

1911/5 Report from Ward / North Lincs. Councillors
Cllr E. Marper reported on behalf of the Ward Councillors
(Available to view at www.wintertoncouncil.co.uk on receipt)

ACTION: Clerk

Cllr B. Bridge asked if there were any plans to resurface Ross Lane, the Lane had been left for a number of years and was now in a bad state of repair. Cllr R. Ogg reported that both the highway and the path was listed for repair, however he could not give a timescale for the works to be carried out.
Cllr R. Ogg also reported that a meeting had been arranged to discuss riparian ownership, and ongoing maintenance of ditches.

1911/6 Failure to submit an Annual Governance and Accountability Return (AGAR) for year ending 31 March 2019.

Cllr D. Johnson informed members that the Council had failed to submit its Annual Governance and Accountability Return for the year ending 31 March 2019. Cllr D. Johnson explained he had taken advice from ERNLLCA, PKF Littlejohn and internal auditor Richard Dixon and had drawn up an action plan, approved by PKF Littlejohn. Mr Dixon had agreed to action the internal audit for the 2018/19 financial year, after which the Council can complete the AGAR in preparation for approval at the December meeting.

Cllr D. Johnson informed members a training session at the ERNLLCA Conference would be focusing on audits and the AGAR and both the Mayor and Deputy Mayor along with office staff would be attending.

1911/7 Appointment of an Internal Auditor

The Council considered appointing Mr Richard Dixon, Public Sector Audits, as the Councils auditor for the next 5 years.

Resolution: The Council agreed to appoint Mr Dixon as the Councils internal auditor for 5 years starting from financial year 2019/20.

ACTION: Clerk

1911/8 NLC Code of Conduct and Standards Training

a. The Council considered adopting the revised Code of Conduct from NLC.

Resolution: The Council agreed to adopt the revised NLC Code of Conduct.

ACTION: Clerk

b. To consider attendance at the Standards Training events to be held on Thursday 28th November, 12 – 2pm or Wednesday 4th December, 5.30 – 7.30pm.

Resolution: The Council agreed that new members would benefit from attending the training and therefore Cllrs A. Bazley and N.King are to be invited to attend.

ACTION: Clerk

- 1911/9 Police Matters
 No police update available
 Councillors reported that a number of vehicles had been damaged in the area of Market Street; these incidents have been reported to the police.
- 1911/10 Community Transport
 a. The Council discussed availability of transport from Age UK since its move to the Midland Road depot owned by NLC. Cllr R. Ogg reported that vehicles are available to hire everyday including Saturdays, with or without a driver.
Resolution: The Council is confident there are transport solutions available for local community groups and organisations and therefore the item can be removed as an ongoing agenda item.
The Council wishes to reiterate that a detailed review was carried out at the time when the Council considered the possibility of purchasing its own vehicle and it stands by its decision not to buy or operate its own transport.
ACTION: Clerk
- b. The Council reviewed the current years Bus to Brigg service and the number of residents benefiting from the subsidised service. The service costs £125.00 per trip and the numbers using the service vary between 5 and 23 people, with an average of 12 people per trip. The Council considered the cost effectiveness of the service. The numbers using the bus increased slightly at four times during the year, including Easter, the first two weeks of the summer holidays and the end of the summer holidays
Resolution: The Council agreed to reduce the number of times the bus operates from 12 to 4 and agreed for the bus to operate on the following dates for 2020; Thursday 9th April, 6th August, 27th August and the 10th December.
ACTION: Clerk
- 1911/11 All Saints Church
 The Council considered the comments from the draft quinquennial report relating to the perimeter wall on West Street.
Resolution: The Council agreed to write to the architect who carried out the report, to ask if reducing the perimeter wall to the same level as the rest of the wall would solve the problem. Also request a quote to produce a report specifically detailing the concerns relating to the wall, how it could be monitored, possible solutions and the costs involved.
The Council to also write to Winterton PCC and ask about the possibility of reducing the wall to the same height of the rest of the wall to reduce the pressure/weight from the wall but to improve visibility of the Church from West Street.
- 1911/12 Parking
 In the absence of Cllr A. Bazely who had requested this agenda item, the matter is to be deferred to the December meeting

- 1911/13 Winter Provision
At the October meeting, Councillors considered purchasing a snow plough and discussed the advantage and disadvantages of purchasing additional winter equipment.
Resolution: The Council agreed not to purchase a snow plough or grit spreader but to continue with current procedures for snow clearing and gritting.
ACTION: Clerk
- 1911/14 Roxby Landfill
The Council received the minutes from the Roxby Landfill Liaison meeting held on the 18th September, 2019. No matters were arising from the minutes however; Cllr D. Johnson reported that he had noticed a strong odour coming from site. Others Councillors commented they had noticed areas not covered over correctly. Cllr H. Rowson reported that these matters had already been brought to the attention of the site
- 1911/15 Office Equipment
The Council considered replacing its office printer as parts are becoming difficult to source. A reconditioned newer model would cost £300.00 plus VAT and would include the option to scan.
Resolution: The Council agreed to purchase a reconditioned printer at a cost of £300.00 plus VAT and agreed to offer the current printer free of charge, to a local community group or charity
ACTION: Clerk
- 1911/16 Enhancing our Environment Funding
The Council has written to both schools and asked them to consider introducing to their agenda matters relating to the local community, to allow information to be fed back to the Town Council
Resolution: The Council agreed to add Enhancing our Environment to the December agenda to give Councillors the opportunity to consider how the Council can get involved in the scheme.
ACTION: Clerk
- 1911/17 NLC Food fest
After the success of the Food fest in Crowle, NLC are keen to hold similar events in other towns. The Council considered an offer from Nikki Byrne, Town Centre Manager to attend a council meeting to discuss the event in more detail.
Resolution: The Council agreed to invite Ms Byrne to a future meeting, to hear more about the event.
ACTION: Clerk

