

- 1804/4 Minutes of Previous Meeting
a.The Council considered the Minutes of the Winterton Town Council Meeting held on the 20th March, 2018.
Resolution: That the Minutes be signed as a true and accurate record.

ACTION: Clerk
- 1804/5 Report from Ward / North Lincs. Councillors
a. The Council considered suspension of the meeting to hear the Ward Councillors' Report.
Resolution: That the meeting be suspended.
Ward Cllr R. Ogg reported on behalf of the Ward Councillors and handed copies of their report to Councillors.
(Available to view at www.wintertoncouncil.co.uk on receipt)

ACTION: Clerk

b. There were no actions arising from the report.
- 1804/6 Police Matters
a. The Clerk reported on points raised by the local PCSO. The police have received very few calls to service from Winterton recently. Youths have again been on the roof between the Council office and the Old School Hall.
b. No actions arising
c. In the absence of Cllr J. Kemp, the agenda point was not discussed.
- 1804/7 Highways
a. The Council has asked Mr Jickells, NLC Highways for a meeting to discuss the parking issues on Manlake Avenue and around the doctor's surgery. A date to be arranged.
b. The Council considered the Speed Limit amendments proposed by NLC, Highways department.
The B1207 – Reduction from 60mph to 50mph.
Resolution: The Council wished to submit "No objection" to the proposal.

ACTION: Clerk

North Street – Reduction from 60mph to 40mph
Resolution: The Council wishes to submit "Winterton Town Council would like to see the reduction taken to 30mph and not 40mph".

ACTION: Clerk

c. The Council considered the condition of the roads and paths in Winterton and agreed the following areas needed attention:
Lincoln Drive, Southfield Road, Park Street, Newport Drive, Holmes Lane, King Street, Blankney Court, Lee's Lane, Parkhill Rise, Marris Drive, and Boynton Crescent.
Paths along Park Street, Cemetery Road, Earlsgate are in need of re-surfacing.

Areas along North Street and Ermine Street have standing water due to the water not draining away.

- d. Cllr P. McCartan informed Councillors, a representative from Neighbourhood services would be attending the Annual Town Meeting, giving councillors the opportunity to ask about litter picking in the town and why we haven't had anyone for a number of weeks.
- e. The Council considered the new road signs, installed by NLC in other Towns and Villages at the point of entry. Each sign can display a different picture depicting the town. The signs can also display the Town Councils logo, as well as the North Lincolnshire coat of arms.

Resolution: The Council to carry out public consultation on the signs at Winterton Show, to receive the opinions of residents on the style and picture before making a decision.

ACTION: Clerk

1804/8

Support Grant Conditions

The Clerk reported on the 1:1 session with NLC regarding the support grant conditions.

- i) Emergency Plan
We are already in the process of updating the plan and went through our work so far with an officer from the Emergency Planning department. The plan had been updated and all volunteers had been contacted to verify if they were still happy to take part and to check their contact details are still current. We have had information back from some but not all volunteers.
- ii) Parish Path Scheme
Dave Sanderson, the officer for PROW at NLC gave an overview of the scheme and confirmed that a formal agreement was in place for any councils wishing to take on the scheme, which he would forward to the clerk for consideration.
- iii) Self Service on-line portal
The Council Office now uses the portal to report non-urgent issues.
- iv) Transparency Code
Whilst not a legal requirement, NLC are encouraging Councils to follow the Transparency code for smaller councils (under £25,000).
- v) Reserves Policy
Jason Whaler, the Liaison Officer for NLC offered to send through example of Reserves Policies adopted by other councils for the Council to consider.
- vi) Transfer of Community Level Services
Officers explained that a pilot scheme for verge cutting would be starting, with the view that other councils will then get involved. NLC officers said that NLC would consider having a discussion with the Town Council regarding the transfer of community level services to the Town Council, relating to any service or assets currently offered by NLC. Some councils had shown interest in emptying their own litter bins, whilst others would like to take over running their library.
- vii) Neighbourhood Planning

The Neighbourhood Planning team at NLC offered their support to the council and the community in exploring the possibility of adopting a Neighbourhood Plan for the area.

Cllr P. McCartan thanked the Clerk for the update and asked Councillors to consider any services and/or assets they think the Town Council should consider entering into a service level agreement with NLC.

1804/9

Emergency Plan

- a. The Clerk gave an overview on the progress of updating the Emergency Plan. Councillors had been given a copy of the revised Emergency Plan, currently being updated. The latest version is using the most up to date model document provided by NLC. We have written to all volunteers/businesses and community buildings detailed in the previous plan to confirm they are still happy to be included and their contact information is correct. Once this information has been confirmed the Plan will come back to Council for approval.
- b. Cllrs V. Mumby, B. Bridge and M. Harrison had previously been identified as representatives of the Council within the Emergency Planning Team. They were asked if they wished to continue in that role.

