

WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF



Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council held on
Tuesday 11th August 2020 at 6.00pm via Zoom.**

Present:

Cllr D. Johnson	Cllr M. Harrison	Cllr A. Bazley	Cllr H. Rowson
Cllr N. King	Cllr E. Marper	Cllr P. McCartan	Cllr R. Ogg

Also attending K McGrath RFO/Acting Clerk
K Mathieson – Admin Assistant.

No members of the public were present.

2020/051 The meeting was opened and Councillors were welcomed by Cllr Johnson and a minute silence was held for private reflection of Cllr B Bridge who passed away last week.

2020/052 **Apologies for absence.**
None

2020/053 a) **Declarations of interest in respect of Agenda Items.**
None

b) **To note any dispensations presented to the Clerk prior to the meeting**
None

2020/054 **Minutes of Previous Meetings**

a) The Council considered the Minutes of the Winterton Town Council Meeting held on the 14th July 2020.

That the Minutes be signed as a true and accurate record
Proposed – Cllr M Harrison Seconded – Cllr H Rowson
Agreed – All councillors present.

b) The Council considered the Minutes of the Winterton Town Council Meeting held on the 20th July 2020.

That the Minutes be signed as a true and accurate record
Proposed – Cllr H Rowson Seconded – Cllr M Harrison
Agreed – All councillors present.

**2020/055 North Lincolnshire Ward Councillor report
Cllr Ogg presented the attached report.**

- **High Street Parking restrictions** – We have asked the highways officers if they can look into lifting the restrictions around parking on High Street. Originally the parking restrictions were imposed as requested by the businesses at the top of the High Street. “As you may recall the restrictions on the High Street were implemented to allow turnover of parked vehicles to allow visitors/shoppers to park when in the area. If the restrictions were to be removed, then potentially staff and residents etc would park all day or for prolonged periods which in turn would leave nowhere for customers or residents to park.”
- We have also asked for a review of all parking around Winterton, especially asking for lining to be renewed to enhance yellow lines where in place.
- **Biffa** – We received a couple complaints last week regarding smell in Winterton that residents attributed to the Biffa site. We contacted the EA and Biffa and they both concluded that the weather conditions and actions on site were not the cause of the smell. They have logged the complaint and will keep in touch with regular updates that we add to our Facebook page.
From Biffa - The weather data at the time of complaint shows the wind direction been a South Westerly wind at 21mph. An extensive sweep of the local area including the A1077 and Roxby Road was undertaken during the morning where no odours were detected. A further off-site survey was undertaken in the afternoon of the 4th August 2020 with a faint odour detected, which wasn't landfill associated. No odours were detected on the capped areas and all boot details intact and inspected. A faint waste odour was noted on site near the operational area. Temporary capping works were progressing during this period on the 4th August with over 5000m³ LLDPE liner installed at the time of the complaint. The full 10,000m³ has now been completed as of the 10/08/20.
- We are working with North Lincs council officers and residents, to look at **accessibility** for wheelchair, mobility scooters and prams/pushchairs around key routes in Winterton.
- **Ross Lane** – Being resurfaced early 2021
- **Watery Lane** – We have requested planning to fill the potholes. This is to be carried out very soon.
- **We were asked if dog waste could be put into a litter bin?** Answer - yes this can but not the other way round

Resolved to write to North Lincolnshire Council to request an update on the Youth Service Review

*Proposed Cllr P McCartan Seconded Cllr R Ogg
Agreed All Councillors present*

2020/056 a) To resolve to adopt the following recommendations

Fees

Dale Park Juniors FC	2017- 2018 Season	No charge	Due to WTC not invoicing
Dale Park Juniors FC	2018 - 2019 season	No Charge	Due to WTC not invoicing

Dale Park Juniors FC	2019 – 2020 season	£1000.00	Due to shortened season. Pay by 31 st August 2020
Dale Park Juniors FC	2020 – 2021 season	£1500.00	Pay £750 1 st Sept 2020 & £750 1 st January 2021
Butchers Arms FC	2020 – 2021 season	£350.00	£175 paid on 1 st Sept 2020 & £175 paid on 1 st January 2021
Winterton Rovers FC	2020 - 2021 season	£350.00	£175 paid on 1 st Sept 2020 & £175 paid on 1 st January 2021

Provided to Dale Park Juniors FC for annual fee.

