

# WINTERTON TOWN COUNCIL



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**Minutes of Winterton Town Council meeting held on  
Tuesday 8<sup>th</sup> October 2024, at 6.00pm, Old School Hall, West  
Street, Winterton, DN15 9QF**

**Present:**

Cllrs P Howden, (Chair), M Harrison, N King, H Rowson, Meg Fletcher, A Bazley, R Ogg, D Johnson

Also attending K McGrath Town Clerk  
Rev Vicki Atkinson

**Prayers** were led by Rev Vicki Atkinson

**Public Participation**

No members of the public were in attendance

**2024/067 Welcome by the Mayor, Cllr Pauline Howden.** Cllr Howden reminded Council to speak through the chair and to listen to each other without interrupting before resolving decisions.

**2024/068 Apologies were received and accepted** from Cllr Marper

**2024/069 a) Declarations of interest in respect of Agenda Items.**

All Councillors declared a prejudicial interest in agenda item 7a(i) as members of Winterton Town Council

**b) To Note any dispensations**

A blanket dispensation was granted to discuss the application.

***Cllr Fletcher entered the meeting and apologised for her unavoidable lateness.***

**2024/070 The Council considered the Minutes of the Annual meeting of Winterton Town Council on 10<sup>th</sup> September 2024 and approved as a true record.**

***Proposer Cllr King      Seconder Cllr Bazley  
Cllr Harrison abstained as she was not at the meeting.  
Agreed All other Councillors present***

**b) Council received the following update from the Mayor**

ASB meeting to be held on 9<sup>th</sup> October at 12pm. Pleased to report no major issues over the summer that we believe was due to the use of the pavilion over the holidays. There were organised activities most days and evenings. Thank you to the Light Up Winterton group and North Lincolnshire Council for the organised activities.

Civic Service on Sunday 13<sup>th</sup> October. Asked all councillors to advise if they are attending or not.

Octopus Energy are holding a public consultation at the Pavilion on 29<sup>th</sup> October re the proposed wind farm on Winterton top road. Encourage to attend to find out what is happening.

Flail mower and woodchipper have been received. All in use.

Personnel committee arranged for 17<sup>th</sup> October at 6pm to review proposed staffing structure changes.

Meeting Robin Shawyer to review the church yard on Friday 18<sup>th</sup> October at 9am.

**2024/071 Ward Councillors Report and questions to Ward Councillors.**

Site visit to be arranged with highways re the lorries backing up on the Ermine Street/ Holmes Lane junction for Woody Fuel. Has been reported to Environmental Health and Planning Enforcement re working outside of permitted hours.

Equestrian Centre on Holmes Lane – Planning Enforcement has advised that a new planning application to be received by 16<sup>th</sup> October. Will provide update after that date.

Will chase up highways regarding King Street road repairs.

Will chase up Anglian Water re water leak at Market Street / Blankney Court junction.

**2024/072 Financial**

**a) The WTC payments and transfers to 30<sup>th</sup> September 2024 be approved.**

Date	Payee Name	Reference	Ex Vat	£ VAT	£ Total	Transaction Details
02/09/2024	Tesco mobile	DD	£ 24.99		£ 24.99	Clerk Mobile
03/09/2024	Brigg TC	BACS	£ 110.50		£ 110.50	Percentage SLCC payment
03/09/2024	Amazon	BACS	£ 79.17	£ 15.83	£ 95.00	Vax Cleaner
03/09/2024	Amazon	BACS	£ 8.32	£ 1.67	£ 9.99	Cleaning Solution
04/09/2024	Crytec	BACS	£ 1,579.17	£ 315.83	£ 1,895.00	Wood Chipper
04/09/2024	Phil Bilton	BACS	£ 442.25		£ 964.25	watering
			£ 14.50			Repairs to Flail
			£ 507.50			PROWs
04/09/2024	Talk Talk	DD	£ 48.90	£ 9.78	£ 58.68	Telephone & Internet
09/09/2024	HMRC	BACS	£ 754.64		£ 754.64	August Tax/NI
09/09/2024	East Riding Pensions	BACS	£ 930.17		£ 930.17	August pension
09/09/2024	B & Q	BACS	£ 144.55	£ 28.91	£ 173.46	Maintenance
09/09/2024	Videocom	BACS	£ 1,017.11	£ 203.42	£ 1,220.53	Maintenance CCTV Pavilion
09/09/2024	Brisbane House	BACS	£ 1,550.00	£ 310.00	£ 1,860.00	Lock Up rent - 10-12/2024
09/09/2024	Amazon	BACS	£ 12.96	£ 2.59	£ 15.55	Throttle cable Lawn Mower
09/09/2024	Amazon	BACS	£ 23.32	£ 4.66	£ 27.98	Repairs & Maintenance
09/09/2024	Peter Parker	BACS	£ 148.50		£ 148.50	August Mileage
09/09/2024	Chantelle Leaning	BACS	£ 36.18		£ 36.18	August Mileage
09/09/2024	Microsoft	BACS	£ 36.20	£ 7.24	£ 43.44	Licences
09/09/2024	Vision ICT	BACS	£ 220.00	£ 44.00	£ 264.00	Website Host & Service
09/09/2024	Nest	DD	£ 14.58		£ 14.58	August pension CL
09/09/2024	SES Business water	DD	£ 29.18		£ 29.18	lock up water

