

WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF



Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council meeting held on
Monday 19th April 2021 at 6.00pm via Zoom.**

Present:

Cllr D. Johnson Cllr M. Harrison Cllr R. Ogg Cllr N. King
Cllr Helen Rowson Cllr R Kimberley-Scott Cllr A Bazley

Also attending K McGrath RFO/Acting Clerk
1 member of the public.

The Mayor welcomed and introduced Rev Alice Nunn who led the Council in prayers.

2020/163 The meeting was opened by Cllr D Johnson, Mayor and a minutes silence was held in respect for HRH Prince Philip, Duke of Edinburgh.

2020/164 **Apologies for absence.**

Cllr E Marper and Cllr P McCartan

2020/165 **a) Declarations of interest in respect of Agenda Items.**

None

b) To note any dispensations presented to the Clerk prior to the meeting

None

2020/166 **Minutes of Previous Meetings**

a) The Council considered the Minutes of the Winterton Town Council meeting on 9th March 2021 and approved as a true record.

Proposed – Cllr R Kimberley Scott

Seconded – Cllr N King

Agreed – All councillors present.

b) To note any updates on items from the minutes not appearing elsewhere on the agenda.

- Clerk updated on information from the ERNLLCA meeting, regarding the refusal of the extension to the legislation for virtual meetings from 7th May and advice from ERNLLCA to hold the meetings that must be held during May to be held by 6th May.
- Drawings for the works on Market Hill will be available by the end of next week from NLC.

c) The Council noted the minutes from Personnel committee 9th March, 17th March 2021.

d) The Council considered the minutes from Personnel Committee held on 24th March 2021 and approved as a true record.

Proposed – Cllr N King Seconded – Cllr M Harrison

Agreed – All councillors present at the personnel Committee on 24th March 2021.

- The Clerk updated that Andy Preskey was appointed as Admin Assistant and would be working Monday and Wednesday 9am to 1pm and fulfilling his 15 hours at other times by arrangement with the Clerk, following his induction on 28th April.
The Clerk would be working for 15 hours throughout the week but would not be available on a Thursday.

2020/167 North Lincolnshire Ward Councillor report
Cllr Rowson presented the attached report.

- We were so pleased to visit the West Street Park refurbishment on Friday and see its fabulous facilities. We were proud, as Ward Councillors, to support the grant from NLC for £30,00 as well as working with MP's office in supporting the grant funding of another £50,000 from FCC Communities to add to WTC reserves to bring about this great facility for the town.
- We would like to publicly thank all the individual volunteers who have been quietly going about their litter picking during their daily exercise during the pandemic. As we start to come out of Lock down, we will be organising our regular Community Litter Picks across our Ward and am pleased to let you know that the Winterton Community Litter pick, as part of Great British Spring Clean will be on Sunday 30th May starting at 10am. We would like to extend the invitation to Winterton TC to join in. We may need to utilize the WTC litter Picking equipment as well as the equipment we can provide from NLC. Winterton 2022 have already shown interest.
- We have been working with residents and Businesses on High Street regarding parking problems and are formally requesting that this will be added to the next Winterton TC agenda.
- Potholes on De Lacy Way and surrounding roads, Holmes Lane and Leys Lane have been reported again, and we are chasing permanent works, not just remedial patching.
- Park Street and High Street potholes and poor surface reported.

Questions to Ward Councillors

Cllr Harrison asked if speeding could be addressed on Ermine Street/Holme Lane Junction and A1077/Mere Crossroads junction.

Cllr Kimberley – Scott asked when the entrance signs would be installed. Clerk updated they had been ordered and Covid delays with the suppliers was the cause of the delay.

2020/168 Planning. - New applications – for comment

- a) **PA/2021/441** <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/441>
Planning permission for the installation of ground mounted solar PV arrays and associated infrastructure, Land on the restored part of Winterton Landfill site, access roads to landfill site, Winterton, DN15 9AP

Comments – No Objections

Proposed – Cllr R Ogg Seconded – Cllr M Harrison

Agreed –all Councillors present.

- b) **PA/2021/687** <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/687> Outline planning permission to erect a four-bedroomed dormer bungalow and detached garage with appearance, landscaping and scale reserved for subsequent consideration. land rear of 81 Earls Gate, Winterton, DN15 9SS

Comments – No objections

Proposed – Cllr M Harrison Secoded – Cllr N King

Agreed –all Councillors present.

- c) **PA/2021/646** <http://www.planning.northlincs.gov.uk/plan?ref=PA/2021/646> Planning permission to erect a single-storey ground floor rear extension and make alterations to form a sitting room and study 22 North Street, Winterton, DN15 9QN

Proposed – Cllr A Bazley Secoded – Cllr M Harrison

Agreed –all Councillors present.

