

WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF



Phone: **01724 488085** or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council meeting held on
Tuesday 8th December 2020 at 6.00pm via Zoom.**

Present:

Cllr D. Johnson Cllr M. Harrison Cllr R. Ogg Cllr N. King Cllr E. Marper
Cllr Helen Rowson Cllr R Kimberley-Scott Cllr A Bazley

Also attending K McGrath RFO/Acting Clerk

The Mayor welcomed and introduced Rev. Alice Nunn, who led the Council in prayers.

2020/105 The meeting was opened by Cllr D Johnson, Mayor

2020/106 **Apologies for absence.**

Cllr P McCartan

2020/107 a) **Declarations of interest in respect of Agenda Items.**
None

b) **To note any dispensations presented to the Clerk prior to the meeting**
None

2020/108 **Minutes of Previous Meetings**

a) The Council considered the Minutes of the Winterton Town Council meeting held on 10th November 2020.
With the amendment to minute reference 2020/100 to "land behind 99 North Street"

The Minutes be signed as a true and accurate record

Proposed – Cllr N King Seconded – Cllr H Rowson

Agreed – All councillors present.

b) The Council considered the Minutes of Winterton Town Council Pre Budget meeting held on 10th November 2020.

The Minutes be signed as a true and accurate record

Proposed – Cllr M Harrison Seconded – Cllr R Kimberley-Scott

Agreed – All councillors present.

c) The Council considered the Minutes of Winterton Town Council Extra Ordinary meeting held on 23rd November 2020.

The Minutes be signed as a true and accurate record

Proposed – Cllr M Harrison Seconded – Cllr A Bazley

Agreed – All councillors present.

d) The Council noted for information only the Personnel Committee minutes from 18th November 2020.

2020/109 North Lincolnshire Ward Councillor report

Cllr Ogg presented the attached report.

- NLC deployed on the Track and Trace uncontactable and are preparing for the Vaccine which we understand to be very close to delivery in our area. Still plenty of tests are available.
- Scunthorpe Town Deal has been submitted to the Government.
- Free school meal vouchers being delivered to schools next week.
- Bus Shelters in Winterton to be cleaned.
- We have asked for white lining in the Market Place to be repainted.
- Earlsgate post installed to prevent grass verge parking.
- We have asked highways to look into replacing the slabs in Market Place or to replace with tarmac.
- Town Entry signs have been ordered including the one that highlights the Newport area of Winterton.
- North Street is on the Ward Councillors "wish list" to be completely resurfaced.
- We have asked for road markings, speed signs to be refreshed on Top Road and Roxby Road.

2020/110

Councillors received the Interim Internal Audit and considered the recommendations.

- a) A control document should be prepared that identifies all of the council's Risk Assessments and the dates on which they were last reviewed for continuing relevance and approval by council. ***Clerk advised this is in progress and will be completed by the next interim audit.***
- b) The council wishes the separation of the funds it holds between different institutions and the Clerk to research accounts and report back at the next meeting.
***Proposed – Cllr R Ogg Seconded – Cllr E Marper
Agreed – All councillors present.***
- c) The council decided that due to the current financial climate the funds to remain in the same interest bearing accounts, and to review annually.
***Proposed – Cllr N King Seconded – Cllr M Harrison
Agreed – All councillors present.***
- d) The council should ensure that all VAT incurred is correctly identified in the council's accounting system for reclaim from HMRC. The accounting record should be amended prior to the submission of the VAT reclaim to correct the rate of VAT incorrectly entered. - ***Clerk advised that the errors have been corrected.***
- e) The RFO should contact the council's IT provider to obtain the password to the external hard drive. - ***Clerk advised that this has been actioned.***

To record a vote of thanks to the RFO for all the work that she has done in sorting the financial and governance problems that the previous Clerk left behind.

***Proposed – Cllr R Ogg Seconded – Cllr R Kimberley-Scott
Agreed – All councillors present.***

2020/111 **Planning – To receive and resolve comment on planning application within Winterton and to receive information on previous applications.**

New applications – for comment

Cllr Rowson declared a personal interest in that she owns the nearest dwelling to the site

- a) PA/2020/1748
<http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1748>
Planning permission for the change of use to B2 and B8 to allow the operation of a wood processing facility, minor amendments to the existing buildings to facilitate the new operation, the installation of a weighbridge, the installation of two drying floors to dry biomass and grain; and the installation of four 600kW biomass boilers to provide heat to the drying floors - Holmes Lane Stores, Winterton, DN15 9QX

Clerk to request further information on the activity that will be as a result of the application and to report back to Councillors before decision can be made.