11/09/2024	Light up Winterton	BACS	£	500.00		£	500.00	Annual Grant 1/3	
11/09/2024	Butchers Arms FC	BACS	£	120.00		£	120.00	Grant - Match Balls	
11/09/2024	Men In Sheds	BACS	£	200.00		£	200.00	Grant - Fire Extinguisher	
16/09/2024	British Gas	DD	£	33.88	£	1.69	£	35.57	Electric lock up
16/09/2024	3 Mobile	DD	£	22.50	£	4.50	£	27.00	Admin Mobile
17/09/2024	British Gas	BACS	£	8.08	£	0.40	£	8.48	Electric Lock up
18/09/2024	ERNLLCA	BACS	£	30.00	£	6.00	£	36.00	Part payment Clerk Conference
20/09/2024	Farmstar	BACS	£	600.00	£	120.00	£	720.00	Balance of Flait Mower***
23/09/2024	Wickes	BACS	£	21.00	£	4.20	£	25.20	WD40
23/09/2024	JB Rural Services ltd	BACS	£	1,000.00	£	200.00	£	1,200.00	8th Verges cut
23/09/2024	JB Rural Services ltd	BACS	£	550.00	£	110.00	£	660.00	Winterton Cemetry Cut
23/09/2024	JB Rural Services ltd	BACS	£	145.00	£	29.00	£	174.00	Parks Cutting
25/09/2024	Staff Costs	BACS	£	3,771.00			£	3,771.00	September Salary
30/09/2024	Virgin	DD	£	15.60			£	15.60	Bank Charges
30/09/2024	British Gas	DD	£	25.72	£	1.28	£	27.00	Gas - The Ark

Date	Payee Name	Reference	Ex Vat	£ VAT	£ Total	Transaction Details
04/09/2024	Current Bank A/c 1003	TFR			£ 5,000.00	Invoice cover
09/09/2024	Current Bank A/c 1003	TFR			£ 5,000.00	Invoice cover
18/09/2024	Current Bank A/c 1003	TFR			£ 3,771.00	Salary Cover

**Proposer Cllr King                      Seconder Cllr Ogg**  
**Agreed All Councillors present**

b) It was resolved to approve payments for Winterton Community Pavilion to 30<sup>th</sup> September 2024.

Date	Payee Name	Reference	Ex Vat	£ VAT	£ Total	Transaction Details			
02/09/2024	North Lincolnshire Council	DD	£	224.00	£	224.00	Busines rates		
02/09/2024	British Gas	DD	£	581.70	£	116.34	£	698.04	Electricity
04/09/2024	Water Plus	DD	£	77.75		£	77.75	Water - Pavilion	
04/09/2024	Water PLus	DD	£	13.16		£	13.16	Water - The Ark	
10/09/2024	NLC	BACS	£	180.00		£	180.00	Premises Licence	
23/09/2024	BT	DD	£	37.95	£	7.59	£	45.54	Internet
30/09/2024	Virgin	DD	£	10.10		£	10.10	Bank Charges	

**Proposed Cllr Harrison    Seconded Cllr Bazley**  
**Agreed all Councillors present.**

c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to 30<sup>th</sup> September 2024 with no comments.

d) The grant application submitted by Men in Sheds did not meet the criteria according to Grant policy, but it was agreed that Winterton Tonw Council would pay for the materials for the "Christmas Trees" fabricated by Men in Sheds, upon receipt of invoices/receipts.

