

WINTERTON TOWN COUNCIL

52 West Street, Winterton, North Lincolnshire, DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the **Annual meeting of Winterton Town Council** to be held at 6pm on **Tuesday 13th May 2025** at **Winterton Community Pavilion, Newport Drive, Winterton DN15 9RG**

The Agenda is set out below.

Kerry McGrath

Clerk / RFO

Winterton Town Council

7th May 2025

AGENDA

1. **Welcome** by the Mayor, Cllr P Howden
2. **Election of Chairman / Mayor for the ensuing year.**
 - a) To elect a Mayor for 2025/2026
 - b) To receive the declaration of acceptance of office from the elected Mayor/Chairman.
3. **Apologies**
To note apologies for absence.
4. **Declaration of Interests / Dispensations**
 - a) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
 - b) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
5. **Election of Deputy Mayor**
 - a) To elect a Deputy Mayor for 2025/2026
 - b) To receive the declaration of acceptance of office from the elected Deputy Mayor
6. **Declaration of Interests Forms**
To confirm that all Councillors have checked their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct. **(Councillors are reminded to do this prior to the meeting)**
7. **To confirm that all Councillors have agreed to adopt Code of Conduct for 2025-2026**
8. **To Confirm the Committees for the ensuing year and appoint councillors to serve on the Personnel Committee. (5 members)**
9. **To confirm Working Groups**
 - a) Pavilion extension and office move
 - b) Event committee
 - c) Environment
10. **Financial Responsibilities**
 - a) To Confirm the 4 signatories for Winterton Town Council accounts.
 - b) To confirm 2 fiscally aware councillors to carry out internal control checks.

11. **Power of Competence**

To affirm that Winterton Town Council is eligible to exercise the power of competence.

12. **Dates of Winterton Town Council Meetings – all at Winterton Community Pavilion, Newport Drive, DN15 9RG at 6pm**

Tuesday 17th June 2025

Tuesday 8th July 2025

Tuesday 16th September 2025

Tuesday 14th October 2025

Tuesday 11th November 2025 – including Budget considerations for 2026.

Tuesday 9th December 2025

Tuesday 13th January 2026 – Including Budget setting meeting for 2026.

Tuesday 10th February 2026

Tuesday 10th March 2026

Tuesday 14th April 2026

Case of Need meeting – 12th August 2025

13. **Policies – to review and approve attached policies.**

- a) New Financial Regulations
- b) New Standing Orders
- c) Reviewed Health & Safety Policy
- d) Reviewed Financial Risk assessment.
- e) Reviewed General Risk assessment

14. **Minutes of Previous Meetings**

- a) To **approve** and sign as a true record the Minutes of the Winterton Town Council Meeting held on 8th April 2025
- b) To **note** any updates on items from the minutes not appearing elsewhere on the agenda.

15. **Financial**

- a) To **approve** WTC payments to April 30th 2025 - as attached.
- b) To **approve** WCP payments to April 30th 2025 - as attached.
- c) To **receive**, for information, Receipts, Bank reconciliations and Council Detail report to 30th April 2025 - as attached.
- d) To **review and approve** the Asset Register – attached.
- e) To **review and approve** the Insurance Policy schedule – attached.
- f) To **confirm** and approve Mayor's Allowance 2025-2026

16. **Audit –**

- a) To **receive** the Full Internal audit for 2024 – 2025
- b) To **receive and approve** the Internal auditor report for 2024-2025
- c) To **receive, complete and approve** Annual Governance Statement Section 1 of the AGAR 2024-2025
- d) To **receive and approve** Accounting Statement Section 2 of the AGAR 2024-2025

17. **Planning – To receive planning applications, including ones received after the agenda issue, within the town of Winterton and resolve comments**

- a) [PA/2025/374 | North Lincolnshire Planning Portal](#) Planning permission for the installation of a wind turbine up to 90m high to blade tip, including landscaping, access tracks, crane pad, transformer, substation, cabling and other associated infrastructure, for a temporary period of 30 years, Grange Tigger, Land to the west of Top Road/A1077, SCUNTHORPE Winterton, DN15 9UP

18. **Winterton TC Projects for 2025 – 2026 – To receive an update and resolve matter arising.**

- a) Ark Sale
- b) Pavilion extension build
- c) Pump Park

19. Events – To receive an update and resolve matters arising

- a) Car Boot 24th May 2025
- b) Bike Meet 24th May 2025
- c) Family Day 21st June 2025

20. Future Agenda Items

To take note of any items Councillors wish to agenda for the next or future meetings.

21. Date of next Meeting

17th June 2025 at 6pm

Kerry McGrath
Clerk Winterton Town Council
7th May 2025