Resolution: Cllrs V. Mumby and Cllr B. Bridge agreed to continue in their role on the Emergency Planning Team. Unfortunately, Cllr M. Harrison was not present at the meeting so will be contacted independently.

ACTION: Clerk

1804/10

ERNLLCA Membership

The Council considered renewing the Councils membership to ERNLLCA for the 2018/19 financial year at a cost of £937.74.

Resolution: The Council agreed to renew their membership at a cost of £937.74.

ACTION: Clerk

1804/11

Neighbourhood Planning

Cllr P. McCartan reported that the Neighbourhood Planning group had yet to meet.

ACTION: Clerk

1804/12

Winterton Youth Council

Cllr P. McCartan informed the Council of the sudden death of Youth Councillor Kathryn Hawley.

- a. The Council acknowledged receipt of the minutes from the March meeting of the Winterton Youth Council.

- 1804/13 Request for Plaque
 The Council considered a request from a local ramblers group to fix a small brass plaque to the bench at the top of Roxby Trods in memory of a member of their group.
Resolution: The Council gave permission for a small brass plaque to be fixed to the bench in memory.
ACTION: Clerk
- 1804/14 Winterton 2022
 a. Cllr J. Ramseyer reported he was unable to attend the last meeting of the committee and the minutes were not yet available.
 b. No actions arising
 c. The Council considered the revised plan for seating and planting around the sculpture in the cemetery. The Council considered the breakdown of costs and considered the quote to be value for money.
Resolution: The Clerk to obtain two additional like for like quotes prior to submitting the quotes to W2022 for consideration.
ACTION: Clerk
- 1804/15 Winterton Community Pavilion
 a. The Council considered the outstanding bill business rates bill from NLC.
Resolution: The Council agreed to offer a payment plan of half of the full amount in April and the remaining half in September.
ACTION: Clerk
 b. No further action
 c. Cllr J. Ramseyer reported on the Licensing provision for the pavilion and advised the Council, in order to minimize risk, the Council should have a Personal License holder.
 i) Cllr J. Ramseyer proposed the Council seeks to change its current license from a committee to the provision of a premises license holder upon completion of the relevant course and documentation and the Council asks that the license be amended to allow the storage of alcohol on the premises.
Resolution: The Council agreed to apply to amend its license to allow the storage of alcohol on the premises and agreed to change their license from a committee to a personal license holder after Cllr L. Langton has attended the relevant training course and applied for a Personal license.
ACTION: Clerk
 ii) Cllr J. Ramseyer said Cllr I. Langton should be reimbursed for her role and that the matter should be referred to the Personnel Committee for consideration.
Resolution: That the matter be referred to the Personnel Committee.
ACTION: Clerk
- 1804/16 The Old School Hall
 a. Nothing to report on.
 b. No further action

1804/17 Planning/Consultations
a. To consider the following Planning Application:
(i) **Application No:** PA/2018/170
Proposal: Planning permission to erect a barn with small annex.
Site location: Allotment Plot 2, Os Field 0046, Leys Lane, Winterton
Applicant: Mr George Harrison
Resolution: *The Council to submit “No observation” to the proposal.*
ACTION: Clerk

1804/18 Finance
a. **APPENDIX A:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972.
b. **APPENDIX B:** The Council considered the Schedule of Payments for January.
Resolution: *That all payments be made as detailed.*
ACTION: Clerk
c. **APPENDIX C:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972, in relation to the Community Pavilion.
d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion.
Resolution: *No payments to be made.*
ACTION: Clerk
e. **APPENDIX E:** The Council received 2017/18 Summary of Spend to date – for information only.
f. **APPENDIX F:** The Council received the Summary of Spend and Bank Reconciliation up to 31st March 2018.

1804/19 Agenda for next and future meeting
The following items were requested to be placed on the agenda:

- Pot Holes/General condition of roads
- Litter
- GDPR Training
- Neighbourhood Plan

1804/20 Date of next Meeting
The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

**Tuesday 15th May, 2018
at 7.30pm**

In the Old School Hall, West Street, Winterton

The Annual Town Meeting will take place on:

Tuesday 1st May, 2018

at 7.30pm

In the Old School Hall, West Street, Winterton

1804/21 The Council considered the exclusion of the public and press due to the confidential nature of the items to be discussed.

Resolution: That the Public and Press be excluded.

1804/22 Town Awards

The Council received nominations for the 2018 Burgon Award, the Don Johnson Youth Award, the Sporting Achievement Award and Certificates of Appreciation.

Resolution: That the recipients were agreed and presentation will be made at the Annual Civic Dinner to be held on 28th April, 2018.

The meeting closed at 9.45pm.