**Proposed Cllr Johnson    Seconded Cllr Harrison**  
**Agreed all Councillors present.**

### **2024/073 Planning**

a) (i) **PA/2024/1102** permission to erect extensions to the north and south of Winterton Pavilion to create storage, office and clubhouse facility, Winterton Playing Fields and Pavilion, Newport Drive, Winterton, DN15 9RG

***Councillors received the information and supported the application.  
Proposed Cllr Howden Seconded Cllr Harrison  
Agreed all Councillors present.***

- (ii) PA/2024/1093 Planning permission to erect a detached outbuilding (consisting of garages, workshop and a garden room), Kay Gee, Water Lane, Winterton, Scunthorpe, DN15 9RR

***Comments – No objections  
Proposed Cllr Rowson Seconded Cllr Harrison  
Agreed by all councillors***

**b) No new planning decisions were reported.**

**2024/074 Environment**

a) Council received information regarding the land on Earls Gate Gardens. The land is green open space maintained by NLC for the foreseeable future. Previous consultations and conversations have shown that it is not required for allotments in the community nor the schools, and there may be need for low level housing. This may be considered. At this time, Winterton Town Council will not take on responsibility for this area, due to the commitments of time and finances to all other open spaces' grounds maintenance management throughout the town.

b) Cemetery – Since the grass cutting was devolved to Winterton Town Council it has improved with positive comments received from residents. The moles continue to be a problem due to the location of the cemetery being next to open countryside, but these are being managed by NLC pest control. We have been advised there is no damage to headstones or infrastructure. WTC staff will continue to rake the mole hills. NLC will cut the hedges in its October/ November grounds maintenance program.

**2024/075 Meeting Times**

It was agreed that the regular meeting time of 6pm to remain the same. Due to only meeting once a month on the second Tuesday at 6pm, Councillors were reminded of the importance of arriving on time and if unavoidably detained they will inform the Clerk of their lateness prior to the meeting. They will enter the meeting as soon as they can without disrupting the meeting. Clerk will minute Councillors arrival time. It was agreed that if the meeting is not quorate at the agreed start time the meeting would be cancelled and not started later.

***Proposed Cllr Rowson Seconded Cllr Johnson  
Agreed by all councillors***

**2024/076 OSH and Pavilion update**

- a) Council received the email from the Chair of OSH trustees to say that they have instructed their solicitor of the intended purchase of The Ark. Now that the lease has been finalised, they will be able to access funding.

Also received information from the Chair of Trustees of OSH that Peter Wieland in the new trustee following Jan Wilson's resignation.

Council received suggestions of amendments to the plans for storage of plant and machinery as the lease at the lock up is terminated on March 31<sup>st</sup> 2025.

**It was agreed** to keep the plans the same.

**It was agreed** that in the short term the clerk can work at the pavilion if the OSH trustees wish to move in before the office is completed,

**It was agreed** that a working group be formed of Cllr Johnson, Cllr Howden, Cllr Ogg, the Clerk and Assistant to the Clerk, to source tenders for contractors, funding loans and grants to complete the project as soon as possible  
To meet on 30<sup>th</sup> October at 10am

***Proposed Cllr Harrison Seconded Cllr Fletcher  
Agreed by all councillors***

**b) Communication strategy**

**It was agreed** that the communication regarding the need to move should be improved.

It should be made clear that the sale of The Ark and the move out of the lease are for financial reasons.

To be able to save money on repairs and utilities including heating, water and communication costs at The Ark.

To be able to save over £7000 per year on storage rental and utilities including electricity and water at the Lock up on Enterprise Way.

By centralising the Council at The Pavilion, that already has a more efficient heating system and solar energy the ultimate cost savings will be beneficial to the town's other facilities.

By providing the Dale Park Juniors FC with a club room it will bring the football team in line with other similar clubs in the area. Encouraging local players to remain and support the team. The Club Room will be managed and maintained by DPJFC.

Discussion took place as to how to get the message across. Suggestions welcomed at the next meeting.

***Proposed Cllr Howden Seconded Cllr Bazley  
Agreed by all councillors***

**2024/077 Christmas Event meeting** – Monday 21<sup>st</sup> October at 6pm – Working group of Cllr Harrison, Cllr Howden, Cllr Fletcher and Clerk.

**2024/078 Council Workshop** – Wednesday 6<sup>th</sup> November at 6.15pm – All councillors.

**2024/079 Future Agenda item and Councillor Comments.**

Pump Track and Parking

**2024/080 Date and time of Winterton Town Meeting** Tuesday 12<sup>th</sup> November 2024 at 6pm

***There being no other business meeting ended 7.45pm***