

# WINTERTON TOWN COUNCIL



52 West Street, Winterton, Scunthorpe,  
North Lincolnshire, DN15 9QF

01724 488085

07395 922704

[clerk@wintertoncouncil.co.uk](mailto:clerk@wintertoncouncil.co.uk)

**Minutes Winterton Town Council held on Tuesday 9<sup>th</sup> January 2024, on the rising of the Winterton Town Council budget meeting, Old School Hall, West Street, Winterton, DN15 9QF. The meeting commenced at 6.46pm**

**Present:**

Cllr Harrison, Cllr Johnson, Cllr Marper, Cllr Ogg, Cllr Bazley and Cllr Rowson

Also attending K McGrath Town Clerk

**Public Participation**

No public present.

**2023/097 The Mayor, Cllr Marilynne Harrison, welcomed everyone.**

**2023/098 Apologies** received from Cllr King and Cllr Howden

**2023/099 a) Declarations of interest in respect of Agenda Items.**

Cllrs Harrison, Johnson, and Bazley declared pecuniary interests as residents of Winterton and Cllr Rowson as owner of properties in Winterton and Cllrs Ogg and Marper declared prejudicial interest as Ward Councillors for Winterton as well as Town Councillors

**b) To Note any dispensations**

A blanket dispensation was given as without business would be impeded.

*Proposer Cllr Ogg*

*Seconder Cllr Johnson*

*Agreed All Councillors present*

**2023/100 a) The Council considered the Minutes of Winterton Town Council meeting on 14<sup>th</sup> November 2023 and approved as a true record and receive the notes from the meeting of 12<sup>th</sup> December 2023**

*Proposer Cllr Johnson*

*Seconder Cllr Harrison*

*Agreed All Councillors present*

**b) The Council received the following update from the Clerk and Mayor**

The Mayor formally advised everyone that she received Roger Kimberley-Scott's resignation, and the clerk has advertised the notice of casual vacancy

as per statutory requirement on the notice boards and website.  
Clerk advised that ONGO will be installing the bench on Stovin Crescent following consultation with local residents.

The Christmas Carols was really well attended. Clerk to look into producing more carol books as complaints were received that there were not enough to go around, despite 300 being distributed on the evening. Unfortunately, not all have been returned.

Next Winterton Community Christmas meeting to take place on Saturday 17<sup>th</sup> Feb at 3pm in Old School Hall.

- c) The updated Decision record was received by Council.
- d) The minutes of the Personnel Committee on 6<sup>th</sup> December 2023 were received and approved as true record. The recommendations were approved.

**Proposer Cllr Johnson          Seconder Cllr Harrison**  
**Agreed All Councillors present.**

## **2023/101 Correspondence**

### **H Taylor – Cemetery concerns**

Council received the email from H Taylor re the poor state of Winterton Cemetery especially the mole problems.

**Council resolved to** – make contact with Cemeteries department at NLC to request a site meeting to look at ways to improve the cemetery. It was noted that of the 11 traps set for the moles in recent weeks 7 have been stolen. Cllr Rowson to attend the meeting with Clerk and Mayor.

**Proposer Cllr Rowson          Seconder Cllr Harrison**  
**Agreed All Councillors present.**

## **2023/102 Financial**

- a) The WTC payments and transfers to 31<sup>st</sup> December 2023 be approved.