***Proposed – Cllr N King Seconded – Cllr A Bazley
Agreed – All councillors present.***

Previous applications received for information

- a) None

2020/112 **Environment**

- a) **To receive an update on Bins.** – replacement bins in situ. One bins needs to be moved at Dale Park to the area near to the school and a new one on Goosey Lane.
- b) **To receive an update on the West Street Park facilities.** Grant funding bid has been submitted. Tender awarded.

Cllr King wished it recording that the young people acted with grace and dignity at and after the funeral of the young gentleman who took his own life.

Cllr King will act on behalf of Winterton Town Council when liaising with the family regarding the removal of the flowers and candles next week from the railings at West Street Park. The removal is at the request of the family.

All Councillors agreed.

- c) The Clerk to contact Gleasons inviting them to make a contribution in the purchase of Flashing speed signs for Top Road and Roxby Road. Should they decline the Winterton Town Council will purchase and pay for installation.

***Proposed – Cllr R Ogg Seconded – Cllr H Rowson
Agreed – All councillors present.***

- d) Cllr Marper updated on the information boards following a meeting with NLC graphic design team. NLC will draft plans for the inserts. Unfortunately, because of Covid it has not been possible for the school to

be involved with this project, due to time restrictions in the curriculum. Plans for boards at the river area, one on North Street overlooking the wolds and one in the Market Place with all the historical information and streets. Will report back in January.

To resolve to purchase the Information boards and lecterns following the quotes being sought for printing and manufacture

Proposed – Cllr E Marper Seconded – Cllr N King
Agreed – All councillors present.

2020/113 To consider and review future running of the Newport Drive Facilities.

Council discussed the possibility of the Community Pavilion being run by a Community Group.

The hours necessary to run the bookings of the pavilion and associate works were discussed.

To advertise for an assistant to the RFO/Clerk to work 15 hours per week immediately with a view to recruiting in January to ensure the smooth running of the pavilion as soon as the Covid restrictions are lifted.

Proposed – Cllr D Johnson Seconded – Cllr N King
Agreed – All councillors present.

