

WINTERTON TOWN COUNCIL



52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF

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Minutes Winterton Town Council held on Tuesday 10th May 2022, 6.30pm, Old School Hall, West Street, Winterton, DN15 9QF

Present:

Cllr D Johnson, Cllr P Howden, Cllr R Kimberley-Scott, Cllr A Cooper - Bazley, Cllr E Marper, Cllr M Harrison

Also attending K McGrath Town Clerk
Rev Vicki Atkinson
1 member of the public

2022/001 **The Mayor, Cllr Don Johnson welcomed everyone.**

2022/002 **Election of The Mayor**

a) Cllr M Harrison was elected for the ensuing Council year 2022/23

***Proposer Cllr Don Johnson
Seconder Cllr R Kimberley Scott
Agreed All Councillors present***

b) Cllr Harrison signed the declaration of acceptance of office,
witnessed and signed by the Clerk.

Cllr Harrison left the room

c) It was resolved to increase the Mayoral allowance to £500 per
year due to the increase of cost of fuel and utilities.

***Proposer Cllr Kimberley Scott
Seconder Cllr Howden
Agreed All Councillors present***

Cllr Harrison returned to the room

2022/003 **Apologies** were received from Cllr N King, Cllr R Ogg and Cllr H Rowson

2022/004 a) **Declarations of interest in respect of Agenda Items.**

Cllr A Cooper - Bazley agenda item 18b personal and prejudicial

Cllr D Johnson agenda item 18b personal and prejudicial.

b) To Note any dispensations

None

2022/005 Election of Deputy Mayor

a) Cllr R Kimberley Scott

**Proposer Cllr Kimberley – Scott
Seconder Cllr D Johnson**

Cllr A Cooper - Bazley

**Proposer Cllr E Marper
Seconder Cllr A Cooper – Bazley**

Three votes were cast for each nominee.

The Mayor made the casting vote and Cllr R Kimberley-Scott was elected Deputy Mayor.

b) Cllr R Kimberley-Scott signed the declaration of acceptance of office.

2022/006 Declaration of Interests Forms

Councillors confirmed they have reviewed and updated their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct.

2022/007 Personnel Committee was confirmed as

Cllr R Ogg
Cllr P Howden
Cllr E Marper
Cllr N King
Cllr A Bazley

Proposer Cllr Harrison

Seconder Cllr Howden

Agreed All Councillors present

2022/008 Financial Responsibilities

- a) To Confirm the 4 signatories for Winterton Town Council accounts remain unchanged as Cllr Johnson Cllr Harrison, Cllr King and Cllr Rowson
- b) To Confirm the Councillors responsible for internal checks remain unchanged as Cllr Cooper-Bazley and Cllr Ogg
- c) To confirm that Public Sector Audit as Internal Auditor to 2025.

Proposer Cllr Johnson

Seconder Cllr Howden

Agreed All Councillors present

2022/009 To reaffirm that Winterton Town Council is eligible to exercise the General Power of Competence.

Proposer Cllr Kimberly-Scott

Seconder Cllr Howden

Agreed All Councillors present

2022/010 It was resolved that the Winterton Town Council Meetings would take place on the second Tuesday of the month at 6pm (not including August) in the Old School Hall, except in special circumstances.

Proposer Cllr Kimberly-Scott

**Seconder Cllr Howden
Agreed All Councillors present**

2022/011 Policies – to review and approve attached policies

- a) Financial Regulation – updated procurement figures.
- b) Health & Safety Policy
- c) Disciplinary Policy
- d) Grievance Policy
- e) Financial Risk assessment.
- f) General Risk assessment.

To approve en bloc with amendments to General Risk Assessment - Village signs to Town Signs, and Health and Safety Policy 3.1 F remove the word unreasonably.

**Proposer Cllr Kimberley-Scott
Seconder Cllr Howden
Agreed All Councillors present**

2022/012 a) The Council considered the Minutes of the Winterton Town Council on 12th April 2022 and approved as a true record.

**Proposer Cllr Kimberley-Scott
Seconder Cllr Marper
Agreed All Councillors present**

b) Council received an update on matters from the minutes not appearing anywhere on the agenda

- Feasibility study to follow once met with NLC officers
- Path being installed on Newport Drive Field
- Successful Civic Dinner raising £255 for Ukraine Charity
- Benches to be installed w/c 23rd May.

**2022/013 To receive NLC Ward Councillors report
Cllr Marper delivered the following report**

NLC is supporting just over 100 Ukraine evacuees who are settling with families throughout the county. We are supporting them in education, employment and other needs during their resettlement

Over 75-year-olds who are all currently being vaccinated through their primary care doctors or through the ironstone centre. Take up so far has been positive and there is talk of a fifth vaccine for those who are clinically vulnerable later in the year.

