

WINTERTON TOWN COUNCIL



52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF

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Minutes Winterton Town Council held on Tuesday 14th September 2021, 6pm, Old School Hall, West Street, Winterton, DN15 9QF

Present:

Cllr D. Johnson, Cllr R. Ogg, Cllr N. King, Cllr P Howden,
Cllr Helen Rowson, Cllr R Kimberley-Scott, Cllr E Marper

Also attending K McGrath Town Clerk
Rev Pat Cooke

Rev Pat Cooke led the Council in Prayers.

2021/047 The Mayor welcomed everyone.

2021/048 Apologies for absence
Cllr M Harrison & Cllr A Bazley

2021/049 a) Declarations of interest in respect of Agenda Items.

Cllr Howden declared a prejudicial interest in PA/2021/1275
Cllrs Rowson and Ogg declared they had been lobbied on PA/2021/1468

b) To Note any dispensations
None

2021/050 a) The Council considered the Minutes of the Annual meeting of Winterton Town Council on 13th July 2021 and approved as a true record.

Proposed Cllr N King Seconded Cllr Rowson
All Councillors present agreed.

- b) Clerk updates on items from the minutes not appearing anywhere else on this agenda.**
- Have been contacted by Winterton 2022 to say that they do not provide an online Youth service as advised in the Ward Councillor report on 13th July – Cllr Ogg to speak with Sandra Simmons who provided the information
 - Letters have been sent to neighbouring properties of planning applications

- The flashing speed signs have been ordered and delivery is expected end of September with installation soon after.

**2021/051 To receive NLC Ward Councillors report
Cllr Marper delivered the following report**

Northlands Road South - Fway Resurface Earlsgate to West Street

Scheme proposed dates are dependent on KCom broadband rollout. Consultation with this utility is still ongoing. Some sites may have to be deferred until 22/23

Footpath Appleby Lane to Roxby Trods – From PROW officer

We were contacted about this and have asked the PROW officer to look into this.

Officer response - I appreciate that ploughing may have gone further towards the hedge line than previous times, but one issue, as noted by the clerk, is the encroachment by the hedge. This we can tackle with the hedge-owner. The grass/vegetation along the hedge line appears to have been cut, perhaps to ensure the path is available. The route is on the way clearance programme so it might alternatively have been done by the parish council contractor. * (WTC to arrange contractor)

Highways Scheme

Ross Lane –is currently on the 22/23 P/I programme. It's a relatively short section, We are asking that this is brought forward

North Street Winterton – within the 30mph zone and outside the National Speed limit zone. West Street and North Street (within the 30mph zone) is a failing Micro-asphalt site. This ideally needs a 40mm P/I treatment. Currently not programmed, but we will look to include on the 23/24 programme. The section beyond this (B1207 from North Street to the A1077 Mere Crossroads) is due a 100mm P/I scheme later this financial year.

Park Street – pitting near to the mini roundabout –We asked for a survey to be done - Officer response - Park Street isn't programmed for any treatment at present. However, we do acknowledge that the surfacing as you exit the mini roundabout (Showground) is particularly pitted and in poor condition. Ideally this could be machine lay patched.

Holmes Lane by the show ground– We asked for action on this.

Officer response - Holmes Lane is badly affected by potholes, particularly at the Winterton end. The most appropriate treatment would be to fill the potholes then either surface dress or apply a 40mm overlay to the full length. We will consult the drainage team prior to making a specific treatment decision. We will however include this site on an appropriate three-year forward works programme. In the meantime, this will be patch and refilled.

Defib – Community Grant funding At the last round of Defib roll outs two locations identified in Winterton Park Street and De Lacy Way. Although there are no more available there is still some council funding available via the Enhanced and Prosperous Communities budget for defibrillators. This can be bid for by community groups via the councils Community Funding and Grants scheme.

2021/052 a) Planning – To receive and resolve comment on new planning application within Winterton and to receive information on previous applications and, where appropriate, to receive and comment on applications received following agenda issue.

- <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1468> Approval of reserved matters (layout, scale, appearance, access and landscaping) pursuant

to outline planning application PA/2020/2084 dated 30/04/2021 to erect dwelling, Booth House Farm, Northlands Road, Winterton, DN15 9UP

Comment No Objections

Proposed Cllr Marper Seconded Cllr King
Cllrs Rowson and Ogg abstained from voting, all other
Councillors agreed

- II. <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1275> Planning permission to erect a single detached garage and electricity sub-station, land rear of 44, 46 and 48 North Street, Winterton

Comment No Objections

Proposed Cllr Marper Seconded Cllr Ogg
Cllr Howden abstained from voting, all other Councillors
agreed

- III. <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/1493> Planning permission to build a three-bedroom dormer bungalow and alter the existing garage, Windy Ridge Barn, Thealby Lane, Winterton, DN15 9TG.