2020/169

Environment

- a) **Church Wall** – Tell Tales to be installed very soon.
- b) **West Street Park** – The works are now complete, and the park will have a “soft” opening on Friday 23rd April following the final inspection of the ground works. The grass is being watered daily to encourage growth through the matting.
It was agreed to hold an official opening celebration on 3rd July at 2pm. Children would be invited to write asking them to describe their favourite item in the park and the winner to be chosen by the Mayor and Deputy. The winner will help to open the park.

2020/170 Update on Winterton Community Pavilion

- Very positive bookings for the Pavilion and Playing field as people start to plan. Regular users are starting to book where they can and use the field where they can not go into the building.
- Discussion took place regarding the proposal for a cycle track in the corner of the field but will discuss further if more information is to become available.
- Grounds in the corner of the field are to be levelled due to concerns regarding duty of care/insurance risks. Mayor to arrange.

Propose to discuss further concerns regarding user of pavilion in closed session due to sensitive personal nature.

Proposed – Cllr A Bazley Secoded – Cllr M Harrison

Agreed –all Councillors present.

2020/171 To receive proposals for a cycle track at Newport Drive Playing Field and to resolve.

No information was made available.

2020/172 To approve the Grant of Easement fro Marmion Drive Play Area

*Proposed Cllr R Kimberley - Scott
Agreed All Councillors present*

Secoded Cllr M Harrison

2020/173 Financial

a) WTC payments for March 2021 approved.

| Winterton Town Council Ear Marked Reserves March 01 2021 - March 31 2021 Payments | | | | | | |
|---|------|----------------------------|-------------------|-------------------|--------------------|---|
| Date | Ref | Paid | Ex Vat | Vat | Total Paid | Transaction Details |
| 10/03/2021 | TFR | Current Bank A/c 1003 | £ 5,375.00 | £ - | £ 5,375.00 | FCC 3rd Party Funding |
| 31/03/2021 | TFR | Current Bank A/c 1003 | £47,454.48 | £ - | £ 47,454.48 | WSP Kompan |
| | | Total paid | £52,829.48 | £ - | £ 52,829.48 | |
| Winterton Town Council Reserves March 01 2021 - March 31 2021 Payments | | | | | | |
| Date | Ref | Paid | Ex Vat | Vat | Total Paid | Transaction Details |
| 01/03/2021 | TFR | Current Bank A/c 1003 | £10,000.00 | £ - | £ 10,000.00 | Transfer to cover invoices |
| 31/03/2021 | TFR | Current Bank A/c 1003 | £30,000.00 | £ - | £ 30,000.00 | WSP Kompan |
| | | Total Paid | £40,000.00 | £ - | £ 40,000.00 | |
| Winterton Town Council March 01 2021 - March 31 2021 Payments | | | | | | |
| Date | Ref | Paid | Ex Vat | Vat | Total Paid | Transaction Details |
| 01/03/2021 | BACS | Kyanite Consulting Ltd | £ 122.63 | £ 24.53 | £ 147.16 | Annual maintenance & Hosting |
| 01/03/2021 | BACS | ERPF | £ 520.62 | | £ 520.62 | Feb Pension |
| 01/03/2021 | BACS | Screwfix | £ 9.24 | £ 1.83 | £ 11.07 | PParker Maintenance |
| 01/03/2021 | BACS | T & J Fletchers Ltd | £ 188.75 | £ 37.75 | £ 226.50 | Maintenance |
| 01/03/2021 | DD | Tesco Mobile | £ 11.99 | | £ 11.99 | Mobile phone |
| 01/03/2021 | DD | British Gas | £ 45.71 | £ 2.29 | £ 48.00 | Gas - The Ark |
| 01/03/2021 | DD | Nest | £ 4.10 | | £ 4.10 | Feb Pension |
| 04/03/2021 | DD | Talk Talk | £ 28.00 | £ 5.60 | £ 33.60 | Phone & internet |
| 05/03/2021 | BACS | HMRC | £ 336.69 | | £ 336.69 | February Tax & NI |
| 09/03/2021 | DD | British Gas | £ 106.13 | £ 5.31 | £ 111.44 | Electricity amenities |
| 10/03/2021 | BACS | FCC Recycling Uk Ltd | £ 5,375.00 | | £ 5,375.00 | 3rd Party Funding West Street Park |
| 10/03/2021 | BACS | North Lincolnshire Council | £ 3,334.76 | £ 666.95 | £ 4,001.71 | 8 Bins & Installation |
| 10/03/2021 | BACS | Microsoft | £ 30.20 | £ 6.04 | £ 36.24 | MS llicenses |
| 10/03/2021 | BACS | Peter Parker | £ 67.05 | | £ 67.05 | Fuel - February |
| 12/03/2021 | DD | British Gas | £ 20.38 | £ 1.02 | £ 21.40 | Lock up electricity |
| 15/03/2021 | BACS | Brisbane House | £ 1,141.25 | £ 228.25 | £ 1,369.50 | Lock up rent |
| 16/03/2021 | TFR | WCP A/c 1026 | £ 3,143.00 | | £ 3,143.00 | NNDR Covid Grant for Pavilion |
| 24/03/2021 | DD | Ormerd Sutton | £ 575.00 | £ 115.00 | £ 690.00 | Prepare Tell Tales for PCC/West Street Wall |
| 25/03/2021 | BACS | Staff Costs | £ 1,685.39 | | £ 1,685.39 | March Salary |
| 26/03/2021 | DD | British Gas | £ 45.71 | £ 2.29 | £ 48.00 | Gas - The Ark |
| 26/03/2021 | DD | Yorkshire Bank | £ 11.40 | | £ 11.40 | Bank charges |
| 29/03/2021 | BACS | Phil Bilton | £ 514.00 | | £ 514.00 | Maintenance of equipment/grass cutting |
| 31/03/2021 | BACS | Kompan | £25,000.00 | £ 5,000.00 | £ 30,000.00 | First £30k West Street Park |
| | | Total Paid | £42,317.00 | £ 6,096.86 | £ 48,413.86 | |

