

WINTERTON TOWN COUNCIL

52 West Street, Winterton, North Lincolnshire, DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the **Annual meeting of Winterton Town Council** to be held **on the rising of the Winterton Annual Town Meeting that commences at 6pm** on Tuesday 14th May
The Old School Hall, West Street, Winterton, DN15 9QF

The Agenda is set out below.

Kerry McGrath

Clerk / RFO

Winterton Town Council

9th May 2024

AGENDA

1. **Welcome** by the Mayor, Cllr M Harrison
2. **Election of Chairman / Mayor for the ensuing year.**
 - a) To elect a Mayor for 2024/2025
 - b) To receive the declaration of acceptance of office from the elected Mayor/Chairman.
3. **Apologies**
To note apologies for absence.
4. **Declaration of Interests / Dispensations**
 - a) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
 - b) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
5. **Election of Deputy Mayor**
 - a) To elect a Deputy Mayor for 2024/2025
 - b) To receive the declaration of acceptance of office from the elected Deputy Mayor
6. **Declaration of Interests Forms**
To confirm that all Councillors have checked their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct. **(Councillors are reminded to do this prior to the meeting)**
7. **To confirm that all Councillors have agreed to adopt Code of Conduct for 2024-2025**
8. **To Confirm the Committees for the ensuing year and appoint councillors to serve on the Personnel Committee. (5 members)**
9. **Financial Responsibilities**
 - a) To Confirm the 4 signatories for Winterton Town Council accounts.
 - b) To confirm 2 fiscally aware councillors to carry out internal control checks.
 - c) To confirm Internal Auditor for 2024/25 - 2027/2028 as Public Sector Audit.
10. **Power of Competence**
To affirm that the Town Council is eligible to exercise the power of competence.

11. Dates of Meetings

To agree the dates and times of ordinary meetings of Council for the ensuing year as the second Tuesday of the month at 6pm, except in exceptional circumstances.

12. Policies – to review and approve attached policies.

- a) Financial Regulations
- b) Standing Orders
- c) Health & Safety Policy
- d) Financial Risk assessment.
- e) General Risk assessment
- f) Biodiversity Policy

13. Minutes of Previous Meetings

- a) To **approve** and sign as a true record the Minutes of the Winterton Town Council Meeting held on 16th April 2024
- b) To **note** any updates on items from the minutes not appearing elsewhere on the agenda.

14. Financial

- a) To **approve** WTC payments to April 30th 2024 - as attached.
- b) To **approve** WCP payments to April 30th 2024 - as attached.
- c) To **receive**, for information, Receipts, Bank reconciliations and Council Detail report to 30th April 2024 - as attached.
- d) To **review and approve** the Asset Register – attached.
- e) To **review and approve** the Insurance Policy schedule – attached.
- f) To **confirm** and approve Mayor's Allowance 2024-2025
- g) To **confirm** Scale of Charges 2024-2025

15. Audit – To receive the Full Internal audit for 2023-2024

- a) To **receive and approve** the Internal auditor report for 2023-2024
- b) To **receive, complete and approve** Annual Governance Statement Section 1 of the AGAR 2023-2024
- c) To **receive and approve** Accounting Statement Section 2 of the AGAR 2023-2024

16. Cemetery – To receive an update and resolve matter arising.

17. Newsletter – To receive an update and resolve matter arising.

18. Planning – To receive planning applications, including ones received after the agenda issue, within the town of Winterton and resolve comments

- a) **New applications for comments**
 - (i) [PA/2024/463 | North Lincolnshire Planning Portal \(northlincs.gov.uk\)](#) Planning permission for an extension and alterations to provide additional accommodation at ground floor level, 5 Northlands Road, Winterton, Scunthorpe, DN15 9PZ
- b) **To receive decision notices for information**
 - (i) **PA/2024/261** - Planning permission to erect first floor extension above garage at 3 Marris Drive, Winterton, SCUNTHORPE, DN15 9UX – approved with conditions.

19. Future Agenda Items

To take note of any items Councillors wish to agenda for the next or future meetings.

20. Date of next Meeting

Kerry McGrath
Clerk Winterton Town Council