Comment No Objections

Proposed Cllr Howden Seconded Cllr King
All present Councillors agreed

b) Other planning updates

The Town Council has received a letter from Old Barn Team Room asking if they can refurbish the bench at the corner of Park Street/Hart Lane and if they can advertise their business there. Clerk to write to proprietors advising that as there is a live application on the Tea Room it would not be appropriate for the Town Council to consider this at this time.

2021/053 Winterton Community Pavilion update

- a) Clerk updated that the CCTV and Wi-Fi has been installed at Winterton Community Pavilion
- b) Regular bookings have decreased slightly but events and party bookings have increased.
- c) **It was resolved** the proposed booking form with amendments be approved.

Proposed Cllr Kimberley Scott Seconded Cllr Ogg
All Councillors present agreed

2021/054

Correspondence from M Dewson re State of Winterton

Points raised in the correspondence with photos were discussed and it was resolved that the Clerk would respond on behalf of Winterton Town Council as a corporate body and not respond as individual councillors, with the comments agreed.

Proposed Cllr Rowson Seconded Cllr Johnson
All present Councillors agreed

- 2021/055** **The CPRE best kept village results were received and plan of action agreed to make immediate improvements which will improve and enhance the whole Town**
- Cllr Marper to contact neighbouring properties to the small road sign planters to request that they take care of them through out the growing seasons.
 - Cllr Rowson to deliver letters to the businesses around the town request their involvement in investing in the floral displays around the town, with Cllr King requesting that the businesses that sell fast food and scratch cards etc take some responsibility for the litter it creates.
 - The Rockery at the entrance on Roxby Road will be sprayed off, membrane laid and weed suppressing bark installed.
 - Continue to enter CPRE BKV and hope that the hard work is acknowledged.
 - Council grounds staff tasked with weed removal and leaves sweeping in the central parts of the Town. Already started this.

2021/056 **An update on the allotment meeting was received.**
Some allotment holders are happy to help with enhancing the town planters and the allotment site planned for the school on West Street.

- 2021/057** **It was resolved to site the 6 new benches at the following sites and the Clerk to contact NLC for permission.**
- **Junction of Northlands Road/ DeLacy Way**
 - **Outside the cemetery on Cemetery Road**
 - **West Street Park**
 - **Cliff Avenue on the green near the planter.**
 - **Northland Road**
 - **Outside Tesco near to bus stop.**

***Proposed Cllr Howden Seconded Cllr Rowson
Agreed all Councillors present.***

2021/058 Clerk updated on Anti – Social events that have been reported including egg throwing at vehicles, damaging cars and causing near miss accidents on West Street, Electric scooters being ridden in the middle of road and pavements and litter in the park.
Reported that the school head teachers have been very proactive and supportive in trying to combat and reduce Anti-Social behaviour. Incidents captured on CCTV have been proactively dealt with within the school.

Resolved to install CCTV on West Street.

***Proposed Cllr Ogg Seconded Cllr Rowson
Agreed all Councillors present.***

Resolved to write to Head teachers to thank them for their proactivity.

Proposed Cllr Rowson Seconded Cllr Howden

Agreed all Councillors present.

Resolved to write to Neighbourhood Police Inspector requesting more police patrols and intervention in Winterton.

***Proposed Cllr King Seconded Cllr Marper
Agreed all Councillors present.***

2021/059 Clerk updated that the proposed scheme of works for the Market Place is hoped to be completed by the time the Christmas tree is erected.

2021/060 It was agreed that the Town Council would install the beacon and dress the town with patriotic coloured floral displays and bunting for the Queens Diamond Jubilee in June 2022.

2021/061 The official park opening was agreed for Saturday 25th September 2021 at 11am.

2021/062 **Resolved that the clerk contact the Markets department at NLC re them supplying a Food Fest type market at the Christmas light Switch on 26th November 2021.**

***Proposed Cllr Ogg Seconded Cllr Marper
Agreed all Councillors present.***

- Clerk to try to arrange Disney Characters for the event.
- Clerk to contact Barton Salvation Army Band for the Christmas Eve carol singing.
- Cllr King offered to supply printed Carol song sheets as a contribution to the Carol singing event.

2021/063 Clerk updated on works carried out by the Council staff to the chapel making it ready for a local family's funeral. The chapel now has electricity and is being regularly aired and cleaned. Clerk to go to tender for roofing contractor to make the building watertight. Scale of charges to be added to next agenda.

