

WINTERTON TOWN COUNCIL

Winterton Community Pavilion, Newport Drive, Winterton DN15 9RG

Phone: 07395 922704 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the **Annual meeting of Winterton Town Council** to be held at 6pm on **Tuesday 12th May 2025** at **Winterton Community Pavilion, Newport Drive, Winterton DN15 9RG**

The Agenda is set out below.

Kerry Hutchings

Clerk / RFO

Winterton Town Council

7th May 2026

Public Participation – Residents of Winterton are welcome to attend all Town Council Meetings and invited to address the Council at this point. Where possible the Council will respond but are reminded that the Council may be unable to provide answers, but issues raised may be added as future agenda item.

AGENDA

1. **Welcome** by the Mayor, Cllr P Howden
2. **Election of Chairman / Mayor for the ensuing year.**
 - a) To elect a Mayor for 2026-2027
 - b) To receive the declaration of acceptance of office from the elected Mayor/Chairman.
3. **Apologies**
To note apologies for absence.
4. **Declaration of Interests / Dispensations**
 - a) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
Councillors must declare any amendment to pecuniary interests within 28 days.
 - b) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
5. **Election of Deputy Mayor**
 - a) To elect a Deputy Mayor for 2026-2027
 - b) To receive the declaration of acceptance of office from the elected Deputy Mayor
6. **Declaration of Interests Forms**
To confirm that all Councillors have checked their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct. – ***Councillors are reminded to do this before the meeting.***
7. **To confirm that all Councillors have agreed to adopt Code of Conduct for 2026-2027**
8. **To Confirm the Committees for the ensuing year and appoint councillors to serve on the Personnel Committee. (5 members)**
9. **To confirm Working Groups**
 - a) Event working group
 - b) Environment working group

10. Financial Responsibilities

- a) To Confirm the 4 signatories for Winterton Town Council accounts.
- b) To confirm 2 fiscally aware councillors to carry out internal control checks.

11. Power of Competence

To affirm that Winterton Town Council is eligible to exercise the power of competence.

12. Dates of Winterton Town Council Meetings – all at Winterton Community Pavilion, Newport Drive, DN15 9RG at 6pm

- Tuesday 16th June 2026
- Tuesday 14th July 2026
- Tuesday 8th September 2026
- Tuesday 13th October 2026
- Tuesday 10th November 2026 – including Budget considerations for 2026.
- Tuesday 8th December 2026
- Tuesday 12th January 2027 – Including Budget setting meeting for 2026.
- Tuesday 9th February 2027
- Tuesday 9th March 2027
- Tuesday 13th April 2027

Case of Need meeting – 11th August 2026

13. Policies – to review and approve attached policies.

- a) New Financial Regulations
- b) New Standing Orders
- c) Reviewed Health & Safety Policy
- d) Reviewed Financial Risk assessment.
- e) Reviewed General Risk assessment
- f) GDPR and Data Protection Policy
- g) Adult Safeguarding
- h) Child Safeguarding

14. Minutes of Previous Meetings

- a) To **approve** and sign as a true record the Minutes of the Winterton Town Council Meeting held on 14th April 2026
- b) To **approve** and sign as a true record the Minutes of the Extraordinary meeting of Winterton Town Council Meeting held on 29th 2026
- c) To **note** any updates on items from the minutes not appearing elsewhere on the agenda.

15. Financial

- a) To **approve** WTC payments to April 30th 2026 - as attached.
- b) To **approve** WCP payments to April 30th 2026 - as attached.
- c) To **receive**, for information, Receipts, Bank reconciliations and Council Detail report to 30th April 2025 - as attached.
- d) To **review and approve** the Asset Register – attached
- e) To **review and approve** the Insurance Policy schedule – attached.
- f) To **confirm** and approve Mayor's Allowance 2025-2026

16. Audit –

- a) To **receive** the Full Internal audit for 2025-2026 and to note any recommendations.
- b) To **receive and approve** the Internal auditor report for 2025-2026
- c) To **receive, complete and approve** Annual Governance Statement Section 1 of the AGAR 2025-2026
- d) To **receive and approve** Accounting Statement Section 2 of the AGAR 2025-2026

17. Planning – To receive planning applications, including ones received after the agenda issue, within the town of Winterton and resolve comments

- a) [PA/2026/524 | North Lincolnshire Planning Portal](#) Planning application to vary condition 2 of application PA/2022/1293 (variation of application PA/2019/830) namely to extend the life of Roxby Rail Sidings to align with the proposed dates for the adjacent Roxby Landfill Site until 10th May 2041, Roxby Rail Sidings, Winterton Road, Roxby, DN15 0BD
- b) [PA/2026/523 | North Lincolnshire Planning Portal](#) Planning permission to vary condition 6 of WD/2006/0411 to extend the life of Roxby Landfill Site to allow landfilling to continue until 10 May 2034, restoration by 10 May 2041 and for all items to be removed from the site by 10 May 2041 (EIA development), Roxby Landfill Site, Winterton Road, Roxby, DN15 0BJ
- c) [PA/2026/495 | North Lincolnshire Planning Portal](#) Planning permission for demolition of existing dwelling and replacement with detached self build dwelling with double garage, retention of static mobile home during construction of replacement dwelling, use of land as residential garden and retention of stables and storage buildings, horse exerciser and menage Eastfield Cottage, Ermine Street, Winterton, Scunthorpe, DN15 9QU

18. Winterton TC Projects for 2026-2027 – To receive an update and resolve matter arising.

- a) Nature Park
b) Marmion Park

19. Events – To receive an update and resolve matters arising

- a) Family Day 1st August 2026

20. Future Agenda Items

To take note of any items Councillors wish to agenda for the next or future meetings.

21. Date of next Meeting

16th June 2026

*Kerry Hutchings
Clerk Winterton Town Council
7th May 2026*