

WINTERTON TOWN COUNCIL

52 West Street, Winterton, North Lincolnshire, DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the **Annual meeting of Winterton Town Council** to be held on **Wednesday 24th May 2023 at 6pm** in The Old School Hall, West Street, Winterton, DN15 9QF

Agenda is set out below.

Kerry McGrath

Clerk / RFO

Winterton Town Council

17th May 2023

Residents are welcome and invited to address the Council. Where possible the Council will respond, but are reminded that the Council may be unable to provide answers, but issues raised may be added as future agenda item.

Prayers Vicki Atkinson

AGENDA

1. **Welcome** by the Mayor, Cllr M Harrison
2. **Election of Chairman / Mayor for the ensuing year.**
 - a) To elect a Mayor for 2023/2024
 - b) To receive the declaration of acceptance of office from the elected Mayor/Chairman.
3. **Apologies**

To note apologies for absence.
4. **Declaration of Interests / Dispensations**
 - a) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
 - b) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
5. **Election of Deputy Mayor**
 - a) To elect a Deputy Mayor for 2023/2024
 - b) To receive the declaration of acceptance of office from the elected Deputy Mayor
6. **Declaration of Interests Forms**

To confirm that all Councillors have completed and submitted their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct. **(Councillors are reminded to do this prior to the meeting)**
7. **To confirm that all Councillors have agreed to adopt Code of Conduct**
8. **To Confirm the Committees for the ensuing year and appoint councillors to serve on the Personnel Committee. (5 members)**

9. Financial Responsibilities

- a) To Confirm the 4 signatories for Winterton Town Council accounts.
- b) To confirm 2 fiscally aware councillors to carry out internal control checks.
- c) To confirm Internal Auditor for 2023/2024 as Public Sector Audit.

10. Power of Competence

To affirm that the Town Council is eligible to exercise the power of competence.

11. Dates of Meetings

To agree the dates and times of ordinary meetings of Council for the ensuing year as the second Tuesday of the month at 6pm, except in exceptional circumstances.

12. Policies – to review and approve attached policies

- a) Financial Regulations
- b) Standing Orders
- c) Health & Safety Policy
- d) Disciplinary Policy
- e) Grievance Policy
- f) Financial Risk assessment.
- g) General Risk assessment

13. Minutes of Previous Meetings

- a) To **approve** and sign as a true record the Minutes of the Winterton Town Council Meeting held on 11th April 2023
- b) To **note** any updates on items from the minutes not appearing elsewhere on the agenda.

14. To receive North Lincolnshire Ward Councillors' Report and Councillors' questions to Ward Councillors.

15. Correspondence – To receive correspondence.

16. Financial

- a) To **approve** WTC payments to April 30th 2023 - as attached.
- b) To **approve** WCP payments to April 30th 2023 - as attached.
- c) To **receive**, for information, Receipts, Bank reconciliations and Council Detail report to 30th April 2022 - as attached.
- d) To **review and approve** the Asset Register – attached
- e) To **review and approve** the Insurance Policy schedule – attached
- f) To **confirm** and approve Mayor's Allowance 2023-2024

17. Audit

- a) To **receive and approve** the Internal auditor report for 2022-2023
- b) To **receive, complete and approve** Section 1 of the AGAR 2022-2023
- c) To **receive and approve** Section 2 of the AGAR 2022-2023

18. Future Agenda Items

To take note of any items Councillors wish to agenda for the next or future meetings.

19. Date of next Meeting

Tuesday 13th June 2023 at 6pm.

Kerry McGrath
Clerk Winterton Town Council