2021/064 It was resolved to approve payments for Winterton Town Council for July and August 2021

Winterton Town Council Payments 01/07/2021- 31/08/2021						
Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction detail
01/07/2021	Tesco Mobile	DD	£ 11.99		£ 11.99	Mobile Phone
05/07/2021	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	Monthly licence
05/07/2021	Nest	DD	£ 10.75		£ 10.75	Pension - June
05/07/2021	Talk Talk	DD	£ 30.00	£ 6.00	£ 36.00	Telephone & Internet
07/07/2021	PH & S Barrett	BACS	£ 170.54	£ 34.09	£ 204.63	Fuel - Grounds maintenance - April
07/07/2021	Workwear Express	BACS	£ 133.84	£ 26.78	£ 160.62	Uniform Grounds staff
07/07/2021	Talk Talk	DD	£ 30.00	£ 6.00	£ 36.00	Telephone & Broadband
08/07/2021	Phil Bilton	BACS	£ 1,279.75		£ 1,279.75	Watering, Grounds maintenance and PROWs
08/07/2021	Glendale	BACS	£ 756.00	£ 151.20	£ 907.20	June Grass Cutting
08/07/2021	T & J Fletchers Ltd	BACS	£ 100.00	£ 20.00	£ 120.00	Swing seat retention
08/07/2021	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	licence July
08/07/2021	Peter Parker	BACS	£ 158.40		£ 158.40	June Mileage
08/07/2021	Chantelle Leaning	BACS	£ 5.58		£ 5.58	June Mileage
08/07/2021	East Riding Pensions	BACS	£ 752.53		£ 752.53	June Pension
08/07/2021	HMRC	BACS	£ 517.68		£ 517.68	June Tax/NI
08/07/2021	British Gas	DD	£ 96.60	£ 4.80	£ 101.40	Electricity - amenities
09/07/2021	The Range	BACS	£ 85.77	£ 17.15	£ 102.92	Paint for planters
09/07/2021	Wickes	BACS	£ 30.00	£ 6.00	£ 36.00	Paint for WSP
13/07/2021	British Gas	DD	£ 21.07	£ 1.05	£ 22.12	unit electricity
18/07/2021	Wickes	BACS	£ 15.00	£ 3.00	£ 18.00	Paint for WSP
20/07/2021	Winterton PCC	BACS	£ 360.00		£ 360.00	Community Grant - Open Gardens bus
20/07/2021	Anglian Water	DD	£ 34.75		£ 34.75	Water The Ark
23/07/2021	Wickes	BACS	£ 26.46	£ 5.29	£ 31.75	paint brushes
23/07/2021	Smailes Goldie	BACS	£ 325.00	£ 65.00	£ 390.00	Payroll services
23/07/2021	Staff Costs	BACS	£ 2,363.37		£ 2,363.37	JULY Salary
27/07/2021	PH & S Barrett	BACS	£ 116.63	£ 23.30	£ 139.93	Fuel - Grounds maintenance June
27/07/2021	Yorkshire Bank	DD	£ 17.00		£ 17.00	Bank Charges
27/07/2021	British Gas	DD	£ 45.71	£ 2.29	£ 48.00	Gas - The Ark
28/07/2021	Amazon	BACS	£ 21.78		£ 21.78	Strimmer Wire
31/07/2021	Tesco Mobile	DD	£ 11.99		£ 11.99	Mobile Phone
01/08/2021	Talk Talk	DD	£ 30.00	£ 6.00	£ 36.00	Phone & Broadband
03/08/2021	ERPF	BACS	£ 730.58		£ 730.58	July Pension
04/08/2021	Nest	DD	£ 6.54		£ 6.54	July Pension
10/08/2021	British Gas	DD	£ 20.39	£ 1.01	£ 21.40	electricity lock up
16/08/2021	Right Action	BACS	£ 67.50	£ 13.50	£ 81.00	Extinguisher servicing - various locations
16/08/2021	Wickes	BACS	£ 10.87	£ 2.18	£ 13.05	guttering chapel
16/08/2021	Westway lubricants	BACS	£ 36.64	£ 7.34	£ 43.98	2 stroke oil
16/08/2021	Viaan Enterprises	BACS	£ 8.32	£ 1.67	£ 9.99	Cleaning equipment
16/08/2021	Amazon	BACS	£ 10.52	£ 2.10	£ 12.62	Cleaning equipment
16/08/2021	Langley Products	BACS	£ 7.92	£ 1.58	£ 9.50	Safety gloves
16/08/2021	B & Q	BACS	£ 3.33	£ 0.67	£ 4.00	Batteries for fob
16/08/2021	Screwfix	BACS	£ 198.68	£ 39.70	£ 238.38	Hedge Trimmer
16/08/2021	HMRC	BACS	£ 522.67		£ 522.67	July Tax / NI
16/08/2021	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	August Licence
16/08/2021	PH & S Barrett	BACS	£ 89.97	£ 17.99	£ 107.96	Ground Maintenance Fuel July
18/08/2021	Chantelle Leaning	BACS	£ 9.90		£ 9.90	July Mileage
18/08/2021	Peter Parker	BACS	£ 121.95		£ 121.95	July Mileage
18/08/2021	Amazon	BACS	£ 21.64	£ 4.34	£ 25.98	Cutting Discs
25/08/2021	Staff Costs	BACS	£ 2,355.59		£ 2,355.59	August Salary
25/08/2021	P Bilton	BACS	£ 623.50		£ 623.50	Grounds Maintenance, watering, PROWs
25/08/2021	Glendale	BACS	£ 756.00	£ 151.20	£ 907.20	Grass Cutting July
26/08/2021	Yorkshire Bank / Virgin	BACS	£ 15.80		£ 15.80	Bank charges
31/08/2021	Linden Nurseries	BACS	£ 3,229.20		£ 3,229.20	Spring/Summer Plants
31/08/2021	Tesco Mobile	DD	£ 11.99		£ 11.99	Mobile phone
31/08/2021	British Gas	DD	£ 45.71	£ 2.29	£ 48.00	Gas - The Ark
	Total Payments		£ 16,554.00	£ 641.64	£ 17,195.64	

