

# WINTERTON TOWN COUNCIL



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## Minutes Winterton Town Council held on Tuesday 14<sup>th</sup> June 2022, 6.00pm, Old School Hall, West Street, Winterton, DN15 9QF

### Present:

Cllr M Harrison (Mayor), Cllr P Howden, Cllr R Kimberley-Scott, Cllr A Cooper - Bazley, Cllr E Marper, Cllr H Rowson, Cllr R Ogg, Cllr N King

Also attending K McGrath Town Clerk  
Admin Assistant Andy Preskey  
3 members of the public

### Public Participation

**Chair of Old School Hall Management Committee** reported that asbestos had been found in the ceiling of the lobby and ladies' toilet. Professionally tested and confirmed. Requested to know if there could be further grant to help with the costs.

Confirmed that Old School Hall Management Committee had received the £2000 annual grant from WTC.

Request permission to put a storage container in the car park.

Acknowledged that WTC are allowing the OSH space in the gazebo at no cost. Required confirmation of what space would be available.

Requested information on the plans for the Christmas light switch on and requested to be involved on the night.

Requested the car park behind the Old School Hall be added to the lease they have with WTC, so that they can have total control on use.

**Resident** advised that the works to tidy the church yard will be completed soon

Mayor thanked the residents for attending and advised issues raised may be added to a future agenda.

**2022/024** Cllr M Harrison – Mayor welcomed everyone.

**2022/025** Apologies were received from Cllr D Johnson

**2022/026** a) Declarations of interest in respect of Agenda Items.  
Agenda item 8 d Cllr R Ogg personal interest as president of the Winterton Show Committee.  
Agenda item 8 d Cllr Rowson as a committee member of Winterton Show Committee.

**b) To Note any dispensations**

None

**2022/027 a) The Council considered the Minutes of the Winterton Town Council on 10<sup>th</sup> May 2022 and noted that Andy Preskey, Admin Assistant's presence had been omitted. With this amendment the minutes were approved.**

***Proposer Cllr Kimberley-Scott***

***Seconder Cllr King***

***Agreed All Councillors present***

**b) Council received an update on matters from the minutes not appearing anywhere on the agenda**

- Contractor has promised to install the benches next week.
- Really positive feedback received from the Jubilee event held at the Pavilion on 2<sup>nd</sup> June. Huge thank you to the team involved especially Andy Preskey and grounds staff.
- Thank you from Lisa and Parkhill Rise residents for the Jubilee grant and for the mayor attending their street party.
- Change of banking signatory form need signatures from Councillors involved.
- Meeting with NLC officers /representatives of community to be arranged for the Making Winterton Accessible project.
- AGAR submitted and on the website.
- Bins are on order - delays due to many reasons.

Cllr Cooper-Bazley proposed a vote of thanks to Andy Preskey for organising the Jubilee event – all Councillors present in agreement

**2022/028 To receive NLC Ward Councillors report**

**Cllr Ogg delivered the following report**

- Footpath 1077 – Bagmoor Farm closed for another 6 months by Network Rail to continue works.
- Contacted Keigar about Westwinds drain. Still waiting to hear back
- Potholes ..all reported and chased up. North Street, Newport Drive, Northland Road, Walker Drive, High Street, Market Hill outside chippy, King Street
- Contacted Highways regarding moving the 30mph sign near to the new Gleeson's estate, Meadowcroft.
- Armed forces day 18<sup>th</sup> June 11am – 4pm ..get there for 10.30am for parades.

**2022/029 a) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1065> - Planning permission to erect a two-storey rear extension and a detached double garage and stores and for associated works and landscaping including the remodelling of existing dwelling with new windows, front porch and external render - 49 Low Street, Winterton, DN15 9RT**

**Comment – Winterton Town Council has no objection**

***Proposed Cllr King    Seconded Cllr Kimberley - Scott  
All Councillors agreed***

b) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/367> Planning permission to erect a lightweight flat roof link between the main school and

an existing independent classroom. 12 Newport Drive, Winterton, DN15 9RG

**Comment – Winterton Town Council has no objection**  
**Proposed Cllr Howden      Secoded Cllr King**  
**All Councillors agreed**

- c) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/1014> Planning application to vary condition 8 of PA/2020/324 to extend working hours by splitting the overall working conditions to internal and external trades, land east of Top Road, Winterton

**Comment – Whilst Winterton Town Council has no objection** to this amendment to the conditions as it will speed up completion of this development it requests that all local residents be notified of potential noise nuisance later into the evening.

