

WINTERTON TOWN COUNCIL

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North Lincolnshire, DN15 9QF

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Minutes of the Annual Meeting of Winterton Town Council held on Tuesday 13th May 2025 at 6.00pm, Winterton Community Pavilion, Newport Drive, Winterton, DN15 9RG

Present:

Cllr P Howden, Cllr A Bazley, Cllr E Marper, Cllr M Harrison, D Johnson, R Ogg.

Also attending K McGrath Town Clerk

2 Members of the public

Rev Vicki Atkinson

Rev Atkinson led the Council in prayers and then left the meeting

Resident 1 – gave a letter to the mayor, that was duly read out, requesting consideration of extra fences around the football/basketball area in West Street Park or moving the area. He and his family have experienced anti-social behaviour of balls hitting his property causing extensive damage and scaring his young children. They have also experienced youths climbing over the fences to retrieve balls. Other ASB, including rocks etc being through at their property has also been experienced. All incidences have reported to the police. The Mayor thanked the gentleman for attending and said a investigation would be carried out with a feasibility study and would be discussed further at a future meeting.

2025/001 The Mayor, Cllr Pauline Howden, welcomed everyone.

2025/002 Election of The Mayor

a) Cllr P Howden was proposed as Mayor for the ensuing year.

Proposer Cllr Amanda Bazley

Seconder Cllr R Ogg

Agreed All Councillors present.

b) Cllr Howden, elected Mayor signed the declaration of acceptance of office, witnessed and signed by the Clerk.

2025/003 Apologies were received from Cllr M Fletcher and Cllr King

2025/004 a) Declarations of interest in respect of Agenda Items.

None

b) To Note any dispensations

None

2025/005 Election of Deputy Mayor

a) Cllr D Johnson was elected as Deputy Mayor for the ensuing year

Proposer Cllr R Ogg

Seconder Cllr A Bazley

Agreed All Councillors present.

b) Cllr Johnson signed the declaration of acceptance of office that was witnessed and signed by the Clerk.

Cllr Johnson left the meeting.

2025/006 Declaration of Interests Forms

Councillors were reminded to review their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

Councillors were reminded that this must be done within 28 days of the meeting.

2025/007 Approved that Winterton Town Council agree to adopt the NLC Code of Conduct

Proposer Cllr Ogg

Seconder Cllr Bazley

Agreed All Councillors present.

2025/008 Personnel Committee was confirmed as

Cllr R Ogg

Cllr E Marper

Cllr D Johnson

Cllr N King

Cllr A Bazley

Proposer Cllr Harrison

Seconder Cllr Ogg

Agreed All Councillors present

2025/009 Working Groups Confirmed for 2025/2026

a) Pavilion Extension and Office Move

Cllr Johnson

Cllr Howden

Cllr Ogg

b) Events

Cllr Harrison

Cllr Fletcher

Cllr Bazley

Cllr Howden

2025/010 Financial Responsibilities

a) To Confirm the 4 signatories for Winterton Town Council accounts remain unchanged as Cllr Howden, Cllr Johnson, Cllr King and Cllr Rowson.

- b) To Confirm the Councillors responsible for internal checks remain unchanged as Cllr Cooper-Bazley and Cllr Ogg

2025/011 To reaffirm that Winterton Town Council is eligible to exercise the General Power of Competence.

Proposer Cllr Bazley

Seconder Cllr Harrison

Agreed All Councillors present

2025/012 It was resolved that the Winterton Town Council Meetings would take place on the following dates at Winterton Community Pavilion.

Tuesday 17th June 2025

Tuesday 8th July 2025

Tuesday 16th September 2025

Tuesday 14th October 2025

Tuesday 11th November 2025 – including Budget considerations for 2026.

Tuesday 9th December 2025

Tuesday 13th January 2026 – Including Budget setting meeting for 2026.

Tuesday 10th February 2026

Tuesday 10th March 2026

Tuesday 14th April 2026

Case of Need meeting – 12th August 2025

Proposer Cllr Ogg

Seconder Cllr Bazley

Agreed All Councillors present

2025/013 Policies – to approve policies

a) Financial Regulation

b) Standing Orders

c) Health & Safety Policy

d) Financial Risk assessment.

e) General Risk assessment.

To approve en bloc

Proposer Cllr Harrison

Seconder Cllr Ogg

Agreed All Councillors present

2025/014a) The Council considered the Minutes of the Winterton Town Council on 8th April 2025 and approved as a true record.

Proposer Cllr Harrison

Seconder Cllr Bazley

Agreed All Councillors present

b) Council received an update on matters from the minutes not appearing anywhere on the agenda

Clerk read out correspondence from Winterton Lions, Incredible Edible.

Clerk reminded Councillors of upcoming training, including the mandatory code of conduct and standards training.