- Pitches as outlined in the not to scale drawing provided by S Gourlay on 18th July 2020 from 1st July to 30th April in any given year.
- Full use of garage for storage
- Will have full responsibility of the pitch bookings and markings for adult teams and Dale Park Juniors FC. If the adult teams wish Dale Park Juniors FC to carry out the line markings for their matches, then that will be an arrangement, including financial, between the two teams.
- Will allow the use of the goals and nets to the adult teams.
- All 4 changing rooms, which can be locked during matches, allowing access to toilets.
- Referees Room, which can be used as a first aid room with first aid bench sited inside.
- Will provide Winterton TC with a copy of their Covid risk assessment.

Provided to Dale Park Juniors FC for extra fee.

- Guarantee that they can book the whole facility for the first weekend in September for their annual tournament at the weekend rate set out in the Winterton Tow Council's scale of charges.

Butchers Arms and Winterton Rovers for annual fee

- Use of full-size pitch from 1st August – 30th April in any given year, unless the Football season is extended due to Cup Match success or bad weather during the winter months.
- Use of two changing rooms and referees room. Changing rooms can be locked, allowing access to toilets during matches.
- Will ensure that all goals and nets are checked before and after use, and to report any damage caused during their use to Dale Park Juniors FC.
- Will provide Winterton TC with a copy of their Covid risk assessment.

All teams

- Will be expected to leave the changing rooms as they found them. No litter or left property.
- Will be expected to leave the playing fields as they found them. No litter. Litter picking will be charged to the teams at the hourly rate of £11.00.
- Will be expected to agree that no metal stakes to be used on the playing fields. Any metal that is left on the field that damages the mower will be charged to the teams.
- Will pay half their fees on 1st September and half on 1st January.

Winterton Town Council

- Will purchase and site a secure, insulated container with lighting that will be used for the storage of all non-football equipment.
- Will clear the changing rooms of equipment.
- Will fix locks to the changing room doors, allowing access to toilets during matches.
- Will look to sell the goal posts that are surplus to requirements.
- Will clear the cloakroom of equipment.
- Will maintain the grass cutting, fertilisation, aeration of pitches to high standard.
- Will cut back hedges and overgrowth around the pitches.
- Will actively investigate providing a permanent kitchen facility to add to the football side of the Community Pavilion, for the provision of hot food and drinks during matches and to look at “Ear Marking” a budget/applying for grants for this.
- Will actively seek grant funding for the Community Pavilion.

*Proposed Cllr R Ogg Seconded Cllr P McCartan
Agreed All Councillors present*

b) Cllr D Johnson & The Acting Clerk to visit ABC containers in Selby to gain further accurate quotes for the Container and to send all quotes to Councillors to compare prices

*Proposed Cllr R Ogg Seconded Cllr N King
Agreed All Councillors present*

2020/057 Planning – To receive and resolve comment on planning application within Winterton

- a) PA/2020/1049 – application for prior approval of a household extension – amended plan – proposed elevation and ground floor plan 62 Low Street, Winterton DN15 9RZ
<http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1049>

For information – no comment required

- c) PA/2020/1051 - Notice of intention to undertake various pruning works (as described in application) on 17 trees all situated within Winterton's Conservation Area - The Old Parsonage, 41 King Street, Winterton, DN15 9TP <http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1051>

The Town Council supports the application
*Proposed Cllr M Harrison Seconded Cllr A Bazley
Agreed All Councillors present*

- c) PA/2020/1075 - Notice of intention to prune an acacia and lime tree, and fell another (dead) tree, all situated within Winterton Conservation Area. – 92 Park Street, DN15 9UA
<http://www.planning.northlincs.gov.uk/plan?ref=PA/2020/1075>

The Town Council supports the application
*Proposed Cllr N King Seconded Cllr M Harrison
Agreed All Councillors present*

2020/058 Environment

a)

- i. **To resolve to purchase and site larger replacement bins at no extra cost to empty.**

1 x Holmes Lane/Park Street/Cemetery Road Junction
1 x Top of Earlsgate
1 x Bottom of Earlsgate
1 x North Street, opposite Harrison Barn
1 x Northland Road near to Robinson Lane

Proposed Cllr E Marper

Seconded Cllr R Ogg

Agreed All Councillors Present

- ii. **To resolve to purchase and site additional bins at extra cost to empty bins**

1 x Goosey Lane
1 x Top of Newport Drive before the snicket to Dale Park.

