

WINTERTON TOWN COUNCIL



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Minutes Winterton Town Council held on Tuesday 12th July 2022, 6.00pm, Old School Hall, West Street, Winterton, DN15 9QF

Present:

Cllr M Harrison (Mayor), Cllr P Howden, Cllr R Kimberley-Scott, Cllr E Marper, Cllr H Rowson, Cllr R Ogg, Cllr N King

Also attending K McGrath Town Clerk
3 members of the public
Rev Alice Nunn

Prayers were led by Rev Alice Nunn.

Alice announced that she would be retiring from Winterton, and her final service would be on 24th September followed by a buffet to which all were invited. The Mayor thanked her for her service to Winterton.

Public Participation

Chair of Old School Hall Management Committee

Thanked the TC for assistance at Winterton Show and for sharing the stand.

Advised that the asbestos in the ceiling had been removed and had exposed timbers and roofing felt. The scheduled work may cost £13.5k which may rise slightly.

The R&D survey found that the rest of the building and extension was safe with regard to asbestos. The reception and main hall appear to have asbestos tiles above the suspended ceiling. Works to this must be carried out by qualified contractors.

They have made enquiries regarding the front yard, in which the tarmac is in a poor state. It has been suggested that this is stripped out, a screed laid, and resin topped.

Saturday 16th July OSH will be holding the first of their drop in coffee mornings. Purchased a TV licence which is to be used by OSH only and not user groups. Encouraging all members if the community especially young people to drop in, have a coffee and stay, so it is not considered that it will affect other businesses which sell coffee and cake for profit.

Meeting on 30th July for all community groups to come together to arrange Christmas event to compliment the Town Council's outdoor Christmas market and light switch on, Saturday November 19th. Invitation extended to Town Council reps to attend.

Mayor thanked the residents for attending and advised issues raised may be added to a future agenda.

2022/039 Cllr M Harrison – Mayor welcomed everyone.

2022/040 Apologies were received from Cllr D Johnson and Cllr A Cooper-Bazley

2022/041 a) Declarations of interest in respect of Agenda Items.

Cllr Howden declared a personal interest in 7 f as husband is an allotment holder

b) To Note any dispensations

None

2022/042 a) The Council considered the Minutes of the Winterton Town Council on 14th June 2022 and the minutes were approved as true record

Proposer Cllr Kimberley-Scott

Seconder Cllr King

Agreed All Councillors present

b) Council received an update on matters from the minutes not appearing anywhere on the agenda

- New benches installed, good response. 3 further benches delivery date of 8th August.
- Notice boards – Doctors responded today and are happy to put out notice board there. Need to find suitable place.
- Costings still being sourced for plant equipment to enable sale.
- Signs regarding dogs on leads on order and Gate for Pavilion being picked up this week, will be in place by end of week.
- WAS went well, gave away 36 mugs each day. Not many suggestions / comments mainly NLC related so have passed on NLC.
- Only one donation of uniform despite pushing issue. Have contacted both schools
- One contractor has visited to quote for cleaning, another visiting Wednesday to compare. Will need to engage as soon as possible.
- Clerk to take part in a charity walk for Lindsey Lodge, would appreciate donations.

Cllr Kimberley Scott requested a progress report on all decisions made so far. Clerk to organise and send with next agenda.

2022/043 To receive NLC Ward Councillors report

- Potholes reported work in progress
- Have arranged with Keigar rep to meet resident regarding the ditch behind Westwinds.
- Chasing up 30mph sign moving on Top Road, with the houses on the Gleasons development becoming populated.

Cllr Kimberley Scott asked for an update on the Millhouse development issues raised by residents. Cllr Ogg advised that planning enforcement have advised there is no breach of conditions and residents have been updated.

Cllr Harrison asked if better clearer signage can be installed for traffic management when the Coates Avenue development works start again.