The Mayor thanked everyone who helped at the VE Day event on 8th May and said that she had received some very positive comments.

Mayor also updated Council on the Police walkabout in Winterton, and how impressed she was with the Police engagement with the young people. There is still plenty of work to do, but it was positive to see.

2025/015 Financial

a) The WTC payments to 30th April 2025 be approved.

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Detail
01/04/2025	Talk Talk	DD	£ 51.61	£ 10.32	£ 61.93	Telephone & Internet
01/04/2025	Xerox	DD	£ 212.66	£ 42.53	£ 255.19	Maintenance Contract 3 months
01/04/2025	Tesco Mobile	DD	£ 24.99		£ 24.99	Clerk Mobile
04/04/2025	PH & S Barrett	BACS	£ 16.43	£ 3.29	£ 19.72	Fuel
04/04/2025	Microsoft	BACS	£ 36.20	£ 7.24	£ 43.44	Licences
04/04/2025	ERNLLCA	BACS	£ 1,180.09		£ 1,180.09	Ernlca/ Nalc
04/04/2025	SOCOTEC	BACS	£ 560.00	£ 112.00	£ 672.00	Building Control Services
04/04/2025	AKE	BACS	£ 300.00	£ 60.00	£ 360.00	EICR Unit 1c before handover
04/04/2025	Infli8 hire	BACS	£ 635.00		£ 635.00	Hire of Assault Course for 21st June
04/04/2025	Peter Parker	BACS	£ 90.90		£ 90.90	Mileage
04/04/2025	Chantelle Leaning	BACS	£ 27.68		£ 27.68	Mileage
04/04/2025	B & Q	BACS	£ 80.57	£ 16.12	£ 96.69	Maintenance
07/04/2025	Post Office	BACS	£ 3.35		£ 3.35	Postage
07/04/2025	Riattas Business Solutions Ltd	BACS	£ 203.00	£ 40.60	£ 243.60	Annual maintenance
07/04/2025	British Gas	DD	£ 138.64	£ 6.91	£ 145.55	Electric - all amenities - not WCP
08/04/2025	Clear Plastics Shop Ltd	BACS	£ 284.60	£ 56.92	£ 341.52	Plastic Tube for Saffee article
08/04/2025	Amazon	BACS	£ 27.48	£ 5.50	£ 32.98	PPE Staff - Jacket
08/04/2025	FASHG LTD	BACS	£ 31.99		£ 31.99	PPE - Boots
08/04/2025	HMRC	BACS	£ 905.18		£ 905.18	March Tax / Ni
08/04/2025	SES Water	DD	£ 49.42		£ 49.42	Lock up - final bill
08/04/2025	Nest	DD	£ 23.66		£ 23.66	March Pension
10/04/2025	British Gas	DD	£ 30.64	£ 1.53	£ 32.17	Electric Lock up - Final Bill
14/04/2025	Videcom	BACS	£ 952.00	£ 190.40	£ 1,142.40	West Street Park CCTV service contract
14/04/2025	Expert Water Services	BACS	£ 190.00	£ 38.00	£ 228.00	RPZ servicing - Pavilion
14/04/2025	Smailes Goldie	BACS	£ 119.00	£ 23.80	£ 142.80	Payroll services to 31st March
14/04/2025	AKE	BACS	£ 335.00	£ 67.00	£ 402.00	Maintenance to Flood lights
14/04/2025	East Riding Pensions	BACS	£ 1,016.00		£ 1,016.00	March Pension
15/04/2025	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin Mobile
16/04/2025	Photo ID Card People	BACS	£ 64.89	£ 12.98	£ 77.87	ID Cards for Staff
23/04/2025	Ancholme Internal DB	BACS	£ 11.62		£ 11.62	Drainage Rates
23/04/2025	amazon	BACS	£ 8.74	£ 1.75	£ 10.49	PPE Grounds staff
25/04/2025	Staff Cost	BACS	£ 4,238.19		£ 4,238.19	April Salary
25/04/2025	Reserves A/c 6365	tfr	£ 50,000.00		£ 50,000.00	Precept to reserves
28/04/2025	JB Rural Services ltd	BACS	£ 2,034.00	£ 339.00	£ 2,034.00	Verges
28/04/2025	pure renewables	BACS	£ 177.20	£ 35.44	£ 212.64	Heat Pump Service
28/04/2025	British Gas	DD	£ 40.95	£ 2.05	£ 43.00	Gas - The Ark
29/04/2025	Virgin	DD	£ 16.40		£ 16.40	Bank charges
30/04/2025	NLC	BACS	£ 10.00		£ 10.00	Market Licence - Car Boot sale
30/04/2025	NLC	BACS	£ 3,448.72		£ 3,448.72	3 years Business Rates at Lock up

