water plus	DD	£	216.07		£	216.07	Water pavilion

**Proposed – Cllr King**  
**Seconded – Cllr Johnson**  
**All agreed**

c) Receipts, Bank reconciliation and budget monitoring report to 31<sup>st</sup> December 2025 were received for information. No comments were received.

d) Scale of Charges for 1<sup>st</sup> Feb 2026 – 31<sup>st</sup> Jan 2027 be approved.

Winterton Town Council - Scale of Charges Reviewed January 2025							
Allotments							
	Winterton Residents	Non - Winterton Residents					
Full Plot	£ 15.00	Not Applicable					
Half Plot	£ 7.50	Not applicable					
			Regular Bookings (Min once per week)		Regular Bookings per week (Min 5 times per week)		
WCP Pavilion Hire	Winterton Residents	Non - Winterton Residents	Winterton	Non Winterton	Winterton	Non Winterton	
General Hire - Main hall/Kitchen per hour	£ 15.00	£ 20.00	£ 12.50	£ 17.50	N/A		
Registered Charities & NFP - Main Hall/Kitchen per hour	£ 8.00	£ 10.00	£ 8.00	£ 10.00			
Preparation & Cleaning time per hour	£ 10.00	£ 10.00	N/A	N/A			
Full Day Hire - 9am-5pm Mon-Thursday	£ 80.00	£ 85.00	£ 77.50	£ 82.50	£ 250.00	£ 300.00	
Full Day and Evening Hire 9am-midnight Mon-Thurs	£ 200.00	£ 220.00					
Full Day Hire - 9am-5pm Fri-Sun	£ 100.00	£ 110.00					
Full Day & Evening Hire 9am-midnight Fri-Sun	£ 250.00	£ 260.00					
Field Hire for Community Use	£ 5.00	£ 10.00					
			N/A				
Pitch & Grounds Fees							
Pitch Fees Adults per year	£ 350.00	N/A					
Pitch Fees and training sessions Dale Park Juniors per year	£ 1,500.00						
Stalls							
Christmas Stall	£ -	£ 20.00	N/A				
Annual Family Event	£ -	£ -					

**Proposed – Cllr Johnson**  
**Seconded – Cllr King**  
**All agreed**

e) The Band D be raised by 3.5% to £89.50 per year, an increase of £3.00 per year, giving a precept of £139351.50.

It was reluctantly agreed that this was necessary to cover ongoing staffing costs and the increase in minimum wage and employers' national insurance and increase to business rates.

**Proposed – Cllr Johnson**  
**Seconded – Cllr King**  
**All agreed**

### **2025/127 Ark and Old School**

Cllr Howden updated that the Ark Sale completed in December and a meeting held before Christmas, where it was hoped an agreement on access and egress was to be reached between the trustees of the Old School Hall and the purchaser, but unfortunately this could not be reached.

Legal advice on the lease, building control, Fire and Safety advice being sought.

Clerk updated that sadly and reluctantly communication is now through legal representation.

***Standing orders were suspended to allow the attendees to speak.***

Trustee of the Old School Hall said that he understood there to be 3 trustees, despite Winterton Town Council understanding that there were only 2 out of the necessary 4 trustees in position

Confirmation is be sought on this.

Trustee advised Council of his understanding of the situation, and that he personally wished to settle the situation amicably.

The purchaser of the Ark declined offer to speak

***Standing orders were resumed***

**2025/128 Pavilion Build**

Cllr Howden updated that the garage build has been ordered and deposit paid. It's hoped that the installation is to very soon.

Cllr Howden updated that the Clerk is working from home until an office is facilitated at the Pavilion. Clerk available at Winterton Library Hub every Monday 9am – 12noon.

It was agreed that, due to the unexpected high cost of the building as per approved plans, options should be investigated regarding adapting the existing building to accommodate an office in one of the changing rooms.

Arrangements have been made with staff cleaning the changing rooms between Saturday and Sunday football matches.

It was agreed that the clerk seek quotes to turn one of the changing rooms into a functional office including a window and electric supply.

It was agreed that the clerk arrange a meeting with representatives/managers of Dale Park Junior FC regarding building and funding of Club House.

***Proposed – Cllr Johnson***

***Seconder – Cllr Harrison***

***All agreed***

**2025/129 Park inspections**

Cllr Howden updated that works had been approved to make the necessary repairs to park equipment, costing £4600, but stressed that there are no major repairs required and that there are no major risk identified. Cost include replacement to parts removed through vandalism, routine maintenance to Zip wires and engineers cost.

The 3 street lights still need replacing but are not of any risk. Clerk still trying to source quotes.

**2025/130 Planning**

a) No new planning applications

b) No new planning decisions.

**2025/131 Events**

a) **Christmas Lights – 28<sup>th</sup> November 2026**

Cllr Howden updated on current plans and invitation to all community groups to get involved. Meeting arranged for Thursday 5<sup>th</sup> February 2026 at 7.15pm

b) **Family Day – 1<sup>st</sup> August 2026**

Notes were received from the preliminary meeting held on 7<sup>th</sup> January 2026. Council received an update.

c) **Lamp Light of peace – 11<sup>th</sup> November 2026**

It was agreed to purchase a lamp and to take part on the lamp light of peace on 11<sup>th</sup> November. Clerk to contact RBL and local schools

**Proposed – Cllr King**  
**Seconder – Cllr Johnson**  
**All agreed**

**2025/132 – Future agenda items and Councillor comments**

White lining in Old School Hall Car Park

Concerns regarding safety and state of Church Yard

Path from Bonby Fancy to Newport Drive – Cllr Ogg agreed to investigate this at NLC  
Bonby Fancy Hedge – Cllr Ogg to raise this with Colin Wilkinson at NLC

**2025/133 – Date of next meeting**

Tuesday 10<sup>th</sup> February at 6pm

***In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))***

**2025/134 Personnel Matters**

Council received an update on current staffing situation.

It was agreed that Personnel Committee would meet on January 19<sup>th</sup> 2026 at 5pm.

***There being no other business the meeting closed at 7.48pm***