

WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the Winterton Town Council Meeting to be held on Tuesday 14th January, 2020. Proceedings will commence at 6.00pm in the Old School Hall, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Lisa Newstead

Town Clerk
8th January, 2020

Prior to the meeting, Prayers will be led by Rev'd Pat Cooke.

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Welcome by the Mayor, Cllr D. Johnson.
- 2 Apologies
To note apologies for absence.
- 3 Declaration of Interests / Dispensations
 - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.
 - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 4 Minutes of Previous Meetings
 - a. To approve and sign as a true record the Minutes of the Winterton Town Council Meeting held on 10th December, 2019 (*forwarded 08/01/20*)
- 5 Committees
 - a. Personnel Committee
 - (i) To receive the Minutes from the Personnel Committee Meeting held on Monday 23rd December, 2019. (*Forwarded 08/01/2020*)
- 6 Report from Ward / North Lincs. Councillors
 - a. To receive the Ward Councillor's report.
 - b. To consider any actions arising from the report.

- 7 Town Council Precept/Budget Setting 2020/21
a. To consider the 2020-2021 precept requirements and agree the precept for the Council.
b. To consider accepting the conditions of the Discretionary Support Grant and agree to continue working to achieve those requirements.
c. To agree the actions as detailed in the NLC Reply Form.
- 8 Internal Audit Report
a. To receive an update on the action plan for the 2018/19 Internal Audit and agree any actions arising.
b. To receive an update on the Public Interest Report and agree any actions arising.
- 9 ERNLLCA Training
To consider attending the “Being a Good Employer” training course, organised by ERNLLCA as part of their Member Council Development Programme. The full day course, is to be held on Friday 14th February 2020 in Hull and costs £90.00 plus VAT per person.
- 10 Food fest
To consider the presentation given by Nikki Burne, Town Centre Manager for NLC and to agree any actions arising.
- 11 Biffa/Roxby Landfill Site
a. To consider the ongoing issues regarding odours coming from the site and any other matters relating to the landfill site.
b. To agree any actions arising.
- 12 Review of Christmas Events
a. To review the Councils Christmas Events and agree any points arising from the review.
b. To agree the date, for this year’s light switch on event.
- 13 Risk Management
To review and adopt the following Risk Assessments:
 - Loss of IT Systems
 - Conducting Council Meetings
 - Loss/damage to Civic Regalia
 - Operating the Council Website
 - Failure to ensure proper use of funds under specific powers/S137
 - Failure to comply with Customs and Excise Regulations.
 - Council Documents
- 14 Police Matters
a. To receive an update from the NATs meeting held on Wednesday 8th January 2020 at 4.30pm and agree any actions arising from the report.
a. To receive an update on any other Police matters and agree any actions arising.
- 15 Youth Club
a. To receive an update on the Youth Club and the service currently provided by Ongo, 4 nights a week.
b. To agree any actions arising.

- 16 Neighbourhood Planning
To agree a date for the next meeting of the Neighbourhood Plan and agree a short term action plan to promote the initiative.
- 17 Parking
To receive an update of the parking issues discussed at the December meeting.
- 18 Enhancing the Environment
To receive an update from the community grants team on the scheme and agree any further action.
- 19 All Saints Church
a. To receive an update on the quinquennial report and in particular, the church wall and to agree any actions arising.
- 20 Repairs to Council Notice Board
To consider replacing the perspex in the front of the notice board and the backing board due to damage. The cost to replace the parts and install is £268.95 plus VAT.
- 21 Red Phone Box
To receive an update of the availability of the old fashioned red BT phone boxes and to agree any actions arising.
- 22 Winterton 2022
a. To receive a report from Winterton 2022 on current and future projects and agree any actions arising from the report.
- 23 Planning / Consultations
a. To consider the following Planning Application:
- (i) **Application No:** PA/2019/1895
Proposal: Planning permission to erect a first-floor extension and conservatory to rear.
Site location: 97 Park Street, Winterton, DN15 9UB
Applicant: Mr Shane Smith
To take comment (*information forwarded 07/01/20*)
- 24 Accounts
a. **APPENDIX A:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972.
b. **APPENDIX B:** Schedule of Payments – To approve accounts for payment.
c. **APPENDIX C:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972, relating to the Community Pavilion.
d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion – To approve accounts for payment
e. **APPENDIX E:** 2019/20 Summary of Spend to date – for information only.
f. **APPENDIX F:** Bank Reconciliation – for Information only
g. To agree to transfer £22,000 from the Council's general fund, into the Ear Marked Reserves fund.

- 25 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 26 Date of next Meeting
To confirm the date and time of the next Full Town Council meeting as (subject to any change in circumstances)

Tuesday 11th February, 2020 at 6.00pm

**In the Old School Hall, West Street, Winterton
(Small Hall)**

- 27 Exclusion of Public and Press
To consider exclusion of the public and press due to the confidential nature of the items to be discussed.
- 28 Appeal Panel
To consider an appeal panel and agree any actions arising.