In addition the council is working with the CCG to deliver vaccinations to over five-year-old who wish to take up the vaccine

The council has been shortlisted with 70 other councils to access a share of a multimillion pound GOVERNMENT INVESTMENT to continue to develop our full family hub program throughout North Lincolnshire.

The program will seek to help families deal with parenting, mental health issues, and other social issues affecting the family.

The council has provided some additional financial support for older people in the lowest income bracket.

In the past four weeks the council has awarded £60 worth of food vouchers to 3200 pensioners eligible for pension credit and council tax relief, and a further £70 to 1213 pensioners who also access council tax benefit.

This is in addition to the £150 that will be paid to property Occupiers in Cash to help out with household bills. The council is currently planning to pay this in May, once all the necessary anti-fraud checks have been completed for eligible properties

Litter Picks during the national campaign

More levelling-up for our area: New purpose built short-break facility

Almost £6m will be invested in a new multi-purpose facility offering short-break care in Scunthorpe, helping support families...

New school which will enable young people to thrive

Schools, Libraries and Learning

A new post-16 special free school is being built in Scunthorpe, supporting more students to develop important life skills

92000 new trees planted, could do with a bit of land in Winterton for some more trees

Devolution of grass cutting successful in Winterton

As the Mayor has said, we are thrilled that we now have a brand new park on West Street, popular and enjoyed by Winterton children and parents alike

A Winterton Litter Pick was carried out along with Winterton Town Council and local volunteers.

We have given out a number of litter pick kits to residents and if you are interested please let us know.

It was an absolute pleasure to visit the "Eco - warriors" at Winterton Federation and take them some litter picking equipment. Thank you to Miss Donald for getting in touch to tell us about the Eco project at the School, inspiring the children to take care of their environment and hopefully learn lessons for life.

There has been a noticeable reduction in litter which is in part due to our fantastic volunteers carrying out regular litter picks in the area.

Plane and Inlay works have been completed on the B1207 Winterton to Appleby road.

Trods Winterton resurfaced from Watery Lane to Roxby

Asking for Watery Lane to be resurfaced.

ASB West Street Park

In Bloom Grants

Winterton Bowling Club Grant £15000

Plans are well underway for this year's exciting Armed forces Day on 18th June.

<https://www.northlincs.gov.uk/news/spitfire-flypast-leads-the-way-for-the-return-of-north-lincolnshire-armed-forces-day/>

2022/014 Correspondence - None

2022/015 It was resolved that The Clerk would write to NLC highways and inclusion officers with regard to making Winterton Accessible for all. Cllrs Kimberley Scott and Howden to meet with Clerk and advisors. To advertise on Social Media for residents' input.

***Proposer Cllr Kimberley-Scott
Seconder Cllr Howden
Agreed All Councillors present***

2022/016 Planning – To receive and resolve comment on new planning application within Winterton and to receive information on previous applications and, where appropriate, to receive and comment on applications received following agenda issue.

- a) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/741> Planning permission to erect a single storey ground floor rear extension and to install a new roof to the existing garage, The Tustings, 120 North Street, Winterton, DN15 9QN.

Winterton TC has no objections

***Proposer Cllr Kimberley-Scott
Seconder Cllr Cooper-Bazley
Agreed All Councillors present***

- b) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/626> Planning permission to erect an annex extension to the ground floor and extend the bedroom to the first floor of the dwelling with associated works, including demolition of existing timber frame first floor accommodation, 11 Manlake Avenue, Winterton, DN15 9SD

Winterton TC has no objections

***Proposer Cllr Howden
Seconder Cllr Johnson
Agreed All Councillors present***

b) Other planning updates received for information

PA/2022/494 – consent subject to conditions until 2027
PA/2022/45 - Withdrawn by applicant

2022/017 Financial

a) It was resolved to approve payments for Winterton Town Council for April 2022

Reserves Payments 01/04/2022 - 30/04/2022

Date	Payee Name	Reference	EX Vat	Vat	Total Payments	Transaction Detail
13/04/2022	Current Bank A/c 1003	TFR	£ 10,000.00		£ 10,000.00	Invoice covers
27/04/2022	Current Bank A/c 1003	TFR	£ 5,000.00		£ 5,000.00	TFR for invoices
			£ 15,000.00	£ -	£ 15,000.00	

