



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the Winterton Town Council Meeting to be held on Tuesday 10th December, 2019. Proceedings will commence at 6.00pm in the Old School Hall, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Lisa Newstead

Town Clerk

5th December, 2019

Prior to the meeting, Prayers will be led by Rev'd Helen Croft.

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Welcome by the Mayor, Cllr D. Johnson.
- 2 Apologies
To note apologies for absence.
- 3 Declaration of Interests / Dispensations
 - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register. **COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS.**
 - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 4 Minutes of Previous Meetings
 - a. To approve and sign as a true record the Minutes of the Winterton Town Council Meeting held on 12th November, 2019 (*forwarded 05/12/19*)
- 5 Committees
 - a. Policy and Finance Committee
 - (i) To receive the Minutes of the Policy and Finance Committee Meeting held on 14th November, 2019 (*forwarded 05/12/19*)
 - (ii) To adopt the recommendations of the Committee.
 - b. Personnel Committee
 - (i) To receive the Minutes from the Personnel Committee Meeting held on Tuesday 3rd December, 2019. (*Forwarded 05/12/2019*)

- 6 Report from Ward / North Lincs. Councillors
a. To receive the Ward Councillor's report.
b. To consider any actions arising from the report.
- 7 Annual Return
a. To complete the Annual Return and sign the 2018/19 Statement of Accounts and Governance Statement.
- 8 Internal Audit Report
a. To receive a copy of the Internal Audit for financial year 2018/19 and the action plan to address the recommendations from the auditor's findings.
- 9 Public Interest Report
To agree dates at which the report will be available for members of the public to view.
- 10 Financial Management
The Council to agree to nominating two Councillors to check the Bank Statement every month, against invoices paid and check the bank statement against the Summary of paid Accounts, presented to the Council at the monthly meeting.
- 11 Policies and Procedures
a. To adopt the revised Financial Regulations as advised by NALC. (*Forwarded 05/12/2019*)
b. To adopt the Councils current scale of charges.
- 12 Risk Management
To review and adopt the Councils Risk Assessment Records.
- 13 Police Matters
a. To receive an update from the Multi-Agency Meeting held on Wednesday 20th November, 2019.
b. To receive an update on any Police matters and agree any actions arising.
- 14 Youth Club
To receive a report from Cllrs D. Johnson and B. Bridge on the meeting held between W2022 and other partners to discuss the future of Winterton Youth Club.
- 15 All Saints Church
a. To receive an update on the quinquennial report and in particular, the church wall and to agree any actions arising.
b. To consider a quote of £350.00 to trim and shape and remove all waste, two holly trees at the East side of the Churchyard.
- 16 Parking
a. To consider the ongoing parking issues along Manlake Avenue and agree any actions arising.
b. To consider a request from the Winterton Federation School to make Chapel Lane a one way street in the interests of child safety, to ease congestion on West Street and make it easier for parents to drop off and collect their children from the Junior school.
- 17 Winter Provision
To consider a request from the Winter Care Campaign group to install a grit bin on Earls gate, outside the Fire Station.

- 18 Enhancing our Environment Funding
To receive a report on the launch of the Enhancing our Environment funding and agree any actions arising from the report.
- 19 Winterton 2022
a. To receive a report from Winterton 2022 on current and future projects and agree any actions arising from the report.
- 20 Planning / Consultations
a. To consider the following Planning Application:
- Please note, this is not planning application, as the applicant already has the right to carry out the development. However, your views are requested on the proposal.
- (i) **Application No:** PA/2019/1960
Proposal: Proposed public call box removal
Site location: Public Call Box, West Street, Winterton, DN15 9QG
Applicant: Mr Rick Thompson
To take comment (*information forwarded 05/12/19*)
- 21 Accounts
a. **APPENDIX A:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972.
b. **APPENDIX B:** Schedule of Payments – To approve accounts for payment.
c. **APPENDIX C:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972, relating to the Community Pavilion.
d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion – To approve accounts for payment
e. **APPENDIX E:** 2019/20 Summary of Spend to date – for information only.
f. **APPENDIX F:** Bank Reconciliation – for Information only
- 22 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 23 Date of next Meeting
To confirm the date and time of the next Full Town Council meeting as (subject to any change in circumstances)

NEW TIME AND DATE

Tuesday 14th January, 2020 at 6.00pm

In the Old School Hall, West Street, Winterton
(Small Hall)