2022/044 Planning

a) The following planning applications were received, discussed and comments resolved.

i) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1153> Single storey front extension, 6 Cemetery Road, Winterton DN15 9UQ

Winterton Town Council has no objections
Proposed Cllr King
Seconder Cllr Kimberley-Scott
All Agreed

ii) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1128> Single Storey extension to the side of the existing bungalow, 34 Newport Drive, Winterton, DN15 9RG

Winterton Town Council has no objections
Proposed Cllr King
Seconder Cllr Ogg
All Agreed

iii) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1126> Conversion of two semi-detached houses into one detached five bedroom house including a double and single storey extension to the rear of No.23, double storey extension to the front elevation of No.23 and a new timber framed and tiled roof canopy to the rear of the existing garage at No.21, a new garden art studio and erection of a small windmill. 21 Cemetery Road, Winterton, DN15 9UG

Winterton Town Council has no objections
Proposed Cllr King
Seconder Cllr Kimberley-Scott
All Agreed

b) Planning decisions for information

- i) PA/2022/626 granted subject to conditions.
- ii) PA/2022/392 – Refused
- iii) PA/2022/367 – granted subject to conditions

2022/045 Financial

a) **It was resolved** to approve payments for Winterton Town Council for June 2022

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction details
01/06/2022	Tesco mobile	BACS	£ 11.99		£ 11.99	Clerk mobile
06/06/2022	Joanne Wooden	BACS	£ 100.00		£ 100.00	Saffre close jubilee grant
07/06/2022	Chantelle Leaning	BACS	£ 3.56		£ 3.56	May mileage
07/06/2022	Vani	BACS	£ 20.00		£ 20.00	Membership
07/06/2022	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	Licences
07/06/2022	Peter Parker	BACS	£ 158.40		£ 158.40	May Mileage
07/06/2022	Talk Talk	DD	£ 40.63	£ 8.13	£ 48.76	Telephone & broad band
08/06/2022	Smailes Goldies	BACS	£ 110.00	£ 22.00	£ 132.00	Payroll Services
08/06/2022	Phil Bilton	BACS	£ 696.00		£ 696.00	Pavilion works
08/06/2022	Mobile Medical cover	BACS	£ 192.00		£ 192.00	First aid cover jubilee event
08/06/2022	PH & S Barrett	BACS	£ 176.89	£ 35.38	£ 212.27	Fuel tractors & Mowers
09/06/2022	HMRC	BACS	£ 839.43		£ 839.43	May Tax/NI
09/06/2022	ERPF	BACS	£ 903.52		£ 903.52	May pension
09/06/2022	Nest	DD	£ 6.54		£ 6.54	May pension
10/06/2022	Band The North	BACS	£ 300.00		£ 300.00	Jubilee event
13/06/2022	Old School Hall	BACS	£ 2,000.00		£ 2,000.00	Annual Grant
13/06/2022	Complete Business Solutions	BACS	£ 590.77	£ 118.15	£ 708.92	Office equipment and cleaning
13/06/2022	Coop	BACS	£ 11.50	£ 2.30	£ 13.80	Firelighters for beacon
13/06/2022	Amazon	BACS	£ 4.99	£ 1.00	£ 5.99	Cable ties/bin liners
13/06/2022	British Gas	DD	£ 27.09	£ 1.35	£ 28.44	Electricity Lock up