Winterton TC Payments 01/04/2022 - 30/04/2022

Date	Payee Name	Reference	EX Vat	Vat	Total Payments	Transaction Detail
01/04/2022	Talk Talk	DD	£ 38.00	£ 7.60	£ 45.60	Telephone & Broadband
01/04/2022	Tesco	DD	£ 11.99		£ 11.99	Mobile phone
04/04/2022	ERNLLCA	BACS	£ 1,070.56		£ 1,070.56	ERNLLCA
04/04/2022	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	Licences
04/04/2022	Peter Parker	BACS	£ 94.50		£ 94.50	Mileage
04/04/2022	Chantelle leaning	BACS	£ 5.27		£ 5.27	Mileage
07/04/2022	Nest	DD	£ 12.95		£ 12.95	March Pension
11/04/2022	Brisbane House	BACS	£ 1,550.00	£ 310.00	£ 1,860.00	Lock up rent
11/04/2022	Winterton Show Committee	BACS	£ 100.00		£ 100.00	Trade Stand
11/04/2022	British Gas	DD	£ 24.41	£ 1.22	£ 25.63	Electricity Lock up
13/04/2022	Pestguard	BACS	£ 38.50	£ 7.70	£ 46.20	Inspection
13/04/2022	PH & S Barrett	BACS	£ 72.98	£ 14.58	£ 87.56	Fuel
13/04/2022	Buttonswood	BACS	£ 95.83	£ 19.17	£ 115.00	Decking Boards for Park
13/04/2022	Buttons wood	BACS	£ 129.17	£ 25.83	£ 155.00	Repairs to benches
13/04/2022	Wickes	BACS	£ 26.68	£ 5.32	£ 32.00	Garden Bags / Gloves
13/04/2022	Trophy Store Ltd	BACS	£ 272.45	£ 54.49	£ 326.94	Civic Award Trophies
13/04/2022	Winterton Show Sponsorship	BACS	£ 500.00		£ 500.00	Winterton Show Grant
19/04/2022	Three Mobile	DD	£ 22.50	£ 4.50	£ 27.00	Admin Phone
20/04/2022	HMRC	BACS	£ 1,741.05		£ 1,741.05	March Tax/NI
20/04/2022	ERPF	BACS	£ 1,411.37		£ 1,411.37	March Pension
20/04/2022	Winterton Arts	BACS	£ 100.00		£ 100.00	Grant
21/04/2022	Sainsbury's	BACS	£ 27.08	£ 5.42	£ 32.50	Champagne glasses
22/04/2022	Reimburse	BACS	£ 79.91		£ 79.91	Glasses, Serviettes, Table Clothes
23/04/2022	Floral Designs	BACS	£ 95.00		£ 95.00	Civic Dinner Floral arrangements
25/04/2022	Rock Menswear	BACS	£ 83.20	£ 16.70	£ 99.90	Bunting - Jubilee
25/04/2022	Amazon sevicees	BACS	£ 8.24	£ 1.65	£ 9.89	Flags - Jubilee
25/04/2022	Amazon	BACS	£ 32.49	£ 6.50	£ 38.99	Tree loppers
25/04/2022	JB Rural	BACS	£ 1,000.00	£ 200.00	£ 1,200.00	2nd grass cut
25/04/2022	Richard Dixon Public Sector Audit	BACS	£ 691.20		£ 691.20	Internal audit
25/04/2022	Staff Costs	BACS	£ 2,648.50		£ 2,648.50	April Salary
27/04/2022	North Lincolnshire Council	BACS	£ 1,154.00		£ 1,154.00	Trade Waste - Gilby bin
27/04/2022	Ancholme Internal Drainage	BACS	£ 9.42		£ 9.42	Drainage - allotments
27/04/2022	Inf8-hire	BACS	£ 1,000.00		£ 1,000.00	Games for Jubilee
27/04/2022	Grandads Shed	BACS	£ 1,494.00		£ 1,494.00	Civic Dinner
27/04/2022	Virgin MOney	DD	£ 18.30		£ 18.30	Bank charges
28/04/2022	JB Rural Services Ltd	BACS	£ 75.00	£ 15.00	£ 90.00	West Street Park Cut
28/04/2022	British Gas	DD	£ 36.19	£ 1.81	£ 38.00	Gas - The Ark
	Total Payments		£ 25,800.94	£ 703.53	£ 26,504.47	

*Proposed Cllr Johnson
All Councillors agreed*

Seconded Cllr Cooper - Bazley

b) It was resolved to approve payments for Winterton Community Pavilion for April 2022