Proposed Cllr P McCartan

Seconded Cllr H Rowson

Agreed All Councillors Present

- b) **West Street Park update** - Cllr D Johnson updated that the grounds man had been painting the play equipment in West Street Park.
The acting Clerk, the Mayor & admin assistant updated on site visit to West Street Park
Admin assistant updated on her research and arrangements for meeting play equipment firms on site to look at options for the park.
Further discussions took place but it was agreed that actions were needed for a refurbishment of the park.
Admin assistant updated that she has been researching grant funding option.
Acting clerk has contacted Andrew Percy's grant funding officer for grants and Humberside Police community officers re designing out anti-social behaviour.
Clerk to contact Richard Mason to clarify what if any covenant there is on West Street Park.

- c) **To resolve to cancel 2020 Christmas market due to uncertainty around Covid 19 restrictions.**

Proposed Cllr M Harrison

Seconded Cllr A Bazley

Agreed All Councillors present.

- d) **Parking issues around Winterton**

Already covered by NLC ward report.

2020/059 Correspondence

- a) Parking on High Street – correspondence noted - Already covered in NLC Ward Councillors report.
b) Millhouse Lane site builder correspondence
Proposed to write to the builder, acknowledging his email, but informing him that it not a Town Council issue

Proposed Cllr N King Seconded Cllr A Bazley

Agreed All Councillors present

c) NLC Skate Park opening.

Proposed to write to North Lincs Council to advise that this is not a Town Council issue, and to acknowledge that a resident has contacted the Town Council offering his voluntary services. To contact the resident to gain permission to pass his details on.

*Proposed Cllr R Ogg Seconded Cllr A Bazley
Agreed All Councillors present*

d) Best Kept Village Results

Proposed to write to the residents who received a positive mention in the results write up.

