

# WINTERTON TOWN COUNCIL



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**Minutes of Winterton Town Council meeting held on  
Tuesday 8<sup>th</sup> April 2025 starting at 6.00pm, Old School Hall, West  
Street, Winterton, DN15 9QF**

**Present:**

Cllrs P Howden, (Chair), R Ogg, M Harrison, M Fletcher, A Bazley, N King &

Also attending K McGrath Town Clerk  
Andy Preskey – Grounds Maintenance and Facilities Supervisor  
Rev Vicki Atkinson

Rev Atkinson led the Council in Prayers and then left the meeting.

**2024/152 Welcome by the Mayor, Cllr Pauline Howden.**

**2024/153 Apologies were received and accepted from Cllr Johnson, Cllr Rowson and Cllr Marper**

**2024/154 a) Declarations of interest in respect of Agenda Items.**

*None*

**b) To Note any dispensations**

*None*

**2024/155 a) The Council considered the Minutes of the meeting of Winterton Town Council meeting on 11<sup>th</sup> March 2025 and approved as a true record.**

*Proposer Cllr King    Seconder Cllr Bazley  
Agreed All other Councillors present*

**b) Council received the following update from the Clerk.**

CCTV maintenance and service in West Street Park renewed. Increase of £28 per year to £952 per year.

**2024/156 Ward Councillors Report and questions to Ward Councillors.**

Attended a meeting of the Full Council. Joint motion to support the Steel Works in however the Council can.

Locally – potholes have received remedial treatment on Cemetery Road. More potholes reported on Park Street and Cemetery Road.  
Continue to push for action at Woody Fuel. Highway report a survey is to be undertaken.

