



WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF
Phone: 01724 488085 or email
clerk@wintertoncouncil.co.uk

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.
No Members of the Public or Press were present.

Winterton Town Council
Minutes of the Personnel Committee held on
Thursday 6th June, 2019 at 7.00pm at 52 West
Street, Winterton

Present

Cllr D. Johnson (Chair) Cllr V. Mumby (Deputy Chair) Cllr N. King

- 1906/1 Apologies
Apologies were received from Cllrs M. Harrison and P. McCartan.
- 1906/2 Declaration of Interests / Dispensations
No Declarations of Interests were declared.
No dispensations were requested / granted.
- 1906/3 The Committee considered the exclusion of the Public and Press due to the confidential nature of the items to be discussed.
Resolution: That the Public and Press be excluded.
- 1906/4 To appoint a Chair and Vice Chair of the Personnel Committee
The Committee considered nominations for 2019/20 Chair of the Personnel Committee.
Resolution: Cllr D. Johnson was duly appointed as Chair.
- The Committee considered nominations for 2019/20 Vice Chair of the Personnel Committee.
Resolution: Cllr V. Mumby was duly appointed as Vice Chair.

1906/5 Staffing Matters

The Committee considered the vacancy of an additional member of office staff.

Resolution: The committee agreed to recruit an Admin Assistant on a permanent contract, for 20 hours per week. The role is to be advertised and the closing date agreed as the 4th July. Interviews are to take place on the 18th July.

ACTION: Clerk

The committee considered the NALC revised pay scales for 2019/20 for the Clerk.

Resolution: The Council to adopt the revised pay scales as advised by NALC.

ACTION: Clerk

The committee considered the Clerk undergoing the CiLCA training and considered the length of time required to complete the qualification.

Resolution: The committee agreed for the Clerk to start the CiLCA training qualification, costs of which to be covered by the Council.

ACTION: Clerk