



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

You are summoned to attend the Winterton Annual Town Council Meeting to be held on Tuesday 15th May, 2018. Proceedings will commence at 7.30pm in the Old School Hall, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Lisa Newstead

9th May, 2018

Town Clerk

Prior to the meeting, Prayers will be led by Pastor Mike Joyce.

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Welcome by the Mayor, Cllr P. McCartan.
- 2 Election of Mayor
To elect a Mayor for 2018/19 and to sign the Declaration of Acceptance of Office.
- 3 Election of Deputy Mayor
To elect a Deputy Mayor for 2018/19 and to sign the Declaration of Acceptance of Office.
- 4 Apologies
To note apologies for absence.
- 5 Declaration of Interests / Dispensations
 - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 6 Minutes of Previous Meeting
To approve and sign as a true record the Minutes of the WTC Full Meeting held on 17th April, 2018 (*forwarded 09/05/18*)
- 7 Report from Ward / North Lincs. Councillors
 - a. To agree to suspend Standing Orders to hear the Ward Councillors' Report.
 - b. To consider any actions arising from the report

- 8 Mayor's Allowance
To fix the amount of the mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.
- 9 Annual Return
a. To complete the Annual Return and sign the 2017/18 Statement of Accounts and Governance Statement.
- 10 Declaration of Interests Forms
Councillors to complete Declaration of Interest forms for the new 2018/19 term.
- 11 Council Documentation
To receive and approve the following Council documents for adoption/review:
- | | | |
|-------|-------------|-----------------------|
| (i) | Appendix G: | Standing Orders |
| (ii) | Appendix H: | Financial Regulations |
| (iii) | Appendix I: | Asset Register |
| (iv) | Appendix J: | Complaints Procedure |
| (v) | Appendix K: | Media Policy |
- 12 Dates of Meetings
To agree the dates and times of ordinary meetings of Council/Committees for the ensuing year.
- 13 Committees
a. To appoint members to serve on the under-mentioned committees:
- | | |
|-------|------------------|
| (i) | Personnel |
| (ii) | Policy & Finance |
| (iii) | Property |
- b. To appoint a Chair and Vice Chair for each committee
- 14 Working Groups
To appoint members/representatives to attend the following working group Meetings (*to make recommendation only*):
- | | |
|-------|----------------------------------|
| (i) | Neighbourhood Plan |
| (ii) | In Bloom |
| (iii) | The Grangefield Estate Committee |
| (iv) | Risk Management |
| (v) | Emergency Planning |
| (vi) | WW1 Centenary Event |
| (vii) | Winterton 2022 Partnership |
- 15 Terms of Reference
To receive and approve the Terms of Reference of committees and working groups for adoption/review.
- 16 Outside Bodies
To appoint members/representatives on the under-mentioned bodies:
- | | |
|-------|---|
| (i) | Landfill Liaison |
| (ii) | NATS |
| (iii) | The Old School Hall |
| (iv) | Senior Citizens Forum |
| (v) | Winterton 2022 |
| (vi) | ERNLLCA / NLC Town and Parish Council Liaison |

- 17 Outside Bodies
To receive a report from the appointed representatives for the following groups
- a. W2022
 - b. NATs
 - c. Landfill Liaison
 - d. Town and Parish Council Liaison
- 18 Accounts
- a. **APPENDIX A:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972.
 - b. **APPENDIX B:** Schedule of Payments – To approve accounts for payment.
 - c. **APPENDIX C:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972, relating to the Community Pavilion.
 - d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion – To approve accounts for payment
 - e. **APPENDIX E:** 2018/19 Summary of Spend to date – for information only.
 - f. **APPENDIX F:** Bank Reconciliation – for Information only
- 19 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 20 Meeting Dates
To confirm the date and time of the next Town Council meeting as (subject to any change in circumstances):

Tuesday 19th June, 2018 at 7.30pm

In the Old School Hall, West Street, Winterton.