Date	Payee Name	Reference	Ext Vat	£ VAT	£ Total	Transaction details
01/11/2023	Talk Talk	DD	£ 45.69	£ 9.14	£ 54.83	Telephone & Internet
01/11/2023	Tesco Mobile	DD	£ 24.99		£ 24.99	Clerk Mobile
02/11/2023	Brigg TC	BACS	£ 24.00		£ 24.00	Civic Event
02/11/2023	Screwfix	BACS	£ 23.24	£ 4.65	£ 27.89	CL work trousers
03/11/2023	Suttons	BACS	£ 322.25		£ 322.25	Bulbs
03/11/2023	Barton TC	BACS	£ 56.00		£ 56.00	Civic Dinner
03/11/2023	Printways	BACS	£ 50.00		£ 50.00	Flyer amendments
03/11/2023	Talk Talk	DD	£ 45.69	£ 9.14	£ 54.83	Telephone & Internet
06/11/2023	HMRC	BACS	£ 707.80		£ 707.80	October Tax & NI
06/11/2023	ERPF	BACS	£ 889.41		£ 889.41	October Pension
07/11/2023	British Gas	DD	£ 605.51	£ 101.03	£ 706.54	Electricity - Queried
08/11/2023	Nest	DD	£ 16.80		£ 16.80	October pension
10/11/2023	British Gas	DD	£ 33.29	£ 1.66	£ 34.95	Electricity Lock up
14/11/2023	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin phone
15/11/2023	AKE	BACS	£ 4,937.08	£ 987.42	£ 5,924.50	Install Festive Lights
15/11/2023	Microsoft	BACS	£ 36.20	£ 7.24	£ 43.44	Licences
15/11/2023	PH & S Barrett	BACS	£ 13.47	£ 2.69	£ 16.16	Fuel
15/11/2023	North Lincolnshire Council	BACS	£ 2,047.09		£ 2,047.09	Election 2023 Costs
15/11/2023	Bandarama	BACS	£ 550.00		£ 550.00	Light up winterton Band for parade
15/11/2023	Scunthorpe Lawmowers	BACS	£ 327.00	£ 65.40	£ 392.40	Ride On Mower Service & Fix
15/11/2023	Clark Kent Construction	BACS	£ 600.00	£ 120.00	£ 720.00	Site Visit & Consultation BMX
15/11/2023	Fillingham Trees	BACS	£ 450.00	£ 90.00	£ 540.00	30 small christmas trees
15/11/2023	AKE	BACS	£ 190.00	£ 38.00	£ 228.00	Battery packs for small trees

15/11/2023	MD Signs	BACS	£ 25.00	£ 5.00	£ 30.00	Cemetery Sign
17/11/2023	Peter Parker	BACS	£ 108.90		£ 108.90	October mileage
17/11/2023	Chantelle Leaning	BACS	£ 34.88		£ 34.88	October Mileage
25/11/2023	Staff Cost	BACS	£ 5,569.31		£ 5,569.31	November Salary & Back Pay (NJC pay award)
27/11/2023	Brigg Office Supplies	BACS	£ 9.99	£ 2.00	£ 11.99	Paper for Civic Service Sheets
27/11/2023	JB Rural Services Ltd	BACS	£ 150.00	£ 30.00	£ 180.00	Cemetery Works
27/11/2023	Kompan	BACS	£ 260.00	£ 52.00	£ 312.00	Operational Parks Inspection
27/11/2023	Road Traffic Solutions Ltd	BACS	£ 840.00	£ 168.00	£ 1,008.00	Christmas Light Switch on road closure
27/11/2023	Winterton PCC	BACS	£ 150.00		£ 150.00	Christmas refreshments
27/11/2023	ICO	DD	£ 35.00		£ 35.00	Information Commission
28/11/2023	British Gas	DD	£ 18.10	£ 0.90	£ 19.00	Gas - The Ark
30/11/2023	Laptops Direct	BACS	£ 503.31	£ 100.66	£ 603.97	Asst Laptop & warranty
30/11/2023	Virgin	DD	£ 19.10		£ 19.10	Bank Charges
	<b>Total Payments</b>		<b>£ 19,695.91</b>	<b>£ 1,790.29</b>	<b>£ 21,486.20</b>	

**WTC Reserves Transfers 01/11/2023 - 30/11/2023**

Date	Payee Name	Reference	Ext Vat	£ VAT	£ Total	Transaction details
15/11/2023	Current Bank A/c 1003	TFR	£ 25,000.00	£ -	£ 25,000.00	TFR
	<b>Total Transfers</b>		<b>£ 25,000.00</b>	<b>£ -</b>	<b>£ 25,000.00</b>	

