

WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire, DN15 9QF



Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council held on
Tuesday 9th June 2020 at 6.00pm via Zoom.**

Present:

Cllr D. Johnson	Cllr M. Harrison	Cllr A. Bazley	Cllr B. Bridge
Cllr N. King	Cllr E. Marper	Cllr P. McCartan	Cllr R. Ogg
Cllr H. Rowson			

Also attending K McGrath RFO/Acting Clerk

No members of the public were present.

Cllr Rob Waltham, Leader of North Lincolnshire Council gave a presentation on extending the Area of Outstanding Natural Beauty into North Lincolnshire. Cllr Waltham answered questions from WTC Councillors and was formally thanked by The Mayor.

2020/024 The meeting was opened and Councillors were welcomed by Cllr Johnson.

2020/025 **Apologies for absence.**
None

2020/026 a) **Declarations of interest in respect of Agenda Items.**
Cllr P McCartan – A prejudicial interest in respect of Agenda item 5

b) **To note any dispensations presented to the Clerk prior to the meeting**
None

2020/027 **Minutes of Previous Meeting**
The Council considered the Minutes of the Winterton Town Council Meeting held on the 26th May 2020.

2020/016 – To note that Cllr E Marper had suggested that the increase in number and size of the dog bins around Winterton had been a suggestion for the agenda by herself.

That the Minutes be signed as a true and accurate record following the amendment.

Proposed – Cllr M Harrison

Seconded – Cllr P McCartan

Agreed – All councillors present.

2020/028 To receive an update on the Winterton Community Response to the Covid 19 Pandemic

Cllr P McCartan gave an update on the Poirier Foundation work within Winterton. In partnership with Senior Citizens and Disabled Club over 100 vulnerable people have been identified and receiving help of differing levels matching their needs.

29 volunteers have responsibilities for their particular roads in Winterton, meeting needs for shopping, medication delivery or a simple telephone call keeping in touch.

Cllr McCartan is working on providing face masks for the volunteers of the Poirier Foundation.

The grant to the Poirier Foundation, agreed at a previous WTC meeting to be paid as soon as the RFO receives banking details. Cllr McCartan to provide bank details.

Cllr E Marper updated on North Lincs Council response to Covid 19 pandemic and the more recent Track and Trace that is being set up with support from the Government.

2020/029 To receive an update on the PROWs and Grass verge cutting and Planting.

The PROWs have been cut by the Grounds Maintenance workers at Winterton TC

The verges have received their first cut. Areas were identified that have been missed. RFO to contact Contractors to identify areas. A second cut would be undertaken in the very near future as the first cut was quite problematic due to the length of the grass.

Some areas have been planted. The final areas to be completed by end of the week.

Cllr Ogg thanked Cllr Johnson for his hard work with this.

Cllr Harrison and Cllr Johnson to meet to discuss how to make the centre of the Town/ Market Hill areas attractive despite not entering In Bloom this year.

2020/030 To receive an update on previous resolutions from Minutes 2019/2020.

Agenda item for next meeting.

2020/031 Accounts

a) To approve the 2019-20 Year End accounts (page 5/6 of AGAR)

*Proposed Cllr M Harrison Seconded Cllr P McCartan
Agreed All Councillors present.*

b) To approve the Annual Governance and Accountability Return and Statement of Assurance for 2019-20 (page 4/6 AGAR)

Proposed Cllr H Rowson Seconded Cllr P McCartan
Agreed All Councillors present.

c) To receive the year end Audit Return (page 3/6 AGAR)

d) To approve WTC payments and receipts and bank reconciliation for April 2020

Proposed Cllr H Rowson Seconded Cllr P McCartan
Agreed All Councillors present.

Winterton Town Council Payments 01/04/2020 - 30/04/2020						
Date	Payee Name	Reference	Ex Vat	£ VAT	£ Total Amnt	Description
03/04/2020	Talk Talk	DD	£ 23.53	£ 4.71	£ 28.24	Telephone & Broad Band March
06/04/2020	Nest	BACS	£ 156.60		£ 156.60	March Pension
14/04/2020	British Gas	DD	£ 147.33	£ 7.33	£ 154.66	Electricity Feb
20/04/2020	Kyanite Consulting Ltd	BACS	£ 117.88	£ 23.58	£ 141.46	Annual Web maintenance & Hosti
21/04/2020	Brigg Town Council	BACS	£ 40.00		£ 40.00	Civic Dinner refund
21/04/2020	Buttons Wood	BACS	£ 77.00		£ 77.00	Wood for Shuttering
21/04/2020	Anglian Water	DD	£ 53.63		£ 53.63	Water
23/04/2020	NLC	BACS	£ 40.00		£ 40.00	Refund Civic Dinner
23/04/2020	Smalles Goldie	BACS	£ 396.00		£ 396.00	Payroll Services
23/04/2020	SLCC	BACS	£ 227.00		£ 227.00	Slcc Annual Membership
27/04/2020	North Lincolnshire Council	BACS	£ 1,886.62		£ 1,886.62	Election costs 2019
27/04/2020	Newton Printing Services	BACS	£ 38.75	£ 7.75	£ 46.50	24 white magnets
27/04/2020	Staff Costs	BACS	£ 3,062.80		£ 3,062.80	April Salary
27/04/2020	HMRC	BACS	£ 838.09		£ 838.09	April Tax/NI
27/04/2020	ERNLLCA	BACS	£ 1,009.77		£ 1,009.77	ERNLLCA & NALC Membership
28/04/2020	Evaris Solutions PLC	BACS	£ 401.66	£ 80.33	£ 481.99	RFO Laptop
28/04/2020	British Gas	DD	£ 62.86	£ 3.14	£ 66.00	Utilities Gas
28/04/2020	Yorkshire Bank	DD	£ 18.80		£ 18.80	Bank Charges
	Total Payments		£ 8,597.09	£ 128.07	£ 8,725.16	