Winterton Community Pavilion Payments 01/04/2022 - 30/04/2022

Date	Payee Name	Reference	EX Vat	Vat	Total Payments	Transaction Detail
01/04/2022	Eon	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
06/04/2022	Water Plus	DD	£ 44.76		£ 44.76	Water Pavilion
06/04/2022	Water Plus	DD	£ 11.03		£ 11.03	Water - Ark
13/04/2022	Complete Business Solutions	BACS	£ 106.32	£ 21.26	£ 127.58	Cleaning equipment
13/04/2022	Amazon Services	BACS	£ 33.32	£ 6.67	£ 39.99	Curtains - Blue
13/04/2022	Amazon	BACS	£ 66.64	£ 13.32	£ 79.96	Red Curtains
19/04/2022	Dunelm	BACS	£ 152.00		£ 152.00	Table cloths
20/04/2022	Lindsey Relay Ltd	BACS	£ 283.33	£ 56.66	£ 339.99	Dishwasher
21/04/2022	The Range	BACS	£ 12.48	£ 2.49	£ 14.97	Dishwasher tablets etc
25/04/2022	Tesco	BACS	£ 1.75	£ 0.35	£ 2.10	Bin Liners
25/04/2022	Tesco	BACS	£ 25.92	£ 5.18	£ 31.10	Cleaning products
25/04/2022	Staff Cost	BACS	£ 639.81		£ 639.81	Salary
25/04/2022	B & Q	BACS	£ 18.33	£ 3.67	£ 22.00	Light Bulbs
25/04/2022	BT	DD	£ 42.45	£ 8.49	£ 50.94	Telephone & Internet
27/04/2022	Virgin MOney	DD	£ 13.80		£ 13.80	Bank Charges
	Total Payment		£ 1,650.99	£ 128.04	£ 1,779.03	

***Proposed Cllr Johnson Seconded Cllr Kimberley-Scott
Agreed all Councillors present.***

- c) Receipts, bank reconciliations and council detail report were received for information to April 30th 2022
- d) The Asset Register was reviewed and approved
***Proposed Cllr Kimberley-Scott Seconded Cllr Howden
Agreed all Councillors present.***
- e) The Insurance Schedule was reviewed and approved.
***Proposed Cllr Kimberley-Scott Seconded Cllr Marper
Agreed all Councillors present.***
- f) The Internal Audit 2021-22 was received and approved and points noted.
***Proposed Cllr Howden Seconded Cllr Cooper Bazley
Agreed all Councillors present.***
 - i. The Scale of Charges was reviewed and approved as no change from previous year.
***Proposed Cllr Cooper Bazley Seconded Cllr Marper
Agreed all Councillors present.***
 - ii. The Financial Regulations be approved with amended procurement figures
***Proposed Cllr Cooper Bazley Seconded Cllr Marper
Agreed all Councillors present.***
 - iii. The Clerk to source quotes for Christmas Light contract.
***Proposed Cllr Johnson Seconded Cllr Kimberley - Scott
Agreed all Councillors present.***
- g) Section 1 of the AGAR was received, completed and approved.
***Proposed Cllr Johnson Seconded Cllr Cooper - Bazley
Agreed all Councillors present.***
- h) Section 2 of the AGAR was received and approved
***Proposed Cllr Johnson Seconded Cllr Cooper - Bazley
Agreed all Councillors present.***
- i) £500 community grant awarded to The Winterton Academy Prom
***Proposed Cllr Johnson Seconded Cllr Howden
Agreed all Councillors present.***

2022/018 Jubilee Event

- a) Andy Preskey updated on the Jubilee event taking place on 2nd June.
Requested all help on the day and at the event.
Need a team of workers to make the event a success.
Andy and the working group of volunteers were thanked for all there work bringing this event together at short notice

b. The following Jubilee grants were awarded.

Malkinson Close
Parkhill Rise
Southfield Road
Winterton Bowls Club
Southfield Road

The Winterton 2022 grant application was refused as it was considered that the W2022 organisation should be providing funds to the community and not adding to their funds from the Community Grant pot.

***Proposed Cllr Johnson Seconded Cllr Marper
Agreed all Councillors present.***

2022/019 Environmental

- a) **To approve** purchase position of bins in Winterton
Outside Gleeson Development on Top Road
Near to bus stop on Top Road outside garage
North Street near entrance to Keigar development
***Proposed Cllr Johnson Seconded Cllr Marper
Agreed all Councillors present.***
- b) **To consider and approve** purchase of notice boards for outer areas to the Town.
Deferred to future meeting

2022/020 Future Agenda items

- Cemetery Chapels
- Annual Winterton Fest
- Pavilion.
- Uniform Exchange
- Winterton In Bloom

2022/021 Date and time of Winterton Town Meeting Tuesday 14th June 2022

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

2022/022 It was agreed to award the grass cutting for Marmion Drive and West Street Parks to JB Rural Services LTD

***Proposed Cllr Johnson Seconded Cllr Howden
Agreed all Councillors present.***

2022/023 It was agreed to defer a decision on fencing for West Street Park following receipt if further tenders.

Proposed Cllr Harrison Seconded Cllr Marper

Agreed all Councillors present.

Meeting ended 8.25pm