## 2024/157 Financial

### a) The WTC payments and transfers to 31<sup>st</sup> March 2025 be approved.

| Date  | Payee Name             | Ref  | Ex Vat             | £ VAT           | £ Total            | Transaction Detail                         |
|---|------------------------|------|--------------------|-----------------|--------------------|--|
| 03/03/2025                                      | Chantelle leaning      | BACS | £ 25.74            |                 | £ 25.74            | Mileage                                    |
| 03/03/2025                                      | Tesco Mobile           | DD   | £ 24.99            |                 | £ 24.99            | Clerk Mobile                               |
| 04/03/2025                                      | SJD Supplies Ltd       | BACS | £ 16.86            | £ 3.39          | £ 20.25            | Repairs to Oven - Pavilion                 |
| 04/03/2025                                      | Amazon                 | BACS | £ 8.66             | £ 1.73          | £ 10.39            | PPE  |
| 04/03/2025                                      | Amazon                 | BACS | £ 14.41            | £ 2.88          | £ 17.29            | PPE - Gloves & Masks                       |
| 04/03/2025                                      | Brann & Sons           | BACS | £ 9.92             | £ 1.98          | £ 11.90            | Outdoor Thermometer allotment              |
| 04/03/2025                                      | Amazon                 | BACS | £ 11.16            | £ 2.23          | £ 13.39            | Repairs to Oven - Pavilion                 |
| 04/03/2025                                      | Nisbets                | BACS | £ 92.19            | £ 18.43         | £ 110.62           | Cleaning Equipment                         |
| 04/03/2025                                      | Microsoft              | BACS | £ 36.20            | £ 7.24          | £ 43.44            | Licences                                   |
| 05/03/2025                                      | Peter Parker           | BACS | £ 69.30            |                 | £ 69.30            | Mileage                                    |
| 05/03/2025                                      | PH & S Barrett         | BACS | £ 25.08            | £ 5.02          | £ 30.10            | Fuel                                       |
| 05/03/2025                                      | Nisbets                | BACS | £ 24.47            | £ 4.89          | £ 29.36            | Cleaning Equipment                         |
| 06/03/2025                                      | Nest                   | DD   | £ 25.52            |                 | £ 25.52            | Feb pension                                |
| 06/03/2025                                      | Talk Talk              | DD   | £ 48.90            | £ 9.78          | £ 58.68            | Telephone & Internet                       |
| 10/03/2025                                      | HMRC                   | BACS | £ 951.31           |                 | £ 951.31           | Feb Tax/NI                                 |
| 10/03/2025                                      | East Riding Pensions   | BACS | £ 1,042.04         |                 | £ 1,042.04         | February Pension                           |
| 10/03/2025                                      | British Gas            | DD   | £ 257.08           | £ 12.82         | £ 269.90           | Electricity - All Utilities                |
| 10/03/2025                                      | SES Water              | DD   | £ 57.50            |                 | £ 57.50            | Water the Lock up                          |
| 13/03/2025                                      | British Gas            | DD   | £ 34.04            | £ 1.70          | £ 35.74            | electric - lock up                         |
| 14/03/2025                                      | Brigg Office Supplies  | BACS | £ 22.99            | £ 4.60          | £ 27.59            | Paer & Stationery                          |
| 14/03/2025                                      | Trophy Store           | BACS | £ 191.63           | £ 38.33         | £ 229.96           | Trophys Civic Awards                       |
| 14/03/2025                                      | Smalles Goldie         | BACS | £ 80.00            | £ 16.00         | £ 96.00            | Pension reenrolment                        |
| 17/03/2025                                      | Post Office            | BACS | £ 19.80            |                 | £ 19.80            | Postage - Civic Awards                     |
| 18/03/2025                                      | Brigg Town Council     | BACS | £ 76.00            |                 | £ 76.00            | Civic Dinner                               |
| 18/03/2025                                      | 3 Mobile               | DD   | £ 22.50            | £ 4.50          | £ 27.00            | Admin Mobile                               |
| 19/03/2025                                      | Broughton TC           | BACS | £ 70.00            |                 | £ 70.00            | Civic Dinner                               |
| 19/03/2025                                      | Winterton Agri Show    | BACS | £ 550.00           |                 | £ 550.00           | Show Sponsonship                           |
| 19/03/2025                                      | UKSM                   | BACS | £ 276.00           | £ 46.00         | £ 276.00           | Pat Testing                                |
| 25/03/2025                                      | Salaries               | BACS | £ 4,076.15         |                 | £ 4,076.15         | March Salaries                             |
| 25/03/2025                                      | Keystone Architecture  | BACS | £ 1,350.00         | £ 270.00        | £ 1,620.00         | Detailed drawings and BREGS Pavilion build |
| 25/03/2025                                      | Christmas Plus         | BACS | £ 1,573.00         | £ 314.60        | £ 1,887.60         | Stress Testing 84 points                   |
| 27/03/2025                                      | Virgin                 | DD   | £ 16.50            |                 | £ 16.50            | Bank Charges                               |
| 28/03/2025                                      | British Gas            | DD   | £ 40.95            | £ 2.05          | £ 43.00            | Gas - The Ark                              |
|   | <b>Total Payments</b>  |      | <b>£ 11,094.89</b> | <b>£ 768.17</b> | <b>£ 11,863.06</b> |  |
| <b>Reserves Transfers 01/03/2025-31/03/2025</b> |                        |      |                    |                 |                    |  |
| Date  | Payee Name             | Ref  | Ex Vat             | £ VAT           | £ Total            | Transaction Detail                         |
| 10/03/2025                                      | Current Bank A/c 1003  | TFR  |                    |                 | £ 2,500.00         | Pension & Tax/NI Cover                     |
| 19/03/2025                                      | Current Bank A/c 1003  | TFR  |                    |                 | £ 5,500.00         | Invoice & Salary Cover                     |
| 25/03/2025                                      | Current Bank A/c 1003  | tfr  |                    |                 | £ 3,000.00         | Invoice Cover                              |
| 31/03/2025                                      | WCP A/c 1026           | TFR  |                    |                 | £ 2,500.00         | Invoice Cover                              |
|   | <b>Total Transfers</b> |      |                    |                 | <b>£ 13,500.00</b> |  |

