

WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF



Phone: **01724 488085** or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council held on
Tuesday 8th September 2020 at 6.00pm via Zoom.**

Present:

Cllr D. Johnson Cllr M. Harrison Cllr A. Bazley Cllr R. Ogg
Cllr N. King Cllr E. Marper Cllr P. McCartan

Also attending K McGrath RFO/Acting Clerk

No members of the public were present.

2020/064 The meeting was opened by Cllr D Johnson, Mayor

2020/065 **Apologies for absence.**
Cllr Helen Rowson

2020/066 a) **Declarations of interest in respect of Agenda Items.**
None

b) **To note any dispensations presented to the Clerk prior to the meeting**
None

2020/067 **Minutes of Previous Meetings**

a) The Council considered the Minutes of the Winterton Town Council Meeting held on the 11th August 2020.

That the Minutes be signed as a true and accurate record

Proposed – Cllr M Harrison Seconded – Cllr N King

Agreed – All councillors present.

2020/068 **North Lincolnshire Ward Councillor report**
Cllr Ogg presented the attached report.

- **Town Signage** - Following up on the outstanding Winterton entry signs, we have asked this project to be progressed as soon as possible. We have asked the project manager to liaise with the acting clerk.
- **From Head of Participation at NLC – re Youth Service**
As we start to move forwards into the next phase of opening Kathy, the lead for Youth has started to look at the consultation papers we have had from the young people via the schools questionnaires.

Once she has ascertained the young people's thoughts and ideas, we can start to look at some provision – obviously dependant on what available space there is and complying with the current guidance and government requirements re Covid.

Kathy will be starting to engage & establish links with local groups providing youth provision to supplement and enhance the offer for young people in the area as part of the development process.

We are keen to enable partners and local organisation to work with us to recreate and establish a sustainable and quality offer reflecting the interests and needs of the young people.

- **Library/Skate park**

The Phase one Library offer is ready read collections between 10-12 Mon, Weds, Thurs and Fri.

(The library website has details re selecting books etc) The E Books collections are extending almost on a daily basis in BorrowBox and is proving very popular)

In phase 2 Library Offer - from Weds 23rd September this will increase to allow browsing in the library 9-12 on Monday, Wednesday, Thursday and Friday (Saturdays opening to be confirmed). Appointments for IAG will be booked in between 1 and 4pm

Gym is open 9-12 and 4-8pm as above days and also Sunday 9-12noon. Bookable hourly slots

Skatepark is open 4-8pm on Mon, Wed, Thurs, Fri, Sat.

2020/069 To receive an update on Newport Drive Winterton Community Pavilion Facilities

The Chair and Clerk updated that all the staff had worked hard to open the Pavilion, adhering to the Covid restrictions, to regular users. Most regular users are up and running and have supplied copies of their Covid risk assessments.

The football teams have all received their agreements and invoices and the playing field facilities are being well used.

The container was ordered from ABC containers and will be delivered to site on 28th September. Regular users will be consulted on their requirements for the storage of equipment in the container.

2020/070 Planning – To receive and resolve comment on planning application within Winterton and to receive information on previous applications.

New applications – for comment

- a) **PA/2020/1227** Planning permission for external façade alterations including window and door replacement. Post Office, High Street, Winterton, DN15 9PU

To support the application as it will enhance the conservation area and show support for a local business.

*Proposed – Cllr MN King Seconded – Cllr P McCartan
Agreed – All councillors present.*

Previous applications received for information

- a) **PA/2020/1049 – prior approval not required**
- b) **PA/2020/164 –** Notification in accordance with Regulation 1 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2017 (as amended) to install two 9m medium poles adjacent 111 Earlsgate NLC have no objections
- c) **PA/2020/160 -** Notification in accordance with Regulation 1 of the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended) to install fixed line broadband electronic communications pole 74 Earlsgate NLC have no objection

2020/071 Environment

- a) **To receive an update on Bins.**
Cllr Marper updated that because of Covid deliveries are taking longer than usual and the acting clerk will continue to chase.
- b) **To receive an update on the West Street Park facilities.**
Clerk, Admin Asst and Mayor have met with two equipment designers and Humberside Police designing out crime officer look at designs. The report was received from Humberside Police, but nothing received from the play equipment companies to date, will chase for next meeting.
Acting Clerk met with Andrew Percy MP's officer who specialises in funding bids for these types of projects. She will draw up a funding bid from Wren for equipment.
To move the project forward, when play equipment proposals are received these are to be shortlisted by Town Council and then open to consultation to residents
- c) **To receive an update on the Church Wall**
Church representatives have contacted the acting Clerk – re responsibility of bulging boundary wall. Discussion took place and acting clerk to look into the validity that it is a closed church yard, with financial responsibility falling with the Town Council
- d) **To receive an update on the War memorial**
Acting Clerk contacted 4 firms and the War Memorial Trust for advice on updating the war memorial with the missing names. Only one was able to provide the specialist service. Brass rubbings and measurements to take place for an accurate costing.

