



WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

**Minutes of the Meeting of Winterton Town Council held on
Tuesday 20th February, 2018 at 7.30pm in the
Old School Hall, West Street, Winterton.**

Present:

Cllr P. McCartan (Mayor)	Cllr V. Mumby (Deputy Mayor)	Cllr B. Bridge
Cllr I. Cawsey	Cllr P. Coath	Cllr M. Foster
Cllr D. Johnson	Cllr J. Kemp	Cllr R. Kimberley-Scott
Cllr L. Langton	Cllr D. Muldown	Cllr P. Mumby
Cllr J. Ramseyer		

Prior to the meeting, Prayers were led by Rev'd Helen Croft.

Public Participation:

The following matters were raised by/on behalf of members of the public:

1. Mr Booker wished to make the Council aware that it had been brought to his attention, that his colleagues were very complimentary about Winterton, its local community, volunteers and a leading Town Council.

Cllr P. McCartan thanked Mr. Booker for bringing these comments to the attention of the Council.

- 1802/1 The meeting was opened and Councillors and members of the public were welcomed by the Mayor, Cllr P. McCartan.
- 1802/2 Apologies
Apologies for absence were received from Cllrs L. Cawsey J. Davey, M. Harrison and Ward Councillors Marper and Rowson.
- 1802/3 Declaration of Interests / Dispensations
- | | | | |
|------------------------|-----|-------------|---------------------------|
| a. Interests | | | |
| <u>Cllr B. Bridge</u> | WCP | Personal | Resident of Newport Drive |
| 1802/20 | | | |
| <u>Cllr L. Langton</u> | OSH | Prejudicial | Representative to OSH |
| 1802/21 | | | |
- 1802/4 Minutes of Previous Meeting
a. The Council considered the Minutes of the Winterton Town Council Meeting held on the 16th January, 2018.
Resolution: That the Minutes be signed as a true and accurate record.
- ACTION: Clerk**
- b. The Council considered the Minutes of the Winterton Town Council Extraordinary Council Meeting held on the 12th February, 2018.

Resolution: That the Minutes be signed as a true and accurate record.

ACTION: Clerk

1802/5

Report from Ward / North Lincs. Councillors

- a. The Council considered suspension of the meeting to hear the Ward Councillors' Report.

Resolution: That the meeting be suspended.

Ward Cllr R. Ogg reported on behalf of the Ward Councillors and gave Councillors a written report on the points raised at the previous Council meeting.

The Council acknowledged receipt of the Ward Councillors' Report.

(Available to view at www.wintertoncouncil.co.uk)

ACTION: Clerk

Cllr J. Kemp reported the ongoing flooding on the path outside 43 North Street. He also reported that the Anglain Water Unit down Holmes Lane is now operational.

Cllr P. McCartan asked if Cllr Ogg had heard anything regarding the Keigar Development off North Street.

1802/6

Police Matters

- a. Cllr P. McCartan gave an overview of the meeting held with Inspector Tim Harvey and PC Amanda Barnett, the Deputy Mayor and the Clerk. Areas discussed were: CCTV cameras, calls to 101, publicising the work of the Police, anti-social behavior and cannabis use.

A report from Safer Neighbourhoods detailing the latest crime figures for the Town was given to Councillors at the meeting.

Resolution: PC Amanda Barnett is to produce a report on the location of the CCTV cameras and their effectiveness and put forward any recommendations to the Council. Inspector Tim Harvey suggested an officer from the "Designing out crime" Team could offer advice and guidance to the Council when considering the re development of West Street Park and the team agreed to be more proactive in promoting when they were in Winterton and the work they are carrying out.

ACTION: PC Amanda Barnett/Clerk

- b. Cllr P. McCartan and Cllr V. Mumby were invited to look round the 101 Control Centre in Hull, on the 16th of February. Unfortunately, Cllr V. Mumby was unable to attend. Cllr P. McCartan reported that the visit was very interesting and he will write a short report on the visit.
- c. Cllr D. Muldown attended the NATs meeting on the 31st January 2018, and gave a brief overview of the meeting. The minutes to be circulated to all councillors.
- d. No points raised.
- e. No further action required.

1802/7 Parking Provision
Cllr P. McCartan suggested deferring this agenda item until the March meeting, to allow additional time for Councillors to read the report, produced by Highways Officer Mr. Ian. Jickells.
Cllr J. Kemp asked that the report be send out again prior to the March meeting.
Resolution: Agenda item to be deferred until the March Full Council meeting. The NLC report to be forwarded to members prior to the meeting.

ACTION: Clerk

1802/8 Winterton Youth Council
a. The Council was given a copy of the minutes from the Youth Council meeting held on the 29th January. Cllr P McCartan informed members that agendas and minutes for the Youth Council would be available on the Town Councils website.
Resolution: The Council acknowledged receipt of the minutes from the Youth Council.

ACTION: Clerk

b. Cllr P. McCartan gave a brief overview of the first meeting of the Council and explained that he, Cllr J. Davey and the Clerk would be meeting to discuss points relating to meetings during school holidays, length of meetings and communication channels and these points would be fed back to the Council.

