

WINTERTON TOWN COUNCIL

52 West Street, Winterton, North Lincolnshire, DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the **Annual meeting of Winterton Town Council** to be held on **Tuesday 10th May 2022. Proceedings will commence on the rising of the Annual Town Meeting but not before 6.30pm** in The Old School Hall, West Street, Winterton, DN15 9QF

Agenda is set out below.

Kerry McGrath

Clerk / RFO

Winterton Town Council

5th May 2022

AGENDA

Residents are welcome and invited to address the Council. Where possible the Council will respond, but are reminded that the Council may be unable to provide answers, but issues raised may be added as future agenda item.

Prayers

1. **Welcome** by the Mayor, Cllr D. Johnson.
2. **Election of Chairman / Mayor for the ensuing year.**
 - a) To elect a Mayor for 2022/2023
 - b) To receive the declaration of acceptance of office from the elected Mayor/Chairman.
 - c) To confirm the Mayor's allowance for the ensuing year.
3. **Apologies**
To note apologies for absence.
4. **Declaration of Interests / Dispensations**
 - a) Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
 - b) For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
5. **Election of Deputy Mayor**
 - a) To elect a Deputy Mayor for 2022/2023
 - b) To receive the declaration of acceptance of office from the elected Deputy Mayor
6. **Declaration of Interests Forms**
To confirm that all Councillors have reviewed an updated their Register of Declared Interest in accordance with the Localism Act 2011 and pursuant to the relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012 and North Lincolnshire Code of Conduct. **(Councillors are reminded to do this prior to the meeting)**
7. **To Confirm the Committees for the ensuing year and appoint councillors to serve on the Personnel Committee. (5 members)**
8. **Financial Responsibilities**
 - a) To Confirm the 4 signatories for Winterton Town Council accounts.
 - b) To confirm 2 competent councillors to carry out internal control checks.
 - c) To confirm Internal Auditor for 2022/2023 as Public Sector Audit.

9. **Power of Competence**

To affirm that the Town Council is eligible to exercise the power of competence.

10. **Dates of Meetings**

To agree the dates and times of ordinary meetings of Council for the ensuing year as the second Tuesday of the month at 6pm, except in exceptional circumstances.

11. **Policies – to review and approve attached policies**

- a) Financial Regulation – updated procurement figures.
- b) Health & Safety Policy
- c) Disciplinary Policy
- d) Grievance Policy
- e) Financial Risk assessment.
- f) General Risk assessment.

12. **Minutes of Previous Meetings**

- a) To **approve** and sign as a true record the Minutes of the Winterton Town Council Meeting held on 12th April 2022.
- b) To **note** any updates on items from the minutes not appearing elsewhere on the agenda.

13. **To receive North Lincolnshire Ward Councillors' Report and Councillors' questions to Ward Councillors.**

14. **Correspondence – To receive correspondence.**

15. **To resolve plan of action for making Winterton accessible for all.**

16. **Planning – To receive and resolve comment on new planning application within Winterton and to receive information on previous applications, and, where appropriate, to receive and comment on application received following agenda issue.**

- a) <http://www.planning.northlincs.gov.uk/plan?ref=PA/2022/741> Planning permission to erect a single storey ground floor rear extension and to install a new roof to the existing garage, The Tustings, 120 North Street, Winterton, DN15 9QN.

17. **Financial**

- a) To **approve** WTC payments to April 30th 2022 - as attached.
- b) To **approve** WCP payments to April 30th 2022 - as attached.
- c) To **receive**, for information, Receipts, Bank reconciliations and Council Detail report to 30th April 2022 - as attached.
- d) To **review and approve** the Asset Register - attached
- e) To **review and approve** the Insurance Policy schedule - attached
- f) To **receive and approve** the Internal auditor report for 2021-2022.
 - i. To **review and approve** the scale of charges for the Pavilion hire 2022-2023
 - ii. To **receive and approve** amended procurement figures following departure from EU.
 - iii. To **agree** the Clerk sources quotes for Christmas Lights tender for 3 years.
- g) To **receive, complete and approve** Section 1 of the AGAR 2021-22
- h) To **receive and approve** Section 2 of the AGAR 2021-22
- i) To **receive and consider** the grant application for Winterton Academy Prom – attached.

18. Jubilee

- a) To **receive** an update on Jubilee plans and resolve matters arising.
- b) To **approve** the Jubilee grants

19. Environment

- a) To **approve** purchase position of bins in Winterton
- b) To **consider and approve** purchase of notice boards for outer areas to the Town.

20. Future Agenda Items

To take note of any items Councillors wish to agenda for the next or future meetings.

21. Date of next Meeting

Tuesday 14th June at 6pm.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

22. To receive and consider tenders and award contract for grass cutting of West Street Park and Marmion Drive Park

23. To receive information and quote for Palisade fencing at West Street Park and approve works.

*Kerry McGrath
Clerk Winterton Town Council*