Proposed Cllr R Kimberley - Scott
Agreed All Councillors present

Seconded Cllr N King

b) WCP payments for March 2021 approved.

| Winterton Community Pavilion Payments 01/03/2021-31/03/2021 | | | | | | | |
|---|-----------------------------|------|------------------|----------------|-------------------|---------------------------|--|
| Date | Paid | Ref | Ex Vat | Vat | Total Paid | Transaction Description | |
| 01/03/2021 | Eon | DD | £ 199.05 | £ 9.95 | £ 209.00 | Electricity WCP | |
| 16/03/2021 | Hannah Norris | BACS | £ 10.00 | | £ 10.00 | Refund for 14.08.21 Party | |
| 25/03/2021 | Staff Costs | BACS | £ 502.13 | | £ 502.13 | Salary | |
| 27/03/2021 | MD Signs | BACS | £ 35.00 | £ 7.00 | £ 42.00 | Gate sign | |
| 27/03/2021 | Complete Business Solutions | BACS | £ 190.00 | £ 38.00 | £ 228.00 | Cleaning equipment | |
| 27/03/2021 | Longfird farm services | BACS | £ 300.00 | | £ 300.00 | Clearing soil | |
| 27/03/2021 | Yorkshire Bank | DD | £ 7.70 | | £ 7.70 | Bank charges | |
| | Total Payments | | £1,243.88 | £ 54.95 | £ 1,298.83 | | |

Proposed Cllr R Kimberley- Scott
Agreed All Councillors present

Seconded Cllr N King

c) Receipts, bank reconciliation and Council detail report to 31st March 2021 received for information.

d) To approve the amended Financial Regulations.

*Proposed Cllr N King Seconded Cllr H Rowson
Agreed All Councillors present*

2020/174 Future Agenda Items and Councillor questions

- Parking on High Street
- Siting of bench for Cllr Bob Bridge.
- Planting schemes in Winterton.
- West Street Park wall – street art.
- West Street Park – garden/planting.

2020/175 Date of next Meeting

Annual Town Meeting on Tuesday 4th May at 6pm via Zoom

Annual Town Council meeting Tuesday 4th May at 6.30pm or on the rising of ATM. Not before 6.30pm.

Winterton Town Council Tuesday 4th May at 6.45pm or on the rising of ATCM. Not before 6.45pm

*Proposed Cllr H Rowson Seconded Cllr A Bazley
Agreed All Councillors present*

*In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw.
(The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))*

*Proposed Cllr N King Seconded Cllr H Rowson
Agreed All Councillors present*

2020/162 – Award of Tenders for building works

- a) To award the tender for West Street Park wall reduction and to install railings as per planning permission to M White. To request the works are started as soon as possible.**

*Proposed Cllr M Harrison Seconded Cllr A Bazley
Agreed All Councillors present*

It was agreed to hire the Winterton Community Pavilion to H Fahey to run the Toddler/Stay and Play group as an independent group at the cost of NFP group. Clerk to look into due diligence for such a facility being run at one of WTC facilities and to advise H Fahey that they are to run the group completely independently of WTC. WTC staff will help to put the equipment out and put away after.

The meeting closed at 7.37pm