WTC to let residents know via social media  
**Proposed Cllr King      Secoded Cllr Kimberley-Scott**  
**All Councillors agreed**

**b) Other planning updates received for information**

**PA/2022/469 approved with conditions**  
**PA/2022/741 approved with conditions**

**2022/030 Financial**

- a) **It was resolved** to approve payments for Winterton Town Council for May 2022

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction detail
03/05/2022	Container King	BACS	£ 350.00	£ 70.00	£ 420.00	Toilets for Jubilee Event
03/05/2022	Tesco Mobile	DD	£ 11.99		£ 11.99	Clerk phone
03/05/2022	Reserves A/c 6365	TFR	£ 60,000.00		£ 60,000.00	Precept to reserves
04/05/2022	Talk Talk	DD	£ 38.00	£ 7.60	£ 45.60	Phone & Broad band
06/05/2022	Phil Bilton	BACS	£ 391.50		£ 391.50	Grass cutting
06/05/2022	Printways	BACS	£ 132.39		£ 132.39	Printing Jubilee leaflet
06/05/2022	Nest	DD	£ 8.73		£ 8.73	April Pension
09/05/2022	Rainbow Fireworks	BACS	£ 833.33	£ 166.67	£ 1,000.00	Firework display Jubilee event
09/05/2022	PH & S Barrett	BACS	£ 65.93	£ 13.19	£ 79.12	Fuel for mowers tractors etc.
09/05/2022	Rialtas Business Solutions Ltd	BACS	£ 129.00	£ 25.80	£ 154.80	Annual support & maintenance
09/05/2022	Screwfix	BACS	£ 52.46	£ 10.49	£ 62.95	SafetyBoots & Trousers - grounds staff
09/05/2022	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	Licence
09/05/2022	HMRC	BACS	£ 717.31		£ 717.31	Tax & NI -April
09/05/2022	ERPF	BACS	£ 839.43		£ 839.43	April pension
09/05/2022	Videcom	BACS	£ 800.00	£ 160.00	£ 960.00	CCTV Maintenance charge
10/05/2022	British Gas	DD	£ 30.45	£ 1.52	£ 31.97	Electricity lock up
11/05/2022	Haollingworth	BACS	£ 100.00		£ 100.00	Jubilee Grant
11/05/2022	Winterton Senior Citizens	BACS	£ 100.00		£ 100.00	Jubilee Grant
11/05/2022	Winterton Bowls	BACS	£ 100.00		£ 100.00	Jubilee Grant
11/05/2022	Ideal 365 ltd	BACS	£ 89.96	£ 18.00	£ 107.96	Bins
11/05/2022	Bapp	BACS	£ 7.03	£ 1.41	£ 8.44	Bolts for Park
11/05/2022	Wickes	BACS	£ 88.48	£ 17.72	£ 106.20	Fabric & Tools
11/05/2022	Amazon	BACS	£ 35.38	£ 7.08	£ 42.46	Line Marking equipment
11/05/2022	Workwear Express	BACS	£ 245.94	£ 49.20	£ 295.14	Staff Clothing
11/05/2022	Amazon	BACS	£ 121.67	£ 24.33	£ 146.00	Desk printer
11/05/2022	Tartaryn	BACS	£ 100.00		£ 100.00	Jubilee Grant