2020/114 Financial

a) WTC payments for November 2020 approved

Date	Paid	Ref	Ex Vat	Vat	Total Paid	Description
02/11/2020	Glendale	BACS	£ 756.00	£ 151.20	£ 907.20	Grass Cutting
02/11/2020	OAA in Winterton	BACS	£ 200.00		£ 200.00	Winter Newsletter
02/11/2020	Microsoft	BACS	£ 30.20	£ 6.04	£ 36.24	IT service
02/11/2020	ERNLLCA	BACS	£ 30.00	£ 6.00	£ 36.00	AB Finance training
03/11/2020	G Leitch	BACS	£ 50.00		£ 50.00	RBL Poppy appeal
03/11/2020	ERPF	BACS	£ 962.23		£ 962.23	October pension
03/11/2020	Talk Talk	DD	£ 28.00	£ 5.60	£ 33.60	Telephone & Broad band
05/11/2020	Pestguard	BACS	£ 35.00	£ 7.00	£ 42.00	Allotment pest control
05/11/2020	Groundsman	BACS	£ 94.95		£ 94.95	Mileage October
06/11/2020	HMRC	BACS	£ 363.83		£ 363.83	October Tax & NI
06/11/2020	Nest Pension	DD	£ 15.85		£ 15.85	October Pension
09/11/2020	British Gas	DD	£ 78.40	£ 3.92	£ 82.32	Electricity amenities
10/11/2020	PH & S Barrett	BACS	£ 12.50	£ 2.50	£ 15.00	Unleaded for mower
			£ 26.59	£ 5.32	£ 31.91	Diesel for tractor
10/11/2020	PH & S Barrett	BACS	£ 28.13	£ 5.62	£ 33.75	Diesel for tractor
10/11/2020	PH & S Barrett	BACS	£ 27.60	£ 5.52	£ 33.12	Unleaded
			£ 42.48	£ 8.50	£ 50.98	Diesel tractor
10/11/2020	PH & S Barrett	BACS	£ 28.02	£ 5.60	£ 33.62	Unleaded
			£ 43.76	£ 8.74	£ 52.50	Diesel tractor
10/11/2020	Ormerod Sutton	BACS	£ 1,595.00	£ 319.00	£ 1,914.00	Architect fees for Church Wall
10/11/2020	T & J Fletchers Ltd	BACS	£ 47.00	£ 9.40	£ 56.40	Welding to roundabout
			£ 52.50	£ 10.50	£ 63.00	Weld of Flail mower
10/11/2020	PH & S Barrett	BACS	£ 17.03	£ 3.41	£ 20.44	Unleaded
			£ 25.58	£ 5.12	£ 30.70	Diesel tractor
10/11/2020	Fillingham Trees	BACS	£ 311.00	£ 62.20	£ 373.20	small Christmas trees & delivery
12/11/2020	Workwear Express	BACS	£ 129.95	£ 26.00	£ 155.95	Staff Sweat shirts & Shirts
20/11/2020	Winterton Bowls	BACS	£ 7,500.00		£ 7,500.00	Community Grant
20/11/2020	Public Sector Audit (R Dixon)	BACS	£ 601.20		£ 601.20	Interim Audit
20/11/2020	AKE	BACS	£ 4,787.08	£ 957.42	£ 5,744.50	Insatillation Christmas lights
20/11/2020	AKE	BACS	£ 125.90	£ 25.18	£ 151.08	Install Bench sockets
20/11/2020	Sainsburys	BACS	£ 52.50	£ 10.50	£ 63.00	Batteries for small trees
23/11/2020	Tesco	BACS	£ 25.00	£ 5.00	£ 30.00	Batteries for small trees
25/11/2020	Staff Costs	BACS	£ 2,386.69		£ 2,386.69	November salary
26/11/2020	Yorkshire Bank	DD	£ 14.40		£ 14.40	Bank charges
27/11/2020	ICO	DD	£ 35.00		£ 35.00	Data protection fee
27/11/2020	British Gas	DD	£ 79.17	£ 15.83	£ 95.00	Electricity
30/11/2020	AKE	BACS	£ 651.60	£ 130.32	£ 781.92	Installation of small trees
30/11/2020	Pestguard	BACS	£ 35.00	£ 7.00	£ 42.00	Pest control allotments
30/11/2020	Tesco Mobile	DD	£ 8.46		£ 8.46	MobilePhone
	Total Payments		£21,333.60	£ 1,808.43	£23,142.04	

*Proposed Cllr R Kimberley-Scott Seconded Cllr E Marper
Agreed All Councillors present*

b) WCP payments for November 2020 approved

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Description
02/11/2020	NPOwer	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
10/11/2020	Farmstar	BACS	£ 38.33	£ 7.67	£ 46.00	Padlock for container
12/11/2020	Wickes	BACS	£ 16.67	£ 3.33	£ 20.00	Paint for Pavilion
16/11/2020	Greg Pearce	BACS	£ 160.00	£ -	£ 160.00	Dale Park hedge cutting
20/11/2020	CEF	BACS	£ 15.00	£ 3.00	£ 18.00	Safety Bulbs
25/11/2020	Staff Cost	BACS	£ 502.13	£ -	£ 502.13	November salary
26/11/2020	Yorkshire Bank	DD	£ 10.20	£ -	£ 10.20	Bank Charges
30/11/2020	NPOwer	DD	£ 199.05	£ 9.95	£ 209.00	Electricity
Total Payments			£ 1,140.43	£ 33.90	£ 1,174.33	

*Proposed Cllr M Harrison Seconded Cllr A Bazley
Agreed All Councillors present*

c) Receipts, bank reconciliation and Council detail report to 30th November 2020 received for information.

d) To accept the budget proposals as they were discussed and to formalise prior to setting the precept in January 2021

*Proposed Cllr R Kimberley Scott Seconded Cllr M Harrison
Agreed All Councillors present*

e) To make a donation of £500 to Salvation Army in lieu of them being unable to play at the Carol service that was cancelled due to Covid

*Proposed Cllr R Ogg Seconded Cllr M Harrison
Agreed All Councillors present*

2020/115 Future Agenda Items

Invitation to local police team re Police Presence in Winterton
Budget and Precept setting
Church Wall report
Siting of a memorial bench to Cllr B Bridge
Letter of thanks to Bearded Fisherman for their support.

2020/104 Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

Tuesday 12th January 2020 at 6pm, via Zoom

The meeting closed at 7.38pm