



# WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,  
North Lincolnshire. DN15 9QF

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## Minutes of the Property Committee Meeting of Winterton Town Council held on Monday 3rd September, 2018 at 7.00pm at the Council Offices, 52 West Street, Winterton.

### Present:

Cllr P. Mumby (Chair)      Cllr P. McCartan (Vice Chair)      Cllr L. Langton  
Cllr D. Muldown

Cllr V. Mumby and Cllr D. Johnson – ex officio.

### Public Participation:

No members of the public were in attendance.

- 1809/1      Apologies  
No apologies were given.
- 1809/2      Declaration of Interests  
a. No declarations of Interests.  
b. No dispensations were granted.
- 1809/3      The Clerk gave an overview of all the properties owned or rented by  
the Town Council.

- (i)      The Council Office  
An alternative site for the wooden notice board (currently on the wall between the office and the Old School Hall) was discussed.  
**Resolution: The Committee recommends a new board be purchased and secured to the railings, to the right of the front entrance to the Old School Hall.**

The Clerk met with the Heritage officer for NLC, Mr Eddie Rychlak to seek advice on writing a heritage statement, to accompany the planning application to remove the wall in between the OSH and the office. The old bricks would then be used to build a low level planter, incorporating the Saffre Stone. In his opinion, removing the wall would not affect the overall look of the area and therefore he would support the application.  
**Recommendation: The committee recommends the Council obtains quotes from local architects to draw up the required plans to accompany the planning application, to remove the wall.**

(ii) The Old School Hall

The new kitchen has been installed within budget, on time and with minimum disruption to users.

The Clerk visited the hall with Humberside Fire and Rescue Business advisor to seek his advice on the doors into the kitchen and the main hall due to concerns raised over them not closing properly. He said the fire doors were good solid fire doors and all that was required was simple maintenance. The kitchen door required a hinge tightening and the hall doors also required a hinge tightening and the intermittent strip replacing in parts. This information has been passed onto the chair of the Management committee to take action.

(iii) The Community Pavilion and Playing Fields

The Committee considered ideas for an outdoor gym and discussed points raised from previous public consultations that had taken place. The committee agreed that the preferred location for such equipment was the Community Pavilion.

***Recommendation: The Clerk to arrange a partnership meeting with Winterton 2022 to discuss the outdoor gym further and to agree a budget for the project.***

The committee preferred option was the equipment with no moving parts, which offered a wider range of exercises per piece of equipment. It was agreed that the equipment was better value and easier to maintain.

The committee reviewed the report on the siting of the Beacon at the Pavilion.

***Recommendation: The Committee thanked Cllr D. Johnson for the report and the information provided. The Committee recommends siting the Beacon in the proposed location for the duration of the Centenary event and any other future events, as appropriate.***

The Clerk provided the committee with copies of the premises license for the community Pavilion, Operators Information detailing, how the Council will achieve the four objectives of the Licensing Act 2003 and a training document.

***Recommendation: The Committee asks that the Policy and Finance committee review the Hire Agreement and the conditions of hire relating to licensable activities, in particular the sale of alcohol to ensure hirers adhere to the conditions and have signed to acknowledge this agreement and amend as required to ensure the Licensing objectives are achieved.***

- (iv) Winterton Cemetery  
The committee considered a request from a resident to purchase a bench through the Town Council to be installed in the top left hand corner of the cemetery, located under a tree to close to her husband's grave.  
**Recommendation: The Committee recommends the Council approves the request.**
- (v) West Street Park  
Eddie Rychlak also visited the park to offer advice on the entrances. In his opinion, the wall on West Street should retain its height but he understood why the Council was looking to lower it. He suggested, gaps could be cut into the brick work, in order to open up the wall. The gaps could then be filled with decorative railings similar to those on the residential properties opposite. This would open up the entrance in order to assist in reducing anti-social behavior, whilst maintaining the overall look within the conservation area. He also reviewed the entrance from the High Street and advised keeping the height of the wall and possibly look into altering the railings to make them more decorative rather than industrial looking.  
**Recommendation: The Committee recommends the Council looks at the costs of contracting a Landscape Architect to draw up plans for the area as a green open space not just a park and those plans could include recommendations for the entrances on either side prior to considering a building architect.**
- (vi) Marmion Drive Park  
No points were discussed.
- (vii) Roxby Road Industrial Estate  
The Clerk gave an overview of recent improvements in security in the unit and advised on additional measures. The committee enquired about external lighting in the area, both front and rear of the building.  
**Recommendation: The Committee recommends the lighting at the unit is reviewed and quotes obtained for additional security measures.**
- (viii) Allotments  
Previously quotes have been obtained for plants to form a hedge along the right hand side of the site for security but also to form a wind breaker. At the previous allotment meeting, holders raised the point that whilst purchasing smaller plants was more affective, the benefit of the hedge would not be felt in their life time as they would take several years to grow.  
**Recommendation: The Committee recommends obtaining quotes for larger plants and advises contacting the National Trust Centre at Caistor for further advice.**

(ix) Churchyard and War Memorial

The Committee discussed the War Memorial and the suggestion that the War Memorial should be moved and sited on public land or land owned by the Town Council, to allow works to be carried out without having to seek prior approval of the local diocese.

***Recommendation: The Committee recommends the Council looks into the possibility of moving the War Memorial and re-siting it in the grounds of the Cemetery and what would be involved including costs.***

1809/4 Agenda for next and future meeting

No items were requested.

1809/5 Next Meeting

The date and time of the next Property Meeting was confirmed as (subject to any change in circumstances).

**7.00pm on 3rd December, 2018**

**At 52 West Street, Winterton**

The meeting closed at 9.08pm.