**WTC Payments 01/12/2023 - 31/12/2023**

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Details
01/12/2023	Tesco Mobile	DD	£ 24.99		£ 24.99	Clerk Mobile
04/12/2023	Microsoft	BACS	£ 36.20	£ 7.24	£ 43.44	Licences
04/12/2023	PH & S Barrett	BACS	£ 53.62	£ 10.73	£ 64.35	Fuel
04/12/2023	East Riding Pensions	BACS	£ 1,511.71		£ 1,511.71	November Pension
04/12/2023	HMRC	BACS	£ 1,887.10		£ 1,887.10	November Tax/NI
05/12/2023	Glyn Morgan	BACS	£ 180.00		£ 180.00	PA Christma lights switch on
05/12/2023	Talk Talk	DD	£ 45.73	£ 9.15	£ 54.88	Telephone & Internet
06/12/2023	HMRC	BACS	£ 0.40		£ 0.40	Underpayment July 2023
06/12/2023	Peter Parker	BACS	£ 116.10		£ 116.10	Mileage
06/12/2023	Chantelle Leaning	BACS	£ 59.63		£ 59.63	Mileage
07/12/2023	Nest	DD	£ 43.45		£ 43.45	November Pension
08/12/2023	British Gas	DD	£ 631.95	£ 104.87	£ 736.82	Electric Amenities - Queried Stovin Cres
12/12/2023	British Gas	BACS	£ 35.14	£ 1.75	£ 36.89	Electric Lock Up
13/12/2023	Amazon	BACS	£ 58.32	£ 11.66	£ 69.98	Printer Inks
13/12/2023	B & Q	BACS	£ 20.87	£ 4.17	£ 25.04	Sharp Sand -
13/12/2023	B & Q	BACS	£ 27.92	£ 5.58	£ 33.50	Cleaning Equipment
13/12/2023	Post office	BACS	£ 7.50		£ 7.50	Postage
13/12/2023	Brisbane House	BACS	£ 1,550.00	£ 310.00	£ 1,860.00	Lock up rent
18/12/2023	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin phone
20/12/2023	Hall Med Ltd	BACS	£ 120.00	£ 24.00	£ 144.00	First Aid Cover - Xmas market
20/12/2023	Staff Cost	BACS	£ 4,210.78		£ 4,210.78	December Salary
21/12/2023	CPRE	DD	£ 36.00		£ 36.00	Membership
28/12/2023	British Gas	DD	£ 18.10	£ 0.90	£ 19.00	Gas - The Ark
28/12/2023	Virgin	DD	£ 21.13		£ 21.13	Bank Charges
	<b>Total Payments</b>		<b>£ 10,719.14</b>	<b>£ 494.55</b>	<b>£ 11,213.69</b>	

**Reserves Transfers and Payments 01/12/2023 - 31/12/2023**

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Details
06/12/2023	Current Bank A/c 1003	tfr			£ 4,210.78	Salaries
	<b>Total Transfers</b>				<b>£ 4,210.78</b>	

**Proposer Cllr Bazley      Seconder Cllr Ogg**  
**Agreed All Councillors present**

**b) It was resolved to approve payments for Winterton Community Pavilion to 31<sup>st</sup> December 2023**

Date	Payee Name	Ref	Ext Vat	£ VAT	£ Total	Transaction details
01/11/2023	Water Plus	DD	£ 12.39		£ 12.39	Water - The Ark
01/11/2023	North Lincolnshire Council	DD	£ 246.00		£ 246.00	Business Rates
01/11/2023	Eon	DD	£ 680.85	£ 34.04	£ 714.89	Electricity
06/11/2023	Water Plus	DD	£ 37.01		£ 37.01	Water The Pavilion
15/11/2023	PPLPRS	BACS	£ 869.53	£ 173.91	£ 1,043.44	Music Licence
23/11/2023	BT	DD	£ 50.95	£ 10.19	£ 61.14	Internet
28/11/2023	Virgin	DD	£ 9.20		£ 9.20	Bank Charges
			<b>£ 1,905.93</b>	<b>£ 218.14</b>	<b>£ 2,124.07</b>	