15/06/2022	A Odes	BACS	£	190.00		£	190.00	Hay for Jubilee event	
15/06/2022	3 Mobile	DD	£	22.50	£	4.50	£	27.00	Admin Phone
20/06/2022	Phill Johnson	BACS	£	15.00			£	15.00	Refund for in bloom works
20/06/2022	Ian Knight	BACS	£	15.00			£	15.00	Refund for in bloom works
22/06/2022	Buttonswood	BACS	£	233.30	£	46.70	£	280.00	Wood for repairs to park
22/06/2022	OAAIW	BACS	£	300.00			£	300.00	6 months newsletter
22/06/2022	Brisbane House	BACS	£	1,550.00	£	310.00	£	1,860.00	lock up rent
22/06/2022	Complete Business Solutions	BACS	£	54.80	£	10.96	£	65.76	Whiteboard markers
25/06/2022	Staff Cost	BACS	£	2,926.09			£	2,926.09	June Salary
30/06/2022	Virgin Money	BACS	£	24.19			£	24.19	Bank charges
30/06/2022	CPRE	BACS	£	40.00			£	40.00	Best Kept Village
30/06/2022	British Gas	DD	£	36.19	£	1.81	£	38.00	Gas The Ark
	Total Payments		£	11,630.58	£	568.32	£	12,198.90	

**Proposed Cllr King Seconded Cllr Howden
Agreed all Councillors present.**

- b) **It was resolved** to approve payments for Winterton Community Pavilion for June 2022

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction details
01/06/2022	Eon	DD	£ 209.00		£ 209.00	Electricity
08/06/2022	Complete Business Solutions	BACS	£ 6.31	£ 1.26	£ 7.57	Mop heads
08/06/2022	Complete Business Solutions	BACS	£ 105.84	£ 21.17	£ 127.01	Cleaning equipment
08/06/2022	Water Plus	DD	£ 51.34		£ 51.34	Water
08/06/2022	Water Plus	DD	£ 15.05		£ 15.05	Water the Ark
09/06/2022	Brigg Launderette	BACS	£ 50.00		£ 50.00	Laundering of Linen
10/06/2022	Darren Roberts	BACS	£ 10,478.40	£ 2,095.68	£ 12,574.08	Finish Path
15/06/2022	Complete Business Solutions	BACS	£ 18.86	£ 3.77	£ 22.63	Bin liners
22/06/2022	BT	DD	£ 42.45	£ 8.49	£ 50.94	Wifi
25/06/2022	Staff Cost	BACS	£ 600.96		£ 600.96	Salary
30/06/2022	Virgin money	DD	£ 12.20		£ 12.20	Bank Charges
	Total Payments		£ 11,590.41	£ 2,130.37	£ 13,720.78	

**Proposed Cllr Kimberley Scott Seconded Cllr King
Agreed all Councillors present.**

- c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to June 30th 2022

- d) It was resolved to award a grant of £390 for the Open Gardens community bus.

**Proposed Cllr Marper Seconded Cllr Howden
Agreed all Councillors present.**

- e) It was proposed by Cllr Kimberley-Scott to award Winterton and District Lions £1000 toward the replacement of the Santa Buggy.

Cllr Rowson proposed an amendment of £1500, seconded by Cllr King.

The amendment was voted on.

Two votes for 6 votes against.

**Proposal of £1000 by Cllr Kimberley-Scott and seconded by Cllr Howden.
Agreed all Councillors present**

It was resolved to award £1000.00

- f) It was agreed that the scale of charges remain the same for year 2022-23 (£15 for full plot, £7.50 for half plot.

Proposed Cllr Ogg Seconded Cllr Marper

Cllr Howden abstained from voting *Agreed all other Councillors present.*

2022/046 Road and parking safety West Street.

The feasibility report was received by Council and extensive discussion took place regarding the options suggested in the feasibility study. The clerk advised that the options suggested, and pros and cons are not exhaustive and would be open to suggestions from Council and residents.

Proposed to suspend standing order to allow OSH trustee to speak on the public consultation.

***Proposed Cllr Marper Seconded Cllr Howden
Agreed all Councillors present.***

Following discussion, Chair of trustees agreed to hold the public consultation in the lobby entrance in the Old School Hall from 9am-9pm.

Proposed to resume standing orders.

***Proposed Cllr King Seconded Cllr Ogg
Agreed all Councillors present.***

Proposed to hold a public consultation from 14th July to 23rd July inclusive 9am – 9pm on options and suggestions for improvements to road safety, car parking improvements around the Winterton Rangers, Winterton Infant School, Car park to the rear of Old School Hall and West Street. Responses to public consultation to be considered when resolving matters.

***Proposed Cllr Ogg Seconded Cllr Rowson
Agreed all Councillors present.***

2022/047 Old School Hall

- a) It was agreed to defer the decision on permission for Old School Hall trustees to install a container in the car park to a future meeting.

***Proposed Cllr Rowson Seconded Cllr King
Agreed all Councillors present.***

- b) It was agreed to defer the decision on whether to allow the Old School Hall trustees to adopt the car park to the rear of the Old School Hall to a future meeting.

***Proposed Cllr Rowson Seconded Cllr Kimberley Scott
Agreed all Councillors present.***

- c) It was agreed that the clerk would send a grant application form to the Chair of the trustees of the Old School Hall for them to apply for a grant above the £2000 already made for repairs to the Old School Hall.

***Proposed Cllr Harrison Seconded Cllr King
Agreed all Councillors present.***

2022/048 Website

It was noted that the existing website has information that is out of date and is not easily changed.

It was agreed that the Clerk would source information and quotes for an accessible website, one that the clerk and admin can access to upload and update regularly.

***Proposed Cllr Kimberley Scott Seconded Cllr King
Agreed all Councillors present.***

2022/049 Events

Clerk updated that the Christmas market is booked for 19th November 2022 from 3pm – 6pm. Large tree and small trees are being delivered on 14th November. Road closure traffic management has been arranged from Butchers Ars car park to Blankney Court entrance and Church Side. Mayor to visit businesses and Winterton Rangers to advise of the date and any problems that may be addressed. 10 NLC gazebos to be borrowed and picked up from Barton.

Also advised the Old School Hall committee has arranged a meeting with community groups to arrange a Christmas event in the church and OSH to compliment the outdoor Christmas Market. TC has been invited to the meeting on Saturday 30th July.

Cllrs Harrison/Howden updated that a summer event is to be planned for August 2023 similar to the Jubilee event but finishing earlier in the evening.

Next event planning meeting Tuesday 26th July at 6pm.

2022/050 Electricity at the Pavilion

The clerk advised on the sharp increase in cost to the electricity at the pavilion and large debt built up through the existing direct debit payment set up in 2019. She advised that Eon had been very slow in providing the necessary information but now it has been provided suggest that ways of reducing electricity costs be explored.

It was agreed that the Clerk source information on solar energy and costs associated and ways to reduce existing costs and table on future agenda

***Proposed Cllr Marper Seconded Cllr Ogg
Agreed all Councillors present.***

2022/051 Play equipment inspections

It was agreed that the Clerk, admin assistant and groundsman take part in park inspection training and subsequent exams proposed by Kirton Town Council. To offer the use of Winterton Community Pavilion and two parks for the inspection training.

***Proposed Cllr Ogg Seconded Cllr Kimberley Scott
Agreed all Councillors present.***

2022/052 It was confirmed that the next meeting of Winterton Town Council Tuesday 12th September 2022

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

2022/053 Resolved to award the contract for PROWs cutting a minimum of 3 times per year for 3 years to Phil Bilton

***Proposed Cllr Kimberley Scott Seconded Cllr Ogg
Agreed all Councillors present.***

2022/054 Resolved to award the contract for Christmas lights installation, maintenance and removal to AKE Electrical subject to clerk confirming what Winterton TC would be charged for as extra costs.

***Proposed Cllr Kimberley Scott Seconded Cllr Ogg
Agreed all Councillors present.***

2022/055 Resolved to appoint a gardener to carry out all gardening, preparation and maintenance of beds and planters in Winterton. Clerk to arrange a personnel committee to arrange terms, job spec etc.

***Proposed Cllr Harrison Seconded Cllr Howden
Agreed all Councillors present.***

Meeting closed at 8pm