**Proposer Cllr Bazley Seconder Cllr King  
Agreed All Councillors present**

### b) It was resolved to approve payments for Winterton Community Pavilion to 31st March 2025

| Date       | Payee Name                 | Ref  | Ex Vat            | £ VAT           | £ Total           | Transaction Detail |
|------------|----------------------------|------|-------------------|-----------------|-------------------|--------------------|
| 03/03/2025 | Greg Pearce                | BACS | £ 220.00          | £ -             | £ 220.00          | Hedge cutting      |
| 03/03/2025 | North Lincolnshire Council | DD   | £ 224.00          | £ -             | £ 224.00          | Business Rates     |
| 04/03/2025 | Water Plus                 | DD   | £ 9.22            | £ -             | £ 9.22            | Water - The Ark    |
| 04/03/2025 | British Gas                | DD   | £ 1,258.11        | £ 251.62        | £ 1,509.73        | Electricity        |
| 06/03/2025 | Water Plus                 | DD   | £ 131.23          | £ -             | £ 131.23          | Water - Pavilion   |
| 22/03/2025 | BT                         | DD   | £ 37.95           | £ 7.59          | £ 45.54           | Internet           |
| 28/03/2025 | Virgin                     | DD   | £ 11.10           | £ -             | £ 11.10           | Bank Charges       |
|            |                            |      | <b>£ 1,891.61</b> | <b>£ 259.21</b> | <b>£ 2,150.82</b> |                    |

**Proposed Cllr Harrison Seconded Cllr King  
Agreed all Councillors present.**

c)Receipts, bank reconciliations and council detail budget monitoring report were received for information to 31<sup>st</sup> March 2025. No comments were made.

**2024/158 Environment – Council received the following report from the Grounds Maintenance and Facilities Supervisor.**

Beds around the town are being prepared for the summer planting. The cordylines have been removed from all beds. They had become so large that they were sapping all the nutrients from the flower beds, roots tangling with weeds and making the beds difficult to maintain. The two large cordylines on Top Road were becoming a highways hazard as they were impeding visibility.

Beds to be fed and mulched. All have been edged with bricks to make it easier to cut grass around the beds.

Geraniums have been over wintered at plot 7..should save approximately £300 in new plants.

Beds will be planted in Red , White and Blue roundels (RAF) with the planters in a wash of red, white and blue.

Plants will be delivered to the poly tunnels and grown on, cared for there.

Have moved out of the lock up. Plant and machinery stored in containers and left chapel. Adds half an hour to working day. Requested a review of working hours.

This will be reviewed by Personnel committee following discussion with the Clerk and GM&FS.

Chapel being used as a workshop. AKE have added sockets.

Hedge management to be carried out immediately. Mulch will be added to beds.

Enterprise Way corner is back to grass.

Grass cutting has started in Church Yard and Cemetery.

Plot 7 will be tidied. Rows of onions and potatoes have been planted and will be donated to community kitchen.

Plot 8 is available and next contact on waiting list will be offered it. Weeds will be sprayed and covered. Following rotovating will be available.

Street sign planters will eventually be replaced by ones made from composite decking for maintenance.

Made Council aware that maintenance is required for trailer and tractor, as well as purchase of tools. GM&FS to provide list and prices to clerk for Council consideration.

Cllr Harrison offered to help with planting and maintaining raised planters.

**2024/159 VE Day 8<sup>th</sup> May**

**Morning Event**

Invitations have been sent. 9.30am arrival at Winterton rangers, with service starting at 10.30am. Church Yard to be made good before event. Cake and drinks to be served at The George following the service.

**Evening Event**

Starting at 6.30pm. Tickets are available from TC office. £5.00. Subsidised by Winterton TC and thanks to NLC for a grant.