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total	Transaction Details
01/12/2023	Eon	BACS	£ 595.74	£ 119.15	£ 714.89	Electricity
01/12/2023	Water Plus	DD	£ 12.82	£ -	£ 12.82	Water - Ark
01/12/2023	North Lincolnshire Council	DD	£ 246.00	£ -	£ 246.00	Business rates
06/12/2023	Water Plus	DD	£ 37.46	£ -	£ 37.46	Water Pavilion
15/12/2023	Nisbets	BACS	£ 202.88	£ 40.57	£ 243.45	PPE & Cleaning equipment
15/12/2023	EE	BACS	£ 10.99	£ -	£ 10.99	Emergency Mobile phone sim
27/12/2023	BT	DD	£ 50.95	£ 10.19	£ 61.14	Internet & Phone
28/12/2023	Virgin	DD	£ 10.90	£ -	£ 10.90	Bank Charges
	<b>Total Payments</b>		<b>£ 1,167.74</b>	<b>£ 169.91</b>	<b>£ 1,337.65</b>	

**Proposed Cllr Ogg Seconded Cllr Bazley  
Agreed all Councillors present.**

c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to December 31st 2023.

d) The Scale of Charges be approved for 2024-25

<b>Winterton Town Council - Scale of Charges Reviewed January 2024</b>		
<b>Allotments</b>	<b>Winterton Residents</b>	<b>Non - Winterton Residents</b>
Full Plot	£ 15.00	Not Applicable
Half Plot	£ 7.50	Not applicable
<b>WCP Pavilion Hire</b>	<b>Winterton Residents</b>	<b>Non - Winterton Residents</b>
General Hire - Main hall/Kitchen per hour	£ 15.00	£ 20.00
Reg. Charities & NFP - Main Hall/Kitchen per hour	£ 8.00	£ 10.00
Preparation & Cleaning time per hour	£ 10.00	£ 10.00
Full Day Hire - 9am-5pm Mon-Thursday	£ 80.00	£ 85.00
Full Day and Evening Hire 9am-midnight Mon-Thurs	£ 200.00	£ 220.00
Full Day Hire - 9am-5pm Fri-Sun	£ 100.00	£ 110.00
Full Day & Evening Hire 9am-midnight Fri-Sun	£ 250.00	£ 260.00
<b>Pitch &amp; Grounds Fees</b>		
Pitch Fees Adults per year	£ 350.00	
Pitch Fees and training sessions Dale Park Juniors per year	£ 1,500.00	
<b>Christmas Lights Event</b>		
Stall	£ -	£ 20.00

**Proposed Cllr Marper Seconded Cllr Johnson  
Agreed all Councillors present.**

e) **The Budget be approved** as per minute reference 2023/096

***Proposed Cllr Rowson Seconded Cllr Ogg  
Agreed all Councillors present.***

f) **Resolved** to keep the band D the same (**0% increase in cost to the residents**) which will give a precept of **£126695.65** due to increase in band D properties being built within Winterton and acknowledge that no grant has been made available due to the same.

***Proposed Cllr Marper Seconded Cllr Bazley  
Agreed all Councillors present.***

#### **2023/103 NLC Ward Councillors report.**

**Cllr Ogg** – reported that he had attended flooded properties on Northlands Road and Roxby Road.

#### **2023/104 Community/Volunteer Event**

In Cllr Howden's absence, Clerk advised that an afternoon event had been planned for the 15<sup>th</sup> January to engage with community groups from across all ages and groups in the town. It was thought that by adding an afternoon event it may encourage those to attend who would not like to go out in an evening. The first event will be at 2.30pm and the second at 6.30pm. All help and suggestions for the event would be welcome. The idea is to engage groups or individuals to help with In bloom planting and taking care of plants and planters, to expand on the uniform hub to a children's clothes hub and Prom dress hub, help at events in the year. Christmas or Summer events etc. Clerk to meet with Cllr Howden on Friday 12<sup>th</sup> to plan and to contact Community Groups and organisations.

#### **20/105 Future Agenda Items**

BMX track update  
Saffre twinning artefact case

#### **2023/106 Date and time of Winterton Town Council Meeting Tuesday 13<sup>th</sup> February 2024**

**2023/107** *In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))*

***Proposed Cllr Marper Seconded Cllr Bazley  
Agreed all Councillors present.***

#### **2023/108 Personnel**

**It was approved** that the new job description and amended contract be approved from the Cleaner/Grounds Person and the scale point with appropriate pay to reflect this, back dated to 1<sup>st</sup> April 2023.

***Proposed Cllr Johnson Seconded Cllr Rowson  
Agreed all Councillors present.***

***Meeting ended 7.15pm***