1911/18

Winterton 2022

- a. Winterton 2022 steering group will meet at the same time as the Town council to finalise its 5 year plan, which will be affective from December. An update from the meeting and the plan to be circulated to members upon receipt.
W2022 are working closely with Groundworks on a number of ideas for community projects including wildlife corridors and market gardens. Part of the planning stages involves identifying areas of land that could be used for these projects. Groundworks have asked the council to review a list of possible areas of land to assist in establishing ownership.

Resolution: The Council considered the request but agreed they could not accurately provide this information and would advise the group to use the Land Registry.

ACTION: Clerk

- b. The Council considered an invitation from W2022 to attend a meeting to discuss the future of the Youth Club including funding.
Resolution: The Council agreed for Cllrs D. Johnson and B. Bridge to attend the meeting as representatives to the Town Council. The meeting was confirmed as Monday 18th November, 2019 at 11.00am, Winterton Junior School.

ACTION: Clerk

1911/19

Planning/Consultations

- a. To consider the following Planning Applications:

- (i) **Application No:** PA/2019/1670
Proposal: Planning permission to extend and alter existing garage.

Site location: 3 Driffil Way, Winterton, DN15 9SF

Applicant: Mr & Mrs N Gray

Resolution: The Council to submit "No comment" to the application.

ACTION: Clerk

Cllr D. Johnson declared an interest as a member of the Bowls Club and Cllr M. Harrison took over as chair. Cllr B. Bridge declared an interest as a member of the Bowls Club.

- (ii) **Application No:** PA/2019/1619
Proposal: Planning permission to erect a replacement bowls pavilion (including demolition of existing buildings)

Site location: Bowling Green, Churchfields, Winterton, DN15 9QH

Applicant: Winterton Bowls Club

Resolution: The Council to submit "In support of the project as this will be good for the community" to the application.

ACTION: Clerk

Cllr D. Johnson took over as chair of the meeting.

(iii) **Application No:** PA/2019/1641
Proposal: Planning permission to erect a replacement timber conservatory.
Site location: 25 King Street, Winterton, DN15 9TP
Applicant: Mr Alistair Bell
Resolution: The Council to submit “No comment” to the application.

ACTION: Clerk

(iv) **Application No:** PA/2019/1667
Proposal: Listed building consent to erect a replacement timber conservatory.
Site location: 25 King Street, Winterton, DN15 9TP
Applicant: Mr Alistair Bell
Resolution: The Council to submit “No comment” to the application.

ACTION: Clerk

(v) **Application No:** PA/2019/1760
Proposal: Application for approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application PA/2017/1331 dated 09/10/2017 for one residential building plot.
Site location: Land north of the The Trustings, 120 North Street, Winterton, DN15 9QN.
Applicant: Mr & Mrs Scargall
Resolution: The Council to submit “No comment” to the application.

ACTION: Clerk

(vi) **Application No:** PA/2019/1661
Proposal: Planning permission to install a 230kw biomass boiler including stainless flue
Site location: Northlands Farm, Northlands Road, Winterton, DN15 9UP.
Applicant: Mr John James, HH James Ltd
Resolution: The Council to submit “No comment” to the application.

ACTION: Clerk

1911/20

Finance

a. **APPENDIX A:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972 for September and October.

b. **APPENDIX B:** The Council considered the Schedule of Payments for October.

Resolution: No payments to be made.

ACTION: Clerk

- b. **APPENDIX C:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972, in relation to the Community Pavilion for September and October.

A member of the public entered the meeting whilst members were discussing accounts. The resident asked if she would be able to ask a question. Cllr D. Johnson explained the public participation section is at the start of the meeting, however since there was some confusion over the start time, he would ask members to consider suspending standing orders to allow them to speak after the current agenda item.

- d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion for August.

Resolution: No payments to be made.

ACTION: Clerk

- e. **APPENDIX E:** The Council received 2019/20 Summary of Spend to date – for information only.

- f. **APPENDIX F:** The Council received the Summary of Spend and Bank Reconciliation up to 31st October 2019.

Cllr D. Johnson asked members to consider suspending standing orders.

Resolution: The Council agreed to suspend standing orders.

ACTION: Clerk

The resident wished to make the Council aware of the issues relating to the new development off Millhouse Lane. The road is covered in mud due to the heavy lorries driving on and off the site, contractors are parking on the grass verges causing huge channels in the grass, contractors are eating their lunch and throwing their rubbish out of the window. The resident has contacted planning about these issues and was advised to contact the police in relation to them parking over their driveway. The resident had written to Cllr R. Ogg, who agreed to look into the matter.

The resident thanked councillors for giving them the opportunity to speak at the meeting.

The resident left the meeting.

Standing Orders resumed

1911/21

Agenda for next and future meeting

The following items were put forward for the November agenda:

- Internal Audit
- AGAR
- Parking

1911/22

Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

****NEW TIME AND DATE****

**Tuesday 10th December, 2019
at 6.00pm
In the Old School Hall, West Street, Winterton**

The meeting closed at 7.50pm.

DRAFT