



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the Winterton Annual Town Council Meeting to be held on Tuesday 21st May, 2019. Proceedings will commence at 7.30pm in the Old School Hall, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Lisa Newstead

16th May, 2019

Town Clerk

Prior to the meeting, Prayers will be led by Rev'd Helen Croft.

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Welcome by the Mayor, Cllr V. Mumby.
- 2 Election of Mayor
To elect a Mayor for 2019/20 and to sign the Declaration of Acceptance of Office.
- 3 Election of Deputy Mayor
To elect a Deputy Mayor for 2019/20 and to sign the Declaration of Acceptance of Office.
- 4 Apologies
To note apologies for absence.
- 5 Declaration of Interests / Dispensations
 - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 6 Mayor's Allowance
To fix the amount of the Mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.
- 7 Annual Return
 - a. To complete the Annual Return and sign the 2018/19 Statement of Accounts and Governance Statement.

- 8 Declaration of Interests Forms
a. To confirm all members have completed a Declaration of Acceptance of Office form.
b. To confirm all members have completed a Declaration of Interests form.

- 9 Council Documentation
To receive and approve the following Council documents for adoption/review:
- | | | |
|-------|-------------|-----------------------|
| (i) | Appendix A: | Standing Orders |
| (ii) | Appendix B: | Financial Regulations |
| (iii) | Appendix C: | Asset Register |
| (iv) | Appendix D: | Complaints Procedure |
| (v) | Appendix E: | Media Policy |
| (vi) | Appendix F: | NLC Code of Conduct |
| (vii) | Appendix G: | Risk Assessments |

All other policies to be reviewed throughout the year by the relevant committee before approval at full council.

- 10 Power of Competence
To reaffirm that the Town Council is eligible to exercise the power of competence.

- 11 Finance
a. To appoint three members as signatories to the Councils bank accounts in order to update the bank mandate.
b. To review the Councils Insurance cover and policy and agree any recommendations.

- 12 Dates of Meetings
To agree the dates and times of ordinary meetings of Council for the ensuing year.
(Information forwarded 16/05/2019)

At the Extraordinary Council meeting held on the 4th March 2019, the Council reviewed its governance structure and made changes to its committees, working groups and appointment to outside bodies in line with ERNLLCA guidance in preparation for the reduction in members.

- 13 Committees
a. To appoint members to serve on the under-mentioned committees:
(i) Personnel *(3 members including the Mayor and Deputy)*
(ii) Policy & Finance *(6 members)*

- 14 Working Groups
To appoint members/representatives to attend the following working group Meetings:
(i) Neighbourhood Plan *(2 members)*
(ii) In Bloom *(2 members)*
(iii) Emergency Planning *(3 members)*
(iv) Allotment Holders *(Mayor or Deputy to attend)*

- 15 Outside Bodies
To appoint members/representatives on the under-mentioned bodies:
(i) NATs *(2 members)*
(ii) NLC Town and Parish Council Liaison *(Mayor and/or Deputy)*
(iii) NLC Multi Agency Meeting *(Mayor and/or Deputy)*

