

WINTERTON TOWN COUNCIL



52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF

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**Minutes Winterton Town Council held on
Wednesday 24th May 2023, 6.00pm, Old School Hall, West Street,
Winterton, DN15 9QF**

Present:

Cllr P Howden, Cllr R Kimberley-Scott, Cllr A Bazley, Cllr E Marper, Cllr M Harrison, N King,
H Rowson & R Ogg

Also attending K McGrath Town Clerk
Rev Vicki Atkinson
1 member of the public

2023/001The Mayor, Cllr Marilynne Harrison, welcomed everyone.

2023/002Election of The Mayor

- a) Cllr M Harrison was proposed as Mayor for the ensuing year.
Proposer Cllr Ralph Ogg

Cllr Kimberley Scott objected to the proposal. Clerk explained that a proposal cannot be objected to and suggested a second proposal or amendment. Also, that the Winterton Town Council standing orders do not state that the deputy Mayor, is automatically installed as mayor for the ensuing year.

Cllr Kimberley- Scott left the meeting and returned the Deputy Mayors Chain.

*Seconder Cllr P Howden
Agreed All Councillors present*

- b) Cllr Harrison, elected Mayor signed the declaration of acceptance of office, witnessed and signed by the Clerk.

2023/003 Apologies were received from Cllr D Johnson

2023/004 a) Declarations of interest in respect of Agenda Items.

None

b) To Note any dispensations

None

2023/005 Election of Deputy Mayor

- a) **Cllr A Bazley**
Proposer Cllr Rowson
Secunder Cllr Marper

Cllr P Howden
Proposer Cllr N King
Secunder Cllr Howden

Four votes were cast for Cllr Bazley and 2 for Cllr Howden with Cllr Ogg abstaining

Cllr Bazley was elected Deputy Mayor

- b) Cllr Bazley signed the declaration of acceptance of office that was witnessed by the Clerk.

2023/006 Declaration of Interests Forms

Councillors confirmed they have reviewed an updated their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

2022/007 Approved that Winterton Town Council agree to adopt the NLC Code of Conduct

Proposer Cllr N King
Secunder Cllr Marper
Agreed All Councillors present.

2023/008 Personnel Committee was confirmed as

Cllr R Ogg
Cllr P Howden
Cllr D Johnson
Cllr N King
Cllr A Bazley
Proposer Cllr Harrison
Secunder Cllr Bazley
Agreed All Councillors present

2022/009 Financial Responsibilities

- a) To Confirm the 4 signatories for Winterton Town Council accounts remain unchanged as Cllr Johnson Cllr Harrison, Cllr King and Cllr Rowson.

Proposer Cllr Harrison
Secunder Cllr Howden
Agreed All Councillors present

- b) To Confirm the Councillors responsible for internal checks remain unchanged as Cllr Cooper-Bazley and Cllr Ogg

Proposer Cllr Harrison
Secunder Cllr King
Agreed All Councillors present

- c) To confirm that Public Sector Audit as Internal Auditor to 2025.

Proposer Cllr Harrison

Seconder Cllr Howden
Agreed All Councillors present

2023/010 To reaffirm that Winterton Town Council is eligible to exercise the General Power of Competence.

Proposer Cllr King
Seconder Cllr Bazley
Agreed All Councillors present

2023/011 It was resolved that the Winterton Town Council Meetings would take place on the second Tuesday of the month at 6pm (not including August) in the Old School Hall, except in special circumstances.

Proposer Cllr Harrison
Seconder Cllr Howden
Agreed All Councillors present

2023/012 Policies – to approve policies

- a) Financial Regulation
- b) Standing Orders
- c) Health & Safety Policy
- d) Disciplinary Policy
- e) Grievance Policy
- f) Financial Risk assessment.
- g) General Risk assessment.

To approve en bloc

Proposer Cllr Marper
Seconder Cllr Rowson
Agreed All Councillors present

2022/013a) The Council considered the Minutes of the Winterton Town Council on 11th April 2023 and approved as a true record.

Proposer Cllr Howden
Seconder Cllr Harrison
Agreed All Councillors present

b) Council received an update on matters from the minutes not appearing anywhere on the agenda

OSH Lease – Waiting to hear back from Solicitor, following information request from Old School Hall trustees with regard to car park usage due to health and safety concerns.

Waiting to hear from serenity memorials with regard to plaque for letter box to Heaven

Updated on Admin Assistant/Gardener's health

Coronation mugs have been distributed to schools and preschools and Toddler group ..if anyone knows of babies etc then get in touch.

Event planning ..need to arrange a meeting asap. –(arranged for Tuesday 30th May).

2023/014 To receive NLC Ward Councillors report

Cllr Marper delivered the following report.

Winterton – White lining treatment has been completed but have asked for Hart Lane/Park Street junction to be looked at.