Music provided by Scarlett Black, Buffet supplied by Jo Barley but will need help on the evening with serving and clearing away etc. Will be dressing the Pavilion with

bunting, flags, tables etc on 7<sup>th</sup> May evening. Councillors agreed to help – Cllr Bazley, Cllr Johnson, Cllr Fletcher, Cllr Rowson, Cllr Ogg and Cllr Harrison Will need parking attendants on the night to ensure safe parking for beacon lighting at 9.15pm. As beacon is lit “I Vow to thee My Country” to be sung. Gas burner organised to light beacon.  
Winterton HFRS in attendance

Letters to be sent to Newport Drive residents.

### **Family Event 21<sup>st</sup> June 2025**

**2pm – 6pm** will have a 1940s theme with Singing Larks Duo and Swing Dancers.. Usual Children’s entertainment and rides. Food stalls booked. Advertised on Facebook for community groups and charities to have a fundraising stall. Very little take up. Large inflatable assault course has been booked.

Need commitment for help from Council – parking and marshalling. Set up and Clear Away.

**6pm – 8pm** Allwyn Dalton Music and Disco. Letters to be sent to Newport Drive residents.

### **Car Boot Sale and Bike Afternoons**

**24<sup>th</sup> May and 31<sup>st</sup> August.**

WTC will be organising the Car Boot Sale on 24<sup>th</sup> May and LUW on 31<sup>st</sup> August and raising funds for their group. WTC organising the Market Licence

WTC responsible for the Bike Afternoon. Have asked Lions to do the catering still waiting to hear back.

Letters to be sent to Newport Drive residents.

### **Community Awards Night – 29<sup>th</sup> April 2025**

Incorporating the Annual Town Meeting.

Awards night, preparing refreshments ourselves. Help required in afternoon and evening. Need commitment from Councillors. Inviting Ward Councillors, schools and Police. Unfortunately, only 12 confirmed attending so far.

### **2024/160 Ark and Pavilion update**

Update from the Mayor and clerk

Despite the Town Council Solicitor requesting evidence of funds 3 times from Old School Trustees’ Solicitor, this has not been forthcoming. The project is being delayed due to sale of The Ark delay.

The OSH trustees’ solicitor is now on holiday.

**It was agreed** the trustees’ solicitor be given 7 days after his return from leave to provide evidence of funds, £65,000, to purchase the Ark. If this is not received within the given time frame Winterton Town Council will engage an estate agent to sell the Ark to another party.

Council also agreed that it may seek to recover costs from the trustees as this has wasted so much time and public money.

***Proposed Cllr Harrison      Seconded Cllr King  
Agreed all Councillors present.***

### **2024/161 Planning**

a) **PA/2025/439** Planning permission to erect single-storey rear extension, 35 Roxby Road, Winterton, DN15 9SX

***Comment WTC has no objection  
Proposed Cllr King Seconded Cllr Fletcher  
Agreed all Councillors present.***

b) **To receive** decision notices for information

**PA/2025/176-** Planning permission to erect single-storey side and front extensions including attached garage - 14 Mount Avenue, Winterton, DN15 9UU – approved with conditions

**2024/162 Policies – approved.**

a) New Financial Regulations

***Proposed Cllr Ogg Seconded Cllr Harrison  
Agreed all Councillors present***

**2024/163 Future Agenda items and Councillor updates**

Pavilion / Ark Move

**2024/164 Date and time of Meeting** Annual Town Meeting Tuesday 29<sup>th</sup> April 2025 at 7pm and Annual Town Council Meeting on Tuesday 13<sup>th</sup> May 2025, both at Winterton Community Pavilion. All future Town Council meetings to be held at Winterton Community Pavilion.

***In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))***

**2024/165 – Pavilion door move**

***It was agreed to award the contract to move the emergency door in the Pavilion Hall during the week commencing 25<sup>th</sup> May 2025 to LM Build.***

***There being no other business meeting ended 7.30pm***