- 16 Terms of Reference
To receive and approve the Terms of Reference of committees, working groups and appointment to outside bodies, for adoption/review.
- 17 ERNLLCA District Committee Meetings
To elect two councillors to represent this council at ERNLLCA District Meetings.
(Information forwarded 16/05/2019)
- 18 Membership/Subscriptions
To review the Councils current membership/subscription's
- a. ERNLLCA – Annual fee £969.68. Renewal date March 2020
 - b. VANL – Annual fee £20.00. Renewal date March 2020
 - c. CPRE – Annual fee £ 36.00. Renewal date December 2019.
 - d. SLCC – Annual fee £215.00. Renewal date March 2020.
- 19 Minutes of Previous Meeting
To approve and sign as a true record the Minutes of the WTC Full Meeting held on 16th April, 2019 *(forwarded 16/05/2019)*
- 20 Report from Ward / North Lincs. Councillors
- a. To agree to suspend Standing Orders to hear the Ward Councillors' Report.
 - b. To consider any actions arising from the report
- 21 Police Matters
- a. To take a report of any police matters.
 - b. To consider any actions arising from the report and to agree any recommendations made.
 - c. To receive a report on the Multi Agency Meeting held on Wednesday 8th May, 2019.
- 22 Community Transport
To receive an update on Community Transport relating to the closure of the Age UK Lifestyle centre in Scunthorpe. The Winterton Disabled Club hires transport from Age UK on a regular basis and will be affected by the closure.
- 23 ERNLLCA Member Council Development Programme 2019-20
- a. To consider members attending the training course on Chairmanship, this course is open to all members not just the Chairman. The course will be held on Thursday 11th July, 2019 and costs £87 plus VAT per member.
 - b. To consider members/the Clerk attending the ERNLLCA "Being a good Councillor" training sessions at the Angel Suite in Brigg. The training is split into 3 sessions; members may attend all 3 sessions or select specific subjects. Each session costs £37.50 plus VAT per member. *(Information forwarded 16/05/2019).*
- 24 VE Day 75 – 8th May 2020
- a. To receive a letter from the Chairman of NALC regarding the VE Day events planned in 2020 and to consider any recommendations.
- 25 Winterton in Bloom
- a. To receive a report from the In Bloom committee.
 - b. To consider entering the East Midlands in Bloom Competition at a cost of £20.00.
- 26 The Mosaic displayed in the former Civic Centre
To receive an update from NLC on the mosaic, found in Winterton currently on display in the former Civic Centre and to agree any recommendations.

27 Planning / Consultations

- a. To consider the following Planning Application:
- (i) **Application No:** PA/2019/371
Proposal: Outline planning permission to erect up to 140 dwellings with all matters reserved for the subsequent approval.
Site location: Land opposite Winterton Observatory, Top Road, Winterton, DN15 9TE
Applicant: Zyda Law Limited
To take comment (*information forwarded 15/05/19*)
- (ii) **Application No:** PA/2019/536
Proposal: Planning permission to erect a front boundary wall with pillars and metal railings.
Site location: 26 Cliff Avenue, Winterton, DN15 9SY
Applicant: Mr Martin Wood
To take comment (*information forwarded 15/05/19*)
- (iii) **Application No:** PA/2019/836
Proposal: Planning permission to erect two-storey rear extension
Site location: 97 North Street, Winterton, DN15 9QW
Applicant: Mrs S Blake
To take comment (*information forwarded 15/05/19*)
- (iv) **Application No:** PA/2019/780
Proposal: Planning permission to erect a new tractor shed.
Site location: 46 Northlands Road, Winterton, DN15 9UN
Applicant: Mr Terrance Tong
To take comment (*information forwarded 15/05/19*)
- (iv) **Application No:** PA/2019/698
Proposal: Planning permission to erect portal shed after demolition of existing portal building and associated sheds.
Site location: Oakwood Lodge, Carr Lane, Winterton, DN15 9QX
Applicant: Mr Paul Horton, Apidae Honey
To take comment (*information forwarded 15/05/19*)

28 Accounts

- a. **APPENDIX H:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972.
- b. **APPENDIX I:** Schedule of Payments – To approve accounts for payment.
- c. **APPENDIX J:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972, relating to the Community Pavilion.
- d. **APPENDIX K:** Schedule of Payments relating to the Community Pavilion – To approve accounts for payment
- e. **APPENDIX L:** 2019/20 Summary of Spend to date – for information only.
- f. **APPENDIX M:** Bank Reconciliation – for Information only

- 29 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 30 Meeting Dates
To confirm the date and time of the next Town Council meeting as (subject to any change in circumstances):

Tuesday 19th June, 2018 at 7.30pm

In the Old School Hall, West Street, Winterton.