King Street is to receive treatment and West Street is being surveyed.
 Have requested Churchfield receive planning for potholes, but have been advised that this was work carried out on an unadopted road as a goodwill gesture in the past.
NLC – huge thanks to everyone for electing us as NLC Ward Councillors again. Imagination Library, Free Car Parking and Free Swimming safe under the Conservative Council.
 Cllr Janet Longcake has been elected Mayor of North Lincolnshire.
 £19 million diagnostic centre to be built in Scunthorpe. Will hopefully fulfil 146,000 appointments for doctor referral scans, x-rays etc.
 Meeting ONGO and Anglian Water at Neville Cres on Friday due to ongoing drainage issues.

2023/015 Correspondence - None

2023/016 Financial

a) The WTC payments to 30th April be approved.

Date	Payee Name	Reference	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
03/04/2023	Marilynne Harrison	BACS	£ 198.76		£ 198.76	Reimburse Town Meeting refreshments
03/04/2023	Phil Bilton	BACS	£ 253.75		£ 253.75	Grass Cutting
03/04/2023	JB Rural Services Ltd	BACS	£ 1,000.00	£ 200.00	£ 1,200.00	1st Verge Cut
03/04/2023	JB Rural Services Ltd	BACS	£ 145.00	£ 29.00	£ 174.00	1st Parks Cut
03/04/2023	UKSM Ltd	BACS	£ 99.00	£ 19.80	£ 118.80	Pat Testing - Office
03/04/2023	B & Q	BACS	£ 246.08	£ 49.22	£ 295.30	In Bloom Allotment expenses
03/04/2023	HMRC	BACS	£ 966.21		£ 966.21	March Tax/NI
03/04/2023	HMRC	BACS	£ 839.88		£ 839.88	March Tax / NI
03/04/2023	North Lincolnshire Council	DD	£ 137.54		£ 137.54	Business rates - The Ark Annual
03/04/2023	Talk Talk	DD	£ 39.28	£ 7.86	£ 47.14	Telephone & Broad Band
03/04/2023	Tesco mobile	DD	£ 13.09		£ 13.09	Tesco mobile
05/04/2023	PH & S Barrett	BACS	£ 29.12	£ 11.64	£ 69.87	Grass Cutting Diesel
05/04/2023	ERNLLCA	BACS	£ 287.43		£ 287.43	NALC
			£ 814.00		£ 814.00	ERNLLCA
05/04/2023	Impact China	BACS	£ 2,862.00	£ 572.40	£ 3,434.40	Coronation Mugs
05/04/2023	Green Buildings	BACS	£ 4,978.40		£ 4,978.40	Solar Panels deposit
05/04/2023	Brigg Office Supplies	BACS	£ 22.80	£ 4.56	£ 27.36	Papers
05/04/2023	Brigg Office Supplies	BACS	£ 3.25	£ 0.65	£ 3.90	card
06/04/2023	Nest	DD	£ 7.77		£ 7.77	March pension
11/04/2023	Peter Parker	BACS	£ 75.15		£ 75.15	Mileage
11/04/2023	Chantelle Leaning	BACS	£ 50.85		£ 50.85	Mileage
11/04/2023	Ancholme Internal Drainage	BACS	£ 10.88		£ 10.88	Drainge Rates
11/04/2023	Scunthorpe Lawnmowers	BACS	£ 20.00	£ 4.00	£ 24.00	Strimmer Head
11/04/2023	Smailes Goldie	BACS	£ 110.00	£ 22.00	£ 132.00	Payroll Services
11/04/2023	British Gas	DD	£ 51.18	£ 2.56	£ 53.74	Electrics
13/04/2023	British Gas	DD	£ 25.90	£ 1.30	£ 27.20	Electrics - Lock up
17/04/2023	Kompan	BACS	£ 1,867.00	£ 373.40	£ 2,240.40	repairs to castle
17/04/2023	North Lincolnshire Council	BACS	£ 11.00		£ 11.00	Trade Waste
17/04/2023	Pestguard Ltd	BACS	£ 77.00	£ 15.40	£ 92.40	2 x Inspections
17/04/2023	Expert Services Ltd	BACS	£ 175.00	£ 35.00	£ 210.00	RPZ
17/04/2023	B & Q	BACS	£ 202.51	£ 40.49	£ 243.00	Allotment No 7
17/04/2023	Public Sector Audit (R Dixon)	BACS	£ 736.20		£ 736.20	Audit
17/04/2023	North Lincolnshire Council	BACS	£ 1,279.20		£ 1,279.20	Trade Waste
17/04/2023	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin mobile
19/04/2023	WAS	BACS	£ 500.00		£ 500.00	Show sponsorship
19/04/2023	North Lincolnshire Council	BACS	£ 22.00		£ 22.00	Trade waste Gilby
24/04/2023	Agritrade	BACS	£ 15.82	£ 3.17	£ 18.99	New Union Flag
25/04/2023	Staff Costs	BACS	£ 3,757.16		£ 3,757.16	Salary April
25/04/2023	WCP A/c 1026	TFR	£ 10,000.00		£ 10,000.00	WCP Cover
25/04/2023	Reserves A/c 6365	TFR	£ 60,000.00		£ 60,000.00	Precept Transfer to Reserves
25/04/2023	EM Reserves A/c 9431	TFR	£ 10,826.00		£ 10,826.00	Return Park Reserves
26/04/2023	Pest & Hygiene Ltd	BACS	£ 38.50	£ 7.70	£ 46.20	inspection 06.04
26/04/2023	S Laughton	BACS	£ 60.00		£ 60.00	Seeds
26/04/2023	JB Rural Services Ltd	BACS	£ 145.00	£ 29.00	£ 174.00	Parks Cutting
26/04/2023	JB Rural Services Ltd	BACS	£ 1,000.00	£ 200.00	£ 1,200.00	2nd Verge Cut
26/04/2023	Amazon	BACS	£ 15.82	£ 3.17	£ 18.99	Union Flag
26/04/2023	JB Rural Services Ltd	BACS	£ 1,000.00	£ 200.00	£ 1,200.00	2nd Verge Cut
26/04/2023	JB Rural Services Ltd	BACS	£ 145.00	£ 29.00	£ 174.00	Parks Cut
26/04/2023	Laughtin Seeds	BACS	£ 60.00		£ 60.00	Seeds
30/04/2023	Old School Hall	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Winterton Senior Citizens	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Winterton Bowls	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Fletcher/ Mallinson	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Winterton WI	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Malkinsons	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Gilby House	BACS	£ 100.00		£ 100.00	Coronation Grant
30/04/2023	Winterton Fedration	BACS	£ 200.00		£ 200.00	2 x Coronation Grant
30/04/2023	House of Bounce	BACS	£ 2,485.00		£ 2,485.00	Family Day event
30/04/2023	Virgin	DD	£ 17.00		£ 17.00	Banl Charges
30/04/2023	British Gas	DD	£ 9.52	£ 0.48	£ 10.00	Gas - Ark