WTC Reserves Account Payments 01/07/2021-31/08/2021						
Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction detail
23/07/2021	Morelock Signs	BACS	£ 12,466.00	£ 2,493.20	£ 14,959.20	4 Flashing Speed signs
	Total Payments		£ 12,466.00	£ 2,493.20	£ 14,959.20	

**Proposed Cllr King Seconded Cllr Rowson
Agreed all Councillors present.**

b) It was resolved to approve the payments for Winterton Community Pavilion for July and August 2021

Winterton Community Pavilion Payments 01/07/2021- 31/08/2021						
Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction detail
01/07/2021	Savers	BACS	£ 12.55	£ 2.51	£ 15.06	Cleaning & Pest control
01/07/2021	Eon	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
20/07/2021	Anglian Water	DD	£ 47.04		£ 47.04	Water Pavilion
21/07/2021	Amazon	BACS	£ 8.99		£ 8.99	Safety plugs
23/07/2021	Staff Cost	BACS	£ 609.63		£ 609.63	July Salary
23/07/2021	Pestguard	BACS	£ 49.50	£ 9.90	£ 59.40	Earwig treatment
27/07/2021	Yorkshire Bank	DD	£ 10.40		£ 10.40	Bank Charges
30/07/2021	Complete Business solutions	BACS	£ 37.65	£ 7.53	£ 45.18	Cleaning equipment
31/07/2021	Eon	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
16/08/2021	Ianpav ltd	BACS	£ 113.73	£ 22.74	£ 136.47	Curtain pole
16/08/2021	Amazon	BACS	£ 6.78		£ 6.78	Cleaning equipment
16/08/2021	Right Action	BACS	£ 37.50	£ 7.50	£ 45.00	Fire extinguisher Service
25/08/2021	Staff Cost	BACS	£ 640.79		£ 640.79	August Salary
26/08/2021	Yorkshire bank/Virgin	DD	£ 10.10		£ 10.10	Bank charges
31/08/2021	Complete Business solution	BACS	£ 281.87	£ 56.37	£ 338.24	Cleaning equipment
	Total Payments		£ 2,264.63	£ 126.45	£ 2,391.08	

***Proposed Cllr King Seconded Cllr Kimberley-Scott
Agreed all Councillors present.***

It was agreed that payments to Amazon should be kept to a minimum as the company ethics do not fall in line with the Council's views that Small or local businesses should be supported.

c) Receipts, bank reconciliations and council detail report were received for information to August 31st, 2021. Cllrs Ogg and Bazley were reminded to review accounts as Councillors with Internal Control responsibilities.

2021/065 Future agenda items agreed.

- **Scale of Charges for Chapel Hire.**
- **Out of date Sponsorship boards on planters.**
- **Roofing tenders.**
- **Parking and disabled parking.**
- **Information boards.**
- **Winter Service Provision.**
- **Defib community grant application**

2021/066 Date and time of next meeting Tuesday 12th October at 6pm.

Meeting ended 7.45pm