2020/072 Correspondence

- a) Proposed to accept Biffa Correspondence.
*Proposed – Cllr P McCartan Secoded – Cllr M Harrison
Agreed – All councillors present.*

2020/073 - Financial

- a) **WTC payments for August approved**
Proposed Cllr M Harrison Seconded Cllr N King
Agreed All Councillors present

Date	Payee Name	Reference	Ex Vat	£ VAT	Total	Description
01/08/2020	Talk Talk	DD	£ 28.00	£ 5.60	£ 33.60	Phone & Broadband
01/08/2020	British Gas	DD	£ 90.48	£ 4.52	£ 95.00	Gas - The Ark
03/08/2020	ERPF	BACS	£ 1,091.85		£ 1,091.85	July Pension Payment
03/08/2020	MB Plumbing	BACS	£ 70.00		£ 70.00	Boiler service The Ark
03/08/2020	Tesco mobile	DD	£ 11.99		£ 11.99	Mobile phone
03/08/2020	Nest	DD	£ 141.41		£ 141.41	Staff pension
05/08/2020	Reserves A/c 6365	transfer	£ 10,000.00		£ 10,000.00	NNDR Grant to Reserves
05/08/2020	Reserves A/c 6365	transfer	£ 57,000.00		£ 57,000.00	Precept to reserves
06/08/2020	Crown Decorating Centre	BACS	£ 158.40	£ 31.68	£ 190.08	Paint for WSP
06/08/2020	Wickes	BACS	£ 7.50	£ 1.50	£ 9.00	White spirit
06/08/2020	Glendale	BACS	£ 756.00	£151.20	£ 907.20	Grass cut x 2
06/08/2020	P Parker	BACS	£ 106.65		£ 106.65	Fuel expenses
07/08/2020	K McGrath	BACS	£ 30.00		£ 30.00	Refund Flowers for Enid Bridge
07/08/2020	British Gas	DD	£ 129.37	£ 6.44	£ 135.81	Electricity - All properties ex WCP
10/08/2020	HMRC	BACS	£ 1,040.17		£ 1,040.17	Tax/NI
10/08/2020	PH & S Barrett	BACS	£ 132.59	£ 26.50	£ 159.09	Fuel Mowers & Tractor
10/08/2020	T & J Fletchers Ltd	BACS	£ 249.00	£ 49.80	£ 298.80	Repairs to trailer
11/08/2020	Old School Hall	BACS	£ 10,000.00		£ 10,000.00	NNDR Grant
14/08/2020	Right Action	BACS	£ 21.75	£ 4.35	£ 26.10	Lock up Fire Ex service
14/08/2020	Right Action	BACS	£ 24.00	£ 4.80	£ 28.80	The Ark Fire Ex Service
17/08/2020	Microsoft	BACS	£ 23.70	£ 4.74	£ 28.44	Office 365 July 2020
17/08/2020	Microsoft	BACS	£ 27.65	£ 5.53	£ 33.18	Office 365 June 2020
17/08/2020	Microsoft	BACS	£ 23.70	£ 4.74	£ 28.44	Office 365 May 2020
19/08/2020	R Moody	BACS	£ 211.16		£ 211.16	Clock winding
24/08/2020	ERPF	BACS	£ 491.38		£ 491.38	August Pension Payment
25/08/2020	Staff Cost	BACS	£ 2,974.71		£ 2,974.71	August Salary
25/08/2020	R Ball	BACS	£ 211.16		£ 211.16	Clock winding
25/08/2020	Screwfix	BACS	£ 54.53	£ 10.88	£ 65.41	PPE Groundsmen & Maintenance
26/08/2020	Russell Play	BACS	£ 52.28	£ 10.46	£ 62.74	Replacement dome MDP
26/08/2020	Ancholme IDB	BACS	£ 18.76		£ 18.76	Drainage Rates
26/08/2020	Pest Guard	BACS	£ 116.00	£ 23.20	£ 139.20	Pest Control allotments
26/08/2020	ABC Containers	BACS	£ 1,750.00	£350.00	£ 2,100.00	Container for Pavlion
27/08/2020	Yorkshire Bank	DD	£ 18.80		£ 18.80	Bank charges
		Total	87062.99	695.94	87758.93	
WTC Reserves Payments 01/08/2020-31/08/2020						
Date	Payee Name	Reference	Ex Vat	£ VAT	Total	Description
11/08/2020	Current Bank A/c 1003	TFR	£ 10,000.00		£ 10,000.00	OSH Grant
		Total	£ 10,000.00		£ 10,000.00	

- b) **WCP payments for August approved**
Proposed Cllr M Harrison Seconded Cllr N King
Agreed All Councillors present

Winterton Community Pavilion Payments 01/08/2020-31/08/2020						
Date	Payee Name	Ref	Ex Vat	£ VAT	Total	Description
03/08/2020	NPower	DD	£ 533.33	£ 26.67	£ 560.00	Electricity
14/08/2020	Right Action	BACS	£ 35.25	£ 7.05	£ 42.30	Service Fire Extinguishers
14/08/2020	Mrs Button	BACS	£ 30.00		£ 30.00	Happy Dance refund
17/08/2020	B&Q	BACS	£ 75.73	£ 15.15	£ 90.88	Locks, Bolts, Door stops
25/08/2020	Staff Cost	BACS	£ 390.87		£ 390.87	August Salary
27/08/2020	Yorkshire Bank	DD	£ 9.50		£ 9.50	Bank Charges
	Total Payments		£ 1,074.68	£ 48.87	£ 1,123.55	

- c) **Receipts, bank reconciliation and Council detail report to 31st August received for information.**

2020/074 Policies

- a) To resolve to adopt the amended Standing orders to include virtual meetings.

Proposed Cllr M Harrison Seconded Cllr P McCartan
Agreed All Councillors Present

- b) To resolve to adopt the social media policy with amendment to 1.8 from Data Protection Act 1998 to General Data Protection Regulation 2018
Proposed Cllr A Bazley Seconded Cllr E Marper
Agreed All Councillors Present

2020/075 Future Agenda Items

Cemetery Chapel
West Street Park shortlisting plans
Financial training to take place prior to the meeting at 5pm on 13th October, subject to ERNLLCA availability.

2020/076 Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

Tuesday 13th October 2020 at 6pm via Zoom
The meeting closed at 6.41pm