**Proposer Cllr King
Secunder Cllr Howden
Agreed All Councillors present**

Cllr Rowson gave apologies and left the meeting.

b) It was resolved to approve payments for Winterton Community Pavilion for April 2023

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Detail
01/04/2023	Eon	DD	£ 714.89		£ 714.89	Electricity
03/04/2023	UKSM Ltd	BACS	£ 99.00	£ 19.80	£ 118.80	Pat Testing
03/04/2023	North Lincolnshire Council	DD	£ 218.12		£ 218.12	Business rates
06/04/2023	Water Plus	DD	£ 35.62		£ 35.62	Water Pavilion
06/04/2023	Waterplus	DD	£ 11.28		£ 11.28	Water - The Ark
19/04/2023	Image 2000	BACS	£ 85.00	£ 17.00	£ 102.00	Fire alarm Service
19/04/2023	Oxley Shutters	BACS	£ 145.00	£ 29.00	£ 174.00	call out to shutters
25/04/2023	BT	DD	£ 42.45	£ 8.49	£ 50.94	Phone & Internet
30/04/2023	Virgin	DD	£ 10.90		£ 10.90	Bank charges

**Proposed Cllr Howden Secunder Cllr King
Agreed all Councillors present.**

c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to April 30th 2023.

d) The Asset Register was reviewed and approved.

**Proposed Cllr Harrison Secunder Cllr King
Agreed all Councillors present.**

e) The Insurance Schedule was reviewed and approved.

**Proposed Cllr Harrison Secunder Cllr King
Agreed all Councillors present.**

Cllr Harrison left the meeting. Cllr Bazley chaired the meeting.

f) The Mayors Allowance of £500 was approved.

**Proposed Cllr Howden Secunder Cllr King
Agreed all Councillors present.**

Cllr Harrison returned to the meeting.

2023/17 Audit – The Internal Audit Final report was received and recommendation regarding reserves noted.

a) The Internal Audit was received and approved

**Proposed Cllr Harrison Secunder Cllr Marper
Agreed all Councillors present.**

b) Section 1 of the AGAR the Annual Governance Statement was completed and approved.

**Proposed Cllr Howden Secunder Cllr Ogg
Agreed all Councillors present.**

- c) **Section 2 of the AGAR, accounting statements for 2022-2023 be approved.**
Proposed Cllr Ogg Seconded Cllr King
Agreed all Councillors present.

2022/018 Future Agenda items

Outstanding items on the decision record items pending
Family Fun Day – August 27th 2023
School Uniform Hub
Pavilion
Parks
Benches
Cemetery

2022/019 Date and time of Winterton Town Meeting Tuesday 13th June 2022

Meeting ended 7.25pm