Date	Payee Name	Ref	Ex Vat	£ Total	Transaction Detail
04/04/2025	Current Bank A/c 1003	TFR	£ 5,000.00	£ 5,000.00	Invoice Cover
23/04/2025	Current Bank A/c 1003	TFR	£ 5,000.00	£ 5,000.00	Salary Cover

Proposer Cllr Bazley Seconded Cllr Harrison
Agreed All Councillors present

b) It was resolved to approve payments for Winterton Community Pavilion to 30th April 2025

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Detail
01/04/2025	North Lincolnshire Council	DD	£ 53.87		£ 53.87	Business rates The Ark
01/04/2025	North Lincolnshire Council	DD	£ 541.00		£ 541.01	Business rates Pavilion
01/04/2025	British Gas	DD	£ 1,052.96	£ 210.59	£ 1,263.55	Electricity
02/04/2025	Water Plus	DD	£ 8.33		£ 8.33	Water - The Ark
04/04/2025	Water Plus	DD	£ 115.08		£ 115.08	Water - Pavilion
22/04/2025	BT	BDD	£ 42.20	£ 8.44	£ 50.64	Internet
30/04/2025	virgin bank	DD	£ 10.40		£ 10.40	Bank Charges

Proposed Cllr Harrison Seconded Cllr Bazley
Agreed all Councillors present.

c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to April 30th 2025

d) The Asset Register was reviewed and approved.

Proposed Cllr Harrison Seconded Cllr Ogg

Agreed all Councillors present.

e) The Insurance Schedule was reviewed and approved.

Proposed Cllr Harrison Seconded Cllr Ogg

Agreed all Councillors present.

Cllr Howden left the meeting. Cllr Harrison chaired the meeting.

f) The Mayors Allowance of £500 was approved.

Proposed Cllr Ogg Seconded Cllr Harrison

Agreed all Councillors present.

Cllr Howden returned to the meeting.

2025/16 Audit – 2024/2025

a) Internal Audit Final report was received and recommendation noted.

Proposed Cllr Bazley Seconded Cllr Harrison

Agreed all Councillors present.

b) The Annual Internal Audit was received and approved

Proposed Cllr Ogg Seconded Cllr Bazley

Agreed all Councillors present.

c) Section 1 of the AGAR the Annual Governance Statement for 2024-2025 was completed and approved.

Proposed Cllr Ogg Seconded Cllr Harrison

Agreed all Councillors present.

d) Section 2 of the AGAR, accounting statements for 2023-2024 be approved.

Proposed Cllr Bazley Seconded Cllr Ogg

Agreed all Councillors present.

2025/017 Planning

a) **PA/2025/374** Planning permission for the installation of a wind turbine up to 90m high to blade tip, including landscaping, access tracks, crane pad, transformer, substation, cabling and other associated infrastructure, for a temporary period of 30 years, Grange Tigger, Land to the west of Top Road/A1077, SCUNTHORPE Winterton, DN15 9UP

Comments – In view of residents' concerns, Winterton Town Council would appreciate this application being determined by the planning committee.

Proposed Cllr Marper Seconded Cllr Ogg

Agreed all Councillors present.

2025/018 Projects for 2025/2026

a) Ark Sale

Clerk updated on the letter received from Chair of Trustees at Old School Hall. Advised they had contacted their solicitors with evidence of funds that is coming from a loan and their reserves. Advised that the OSH trustees say that they are still waiting for the signed lease that was delivered by the clerk to our solicitors in September 2024. Clerk to chase solicitors the following day.

b) Pavilion Extension

Clerk updated that 3 quotes had been received, but due to procurement law the plans must be uploaded to a procurement framework. Have registered with Crown and uploaded tender specification. Quote received for loft hatch extension and loft ladder to enable storage of archives in Pavilion roof. Emergency Fire Door to be moved during May half Term.

c) Pump Park

Clerk has requested confirmation that the original cost of the pump park still stands as some time has lapsed since original quote.

2025/019 Events

a) Car Boot Sale – 24th May

Gates open at 9am – sale from 10am. Some interest. £5.00
Coffee and doughnuts stall agreed to attend, as Lions not available. KM and PH to attend. All other help very gratefully received. Residents have been notified. Will need cones putting out.

b) Bike Meet – 24th May – 1pm – 6pm.

The event has been advertised at many other bike meets. AP to attend. All other help gratefully received. Need Cones putting away.

c) Family Event 21st June

All help required from 12 noon. Event starts at 2pm with 1940s theme until 6pm. From 6pm music and disco.
Next Event meeting Thursday 22nd May at WCP at 6pm.

2025/020 – Future Agenda Items

West Street Park
Grant Application policy and form – new wording.
Move/sale

2025/021 Date and time of Winterton Town Meeting Tuesday 17th June 2025
Meeting ended 7.20pm