e) To Approve WCP payments and receipts and bank reconciliation for April 2020

Proposed Cllr H Rowson Seconded Cllr P McCartan
Agreed All Councillors present.

Winterton Community Pavilion Payments 01/04/2020 - 30/04/2020						
Date	Payer	Reference	Ex Vat	£ VAT	£ Total Amnt	Description
01/04/2020	NPower	DD	£ 533.33	£ 26.67	£ 560.00	Electric
27/04/2020	Staff	BACS	£ 366.24		£ 366.24	Salary April
27/04/2020	Clerk	BACS	£ 37.60		£ 37.60	Refund - Paint
28/04/2020	Yorkshire Bank	DD	£ 17.81		£ 17.81	Bank Charges
	Total Payments		£ 954.98	£ 26.67	£ 981.65	

To agree to suspend standing orders to allow for receipt and approval of May Accounts not on agenda

Proposed Cllr P McCartan Seconded Cllr N King
Agreed All Councillors present.

To approve WTC payments and receipts and bank reconciliation for May 2020

Proposed Cllr H Rowson

Seconded Cllr P McCartan

Agreed All Councillors present.

Winterton Town Council Payments 01/05/2020 - 31/05/2020						
Date	Payee Name	Referenc	Ex Vat	£ VAT	£ Total Amnt	Description
02/05/2020	Talk Talk	DD	£ 28.00	£ 5.60	£ 33.60	Telephone/Broadband
05/05/2020	Nest	DD	£ 149.32		£ 149.32	April Pension
14/05/2020	British Gas	DD	£ 138.55	£ 6.91	£ 145.46	Electricity - March
21/05/2020	Zoom	BACS	£ 119.90	£ 23.98	£ 143.88	Meeting platform -
25/05/2020	British Gas	DD	£ 90.48	£ 4.52	£ 95.00	Gas - The Ark
26/05/2020	Staff Cost	BACS	£ 4,789.39		£ 4,789.39	April/May Salary
28/05/2020	Yorkshire Bank	DD	£ 13.40		£ 13.40	Bank Charges
	Total Payments		£ 5,329.04	£ 41.01	£ 5,370.05	

To Approve WCP payments and receipts and bank reconciliation for May 2020

Proposed Cllr H Rowson

Seconded Cllr P McCartan

Agreed All Councillors present.

WCP Payments 01/05/2020-31/05/2020						
Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Description
01/05/2020	NPOwer	DD	£ 533.33	£ 26.67	£ 560.00	Electricity
26/05/2020	Staff Costs	BACS	£ 348.80		£ 348.80	May Salary
28/05/2020	Yorkshire Bank	DD	£ 7.40		£ 7.40	Bank Charges
			£ 889.53	£ 26.67	£ 916.20	

- f) **To receive for information, Council Detail Report for May 31st 2020**

The RFO updated Councillors on the banking and accounts to date.

Cllr H Rowson gave thanks to The RFO and the Mayor for their work on the accounts.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

Proposed Cllr M Harrison

Seconded Cllr N King

Agreed All Councillors present.

2020/032 To receive an update from Personnel Committee held on 4th June 2020

Cllr Johnson gave a brief update from Personnel Committee held on 4th June and more detail would follow at next meeting.

2020/033 Requests for agenda for next and future meeting

- Cllr E Marper - Finger posts around Winterton
- Cllr E Marper - Identifying the locations for dog bins and/or increasing size of existing.
- Cllr M Harrison - Confirmation of Mayor's allowance for 2020-21
- Cllr E Marper & Cllr H Rowson - Making Winterton Accessible.
- Cllr B Bridge - Christmas Event planning

2020/034 Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

Tuesday 14th July at 6pm via Zoom

The meeting closed at 7.30pm