1802/9 Service Level Agreement Renewal for West Street Park and Marmion Drive Park
The Council considered renewing their Service level agreement with NLC for the twice yearly inspection of both parks at a cost of £201.60 for the year.
Resolution: The Council agreed to renew its service level agreement for both parks with NLC at a cost of £201.60.

1802/10 Communication within the Council
Cllr J. Ramseyer reported on the issues he and Cllr P. McCartan had faced when he they did not receive Council papers within the prescribed timescales, as detailed in the Councils Standing Orders, due to a problem with emails. He proposed changing the procedure from 3 clear days to 4 to allow Councillors the opportunity to contact the clerk if the relevant information has not been received and have it re-sent within the set timescales.
Cllr I. Cawsey suggested that any changes be made to the Councils Standing Orders should be done at the May meeting when Standing orders are annually reviewed.
Resolution: The Council agreed to review their Standing Orders at the Annual Council meeting in May and make any necessary changes.
The Council asks that the Clerk sends the agenda and all relevant paperwork within 4 clear days of the meeting, going forward.

ACTION: Clerk

Cllr P. McCartan asked if Councillors have not received the agenda by close of business on the Wednesday (the week prior to the meeting) to contact the Clerk.

1802/11 GDPR Training

Cllr P. McCartan reported that the Clerk was to attend a training course on GDPR organised by ERNLLCA and would report to Council after the training had been attended.

1802/12 Neighbourhood Plan Group

Cllr P. McCartan reported that it has been some time since the working group had meet and asked that Cllr P. Mumby arrange a meeting of the four members of the group. The group has been asked to review all previous documentation and report back to the Council on the information collated and where the group is, in terms of the Plan.

Resolution: Cllr P. Mumby to arrange a meeting of the group, to take place prior to the March meeting.

Resolution: The Clerk to contact Mr. Lofts at NLC to ask about any updates or changes in legislation or information available to assist the group going forward.

ACTION: Clerk

1802/13 All Saints Church/Paving around the War Memorial

The Clerk attended a meeting at the Church to discuss the proposed path around the base of the War Memorial. The path was considered some years ago and a plan drawn up of a possible design. The Council considered the plan provided by the Church and was made aware that the drawing was from the original plan and therefore only a guide.

Cllr J. Kemp reported that the quote for the path in 2013 was roughly around the £3,500 mark.

Resolution: The Council would like a detailed plan of the proposed works, detailing the materials, measurements and a breakdown of costs. The Council will also require three quotes for consideration.

ACTION: Clerk

1802/14 2018 Centenary Celebrations

Cllr J. Kemp gave an overview of the weekend's events. A breakdown of the weekend activities was in the process of being finalised and would be made available to councillors on completion. The event will come to a close with the lighting of a beacon, as part of a National event and the ringing of the church bells. After careful consideration, the committee organising the event would ask that the Council considers siting the Beacon in the grounds of the Community Pavilion. The Pole will be approximately 4 metres high and the basket will be approximately 1 metre wide.

Resolution: The Council agreed in principle to the beacon being sited in the grounds of the Community Pavilion but require more detailed information on the location and beacon design.

ACTION: Cllr J.Kemp/Clerk

The Clerk reported that she had spoken to Mr. Dick Fletcher regarding the Council's wish to pay tribute to Fran's life and discuss the suggestions put forward by Councillors. Mr. Fletcher said that he thought the beacon would be a fitting tribute to Fran and offered his services in the construction of a beacon.

- 1802/15 The Disabled Club Charity Event
a. The Council considered having a stall at the Disabled Club Charity Event on Saturday 21st April 2018.
Resolution: The Council agreed to have a stall at the Disabled Club Charity Event.
ACTION: Clerk
- b. The Council considered who would represent the Council at the event.
Resolution: Cllr L. Langton offered to attend the event on behalf of the Council, family commitments permitting. Cllr P. McCartan confirmed he would be attending as his role of Mayor.
ACTION: Clerk
- 1802/16 The Great British Clean Up
a. Cllr P. McCartan reported that W2022 had donated £200 towards purchasing litter picking equipment for the event and the Grangefield Estate committee and Ongo were keen to get involved again this year.
b. Cllr P. McCartan asked for Councillors who were willing to take part in the event.
Resolution: Cllrs B.Bridge, P. Coath and his family, D.Johnson and J. Kemp all volunteered to take part.
ACTION: Clerk
- 1802/17 Civic Awards
The Council considered opening nominations for the 2018 Burgon Award, Don Johnson, the Sporting Achievement Award and Certificates of Appreciation.
Resolution: The Council agreed to open for nominations for the 2018 Civic Awards.
ACTION: Clerk
- 1802/18 ERNLLCA Training
The Council considered attending an ERNLLCA Training course on Councillors Financial Responsibilities. Cllr P. McCartan asked if any Councillors would be interested in attending a course on this matter in the near future.
Resolution: Cllrs I. Cawsey, J. Kemp, D. Muldown and P. Mumby all expressed an interest in attending the course.
ACTION: Clerk
- 1802/19 Winterton 2022
a. Cllr J. Ramseyer reported on the meeting held of the working group between the Town Council and W2022 and reported that a specific meeting needed to be held to discuss the Wallace Sargent sculpture. Unfortunately, it hadn't been possible to arrange a meeting with W2022

to discuss that matter further to date however, a meeting would be held