*Proposed Cllr H Rowson Seconded Cllr N King
Agreed All Councillors present*

2020/060 - Financial

a) **WTC payments for July approved**

*Proposed Cllr M Harrison Seconded Cllr N King
Agreed All Councillors present*

Date	To	Via	Paid	VAT	Total Paid	Transaction detail
02/07/2020	Talk Talk	DD	£ 28.00	£ 5.60	£ 33.60	Phone & Broadband
06/07/2020	OLD School Hall	BACS	£ 2,000.00		£ 2,000.00	Annual Grant
06/07/2020	Checkteck	BACS	£ 412.00		£ 412.00	IT services
06/07/2020	RBS solutions	BACS	£ 25.00	£ 5.00	£ 30.00	Transfer RBS to RFO laptop
06/07/2020	HMRC	BACS	£ 20.66		£ 20.66	Debt - Fine June 2019
06/07/2020	HMRC	BACS	£ 2.27		£ 2.27	Debt - Fine July July
06/07/2020	Farmstar	BACS	£ 423.88	£ 84.78	£ 508.66	Tractor Service
06/07/2020	ERPF	BACS	£ 691.84		£ 691.84	Pension June & back pension 2019-present day
06/07/2020	Glendale	BACS	£ 1,512.00	£302.40	£ 1,814.40	Verges Grass cut x 2
06/07/2020	Scunthorpe Lawnmowers	BACS	£ 296.11	£ 59.22	£ 355.33	Ride on Mower service
07/07/2020	Winterton Federation	BACS	£ 1,000.00		£ 1,000.00	Grant- hand washing facilities
07/07/2020	Brigg Office Supplies	BACS	£ 36.01	£ 7.20	£ 43.21	Authorisation stamp
08/07/2020	British Gas	DD	£ 124.55	£ 6.23	£ 130.78	Electricity - Properties
08/07/2020	Nest Pension	DD	£ 176.30		£ 176.30	June Pension
09/07/2020	HMRC	BACS	£ 1,960.73		£ 1,960.73	June Tax & NI
13/07/2020	P Parker	BACS	£ 130.05		£ 130.05	Travel Expenses
14/07/2020	T & J Fletchers Ltd	BACS	£ 143.00	£ 28.60	£ 171.60	Brackets for Fencing
14/07/2020	North Lincolnshire Council	BACS	£ 1,090.40		£ 1,090.40	Trade Waste - Gilby House bin
14/07/2020	Scunthorpe Lawnmowers	BACS	£ 36.64	£ 7.33	£ 43.97	Bearings & Strimmer cord
14/07/2020	Barret Ltd	BACS	£ 162.37	£ 32.47	£ 194.84	Fuel - Lawnmower & Tractor
14/07/2020	Speedy Assets Ltd	BACS	£ 100.00	£ 20.00	£ 120.00	Pressure Washer Hire - Covid
14/07/2020	Tesco Mobile	BACS	£ 11.99		£ 11.99	Mobile phone
17/07/2020	Anglian Water	DD	£ 39.28		£ 39.28	Water - TheArk
23/07/2020	Post office	BACS	£ 8.26		£ 8.26	Postage Stamps
25/07/2020	Staff Cost	BACS	£ 4,642.13		£ 4,642.13	July Salary
25/07/2020	Tool Station	BACS	£ 259.18	£ 50.25	£ 309.43	Tools for Maintenance
25/07/2020	Tool Station	BACS	£ 3.31	£ 0.66	£ 3.97	Tools for Maintenance
27/07/2020	Don Johnson	BACS	£ 380.00		£ 380.00	Mayoral allowance
27/07/2020	Smailes Goldie	BACS	£ 155.00	£ 31.00	£ 186.00	Payroll services to 30/06/2020
27/07/2020	Screwfix	BACS	£ 86.60	£ 17.29	£ 103.89	Maintenance equipment
27/07/2020	British Gas	DD	£ 90.48	£ 4.52	£ 95.00	Electricity Non WCP
27/07/2020	Yorkshire Bank	DD	£ 16.80		£ 16.80	Bank charges
27/07/2020	transfer to Reserves A/c 6365	NNDR Grant	£35,000.00		£35,000.00	Transfer to Reserves
29/07/2020	North Lincolnshire Council	BACS	£ 1,085.90		£ 1,085.90	Debt 2019 Trade Waste
29/07/2020	L Newstead	BACS	£ 127.07		£ 127.07	Final payment
		Total Payments	£52,277.81	£662.55	£52,940.36	

b) WCP payments for July approved

*Proposed Cllr M Harrison Seconded Cllr N King
Agreed All Councillors present*

Date	To	Via	Payment	VAT	Total Payment	Transaction detail
01/07/2020	NPOwer	DD	£ 466.67	£ 93.33	£ 560.00	Electricity
07/07/2020	Little Frogs	BACS	£ 40.00		£ 40.00	Refund
14/07/2020	MG Murphy Ltd	BACS	£ 150.00	£ 30.00	£ 180.00	RPZ Valve certification
14/07/2020	Oxley Shutters	BACS	£ 210.00	£ 42.00	£ 252.00	Shutters annual service
20/07/2020	Cathedral Leasing	BACS	£ 390.00	£ 78.00	£ 468.00	Annual Hygiene supply
25/07/2020	Staff Cost	BACS	£ 390.87		£ 390.87	July Salary
27/07/2020	Yorkshire bank	DD	£ 7.70		£ 7.70	Bank charges
	Total Payments		£1,655.24	£243.33	£1,898.57	

c) Receipts, bank reconciliation and Council detail report to 31st July received for information.

d) Propose to make a one of grant to Old School Hall of £10,000 from the NNDR Grant successfully applied for.

*Proposed Cllr R Ogg Seconded Cllr P McCartan
Agreed All Councillors present*

2020/061 Requests for agenda for next and future meeting

- Update on play equipment for West Street Park
- Update on parking and highways issues.
- Update from Winterton 2022
- Neighbourhood plan.

2020/062 Not on the agenda but allowed due to exceptional circumstances-a tribute was paid to Cllr Bridge for his services to Winterton and the Town Council. A true gentleman who will be sorely missed.

It was agreed that a flag would be sourced and flown at half-mast on the day of his funeral.

A tribute would be published on the Town Council website and Town Council Facebook Page.

2020/063 Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

**Tuesday 8th September 2020 at 6pm via Zoom
The meeting closed at 7.30pm**