**WINTERTON TOWN COUNCIL**

**Grant Application Scheme 2023-2024**

**Application form**

|  |  |
| --- | --- |
| **Name of group:** |  |
| **Main group contact:****(full name and title)** |  |
| **Position in group** |  |
| **Address** |  |
| **Telephone** |  |
| **E-mail** |  |
| **Provide a detailed description of the project and who will benefit from it** |  |
| **Say how you know there is a need for your project** |  |
| **What are the full costs of the project (including VAT if applicable)** |  |
| **Where is other funding for the project to come from? (Tell us the funder and the amount you expect from them)** | **Funder ………………………………………………… £……****Funder ………………………………………………… £……****Funder ………………………………………………… £……** |
| **Please tell us the stage at which your other applications are at, i.e., just applied, awaiting outcome of application or funding confirmed.** |  |
| **What contribution to these costs would you like from the Town Council?** | **£ ……………………..** |
| **Is this contribution for a specific element of the project?** |  |
| **What is the structure of your organisation?** | **Informal group 🞏****Registered charity 🞏****Other 🞏 Please give details below****………………………………………………………………………** |

**Supporting information checklist**

**Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted).**

|  |  |
| --- | --- |
|  | **Tick to confirm enclosure** |
| **Group constitution or set of rules** |  |
| **Copy of the most recently audited accounts** |  |
| **Evidence of planning permission (if necessary)** |  |
| **Quotes for capital items and works over £500** |  |
| **Three most recent bank account statements** |  |
| **Twelve month forward plan: activities and finance (applications £5,000 and under)** |  |
| **Business plan for the next three years (applications over £5,000)** |  |

**Please return to:**

**(Kerry McGrath, Town Clerk, Winterton Town Council**

**The Ark, 52 West Street, Winterton, North Lincs. DN15 9QF)**