12/05/2022	Winterton Academy	BACS	£ 500.00		£ 500.00	Grant for prom
16/05/2022	3 Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin phone
22/05/2022	Pestguard Ltd	BACS	£ 38.50	£ 7.70	£ 46.20	Pest visit 11.05.22
23/05/2022	James Hallam	BACS	£ 3,705.61		£ 3,705.61	Insurance
23/05/2022	James Hallam	BACS	£ 582.76		£ 582.76	Insurance vehicle
23/05/2022	Saints Singers	BACS	£ 500.00		£ 500.00	Community Grant
23/05/2022	Lisa Crowcroft	BACS	£ 100.00		£ 100.00	Jubilee grant
23/05/2022	Poirier Foundation	BACS	£ 100.00		£ 100.00	Jubilee grant
23/05/2022	Marilynne harrison	BACS	£ 500.00		£ 500.00	Mayor allowance
25/05/2022	JB Rural Services Ltd	BACS	£ 1,000.00	£ 200.00	£ 1,200.00	3rd verges cut
25/05/2022	JB Rural Services Ltd	BACS	£ 145.00	£ 29.00	£ 174.00	Marmion & WSP cut
25/05/2022	Peter Parker	BACS	£ 111.60		£ 111.60	April Mileage
25/05/2022	Winterton Federation	BACS	£ 100.00		£ 100.00	Jubilee grant
25/05/2022	Staff Cost	BACS	£ 2,809.42		£ 2,809.42	Salary
27/05/2022	Overhaul Agregates	BACS	£ 185.00	£ 37.00	£ 222.00	Stone for allotments
27/05/2022	B & Q	BACS	£ 90.36	£ 18.07	£ 108.43	Lansdcaping
27/05/2022	Wickes	BACS	£ 55.41	£ 11.09	£ 66.50	Lanscaping
27/05/2022	B & Q	BACS	£ 75.00	£ 15.00	£ 90.00	Lanscaping
27/05/2022	Amazon	BACS	£ 23.80	£ 4.76	£ 28.56	Blue gloves
27/05/2022	Amazon	BACS	£ 104.98	£ 21.00	£ 125.98	Printer Inks
27/05/2022	Andy Preskey	BACS	£ 35.55		£ 35.55	Mileage
27/05/2022	Dragons Den Fancy dress	BACS	£ 8.29	£ 1.66	£ 9.95	Union Flag
27/05/2022	Virgin Yorkshire Bank	DD	£ 21.30		£ 21.30	Bank Charges
30/05/2022	British Gas	DD	£ 36.19	£ 1.81	£ 38.00	Gas - The ark
	<b>Total Payments</b>		<b>£ 76,282.90</b>	<b>£ 933.14</b>	<b>£ 77,216.04</b>	

***Proposed Cllr Kimberley-Scott Seconded Cllr Howden  
All Councillors agreed***

- b) It was resolved to approve payments for Winterton Community Pavilion for May 2022

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction detail
03/05/2022	Eon	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
09/05/2022	Water Plus	DD	£ 53.62		£ 53.62	Water Pavilion
09/05/2022	Water Plus	DD	£ 15.31		£ 15.31	Water The Ark
22/05/2022	North Lincolnshire Council	BACS	£ 1,154.00		£ 1,154.00	Waste management trade waste
23/05/2022	Timpson	BACS	£ 6.67	£ 1.33	£ 8.00	Key cutting
25/05/2022	Cathedral Leasing Ltd	BACS	£ 390.00	£ 78.00	£ 468.00	Hygiene services
25/05/2022	Staff cost	BACS	£ 609.72		£ 609.72	Salary
25/05/2022	Yorkshire Bank Virgin	DD	£ 13.40		£ 13.40	Bank Charges
25/05/2022	BT	DD	£ 42.45	£ 8.49	£ 50.94	Phone & Wifi
31/05/2022	Hanwell	BACS	£ 20.00		£ 20.00	Refund for overpayment
	<b>Total payments</b>		<b>£ 2,504.22</b>	<b>£ 97.77</b>	<b>£ 2,601.99</b>	

***Proposed Cllr Ogg Seconded Cllr Howden  
Agreed all Councillors present.***

- c) Receipts, bank reconciliations and council detail budget monitoring report were received for information to May 31st 2022

**2022/31 Environment**

- a) The Clerk updated that she had met with Winterton Rangers and Winterton Federation and both interested parties are keen to pursue a one way system to overcome the serious safety issue around the car parking and congestion on West Street. EMAS and HFRS have both been contacted to add to the feasibility study. Initial meeting with NLC highways and road safety officers has made suggestions to resolve problem to improve safety and increase parking in the town.

Resolved that Clerk will continue the feasibility study and commission plans and more accurate costings.

***Proposed Cllr N King Seconded Cllr P Howden***

***Agreed all Councillors present.***

- b) Clerk/admin updated on plants/planters around the town and that two volunteers, Ian Knight and Phill Johnson had worked really hard to plant the planters and flower beds.  
Flower beds to be edged and social media post to request residents adopt a planter to water and maintain.  
Letters of thanks to be written to Ian Knight and Phill Johnson

***Proposed Cllr H Rowson Seconded Cllr E Marper  
Agreed all Councillors present.***

- c) Resolved waiving allotment fees for Ian Knight and Phil Johnson for their contribution to Winterton in Bloom.

***Proposed Cllr H Rowson Seconded Cllr E Marper  
Agreed all Councillors present.***

- d) Clerk updated that the stand will be put up on Friday 1<sup>st</sup> July and taken down on Monday 4<sup>th</sup> July. The Clerk and Mayor are available to host the stand on the Saturday but would be appreciated if other councillors could host the stand over the weekend. Availability to be sent to the Clerk. As agreed in Minute reference 2021/166 e the stand would be shared equally with Old School Hall at Town Council expense.

***Proposed Cllr Kimberley Scott Seconded Cllr Cooper Bazley  
Agreed all Councillors present.***

- e) **Resolved** to agree to the variation of contract to extend devolved grass cutting to 31<sup>st</sup> March 2026.

**Clerk signed contract**

Clerk to contact JB Rural Services regarding the missed cutting of Walker Drive and Wesley Close

***Proposed Cllr Kimberley Scott Seconded Cllr P Howden  
Agreed all Councillors present.***

- f) **Resolved** to write a letter to All Saints Church regarding complaints received about church yard. Resolved to write a letter to the Diocese to request a site visit.

***Proposed Cllr King Seconded Cllr Harrison  
Agreed all Councillors present.***

***Standing orders be suspended to allow public to speak***

***Proposed Cllr Harrison Seconded Cllr Kimberley Scott  
Agreed all Councillors present.***

Old School Hall Management Committee advised that they have ordered a notice board to position back to back within the Town Council planter outside the Town Council office/OSH.

***Standing orders be resumed.***

***Proposed Cllr Harrison Secoded Cllr Kimberley Scott  
Agreed all Councillors present.***

- g) **Resolved** Clerk to contact the doctors on Manlake and Avenue and request moving notice board from Vets and install on their wall, move one of the notice boards from outside the office to outside the Coop (subject to permission from Highways) and purchase 3 more notice boards to install on Top Road, North Street and Showground end. News in notice boards to be refreshed more frequently.

***Proposed Cllr Ogg Secoded Cllr Howden  
Agreed all Councillors present.***

**2022/032 Resolved** forming an event working group to arrange future events. The first one being the Christmas Light Switch on Saturday November 20<sup>th</sup> 2022 and an annual event similar to the Jubilee event held on 2<sup>nd</sup> June. First working group meeting Tuesday 28<sup>th</sup> June at 6pm. Group to report at regular agenda item.

**Working Group – Cllr Cooper-Bazley, Cllr Harrison, Cllr Howden, Cllr Kimberley-Scott. Where possible admin assistant to clerk meetings.**

***Proposed Cllr Cooper-Bazley Secoded Cllr Howden  
Agreed all Councillors present.***

**2022/033 Winterton Community Pavilion**

a) **Resolved** to arrange a deep clean of Pavilion including furniture and fixings over the summer period, and to check for maintenance issues.

***Proposed Cllr Kimberley- Scott Secoded Cllr Marper  
Agreed all Councillors present.***

- b) **Resolved** to remove the “no dogs” order at Winterton Pavilion and replace with “Dogs must be kept on Leads”. Extra bins and liners and signage to be ordered and installed. Grounds staff to empty bins.

***Proposed Cllr Kimberley- Scott Secoded Cllr King  
Agreed all Councillors present.***

**2022/034 Assets review**

Clerk and admin assistant to carry out inventory of grounds maintenance equipment and update Council at future meeting of equipment surplus to use or equipment needed.

***Proposed Cllr Kimberley- Scott Secoded Cllr Howden  
Agreed all Councillors present***

**2022/035 Uniform Exchange**

**Resolved** working with the schools in the town to host a uniform hub during the summer holiday. Clerk to make initial donation request via social media. Venue to be confirmed but it is hoped that all uniform would be donated, including blazers, shoes, pe equipment etc.

If successful would consider extending to prom dresses and suits.

***Proposed Cllr Howden Seconded Cllr Rowson  
Agreed all Councillors present***

**2022/036 Future Agenda Items or requests from Councillors**

- Social Media and website
- Information / Interpretation boards
- Solar Power for Pavilion.
- Provision of software
- Old School Hall.

**2022/037 Date of next Meeting**

To **confirm** the date and time of the next Winterton Town Council meeting as

***Tuesday July 12<sup>th</sup> July 2022***

***In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))***

**2022/038 Resolved** to award the contract to replace the fencing on the boundary between D'Arcy Close and West Street Park with Palisade fencing to D Roberts Countryside Ltd.

***Proposed Cllr Kimberley Scott Seconded Cllr Kings  
Agreed all Councillors present.***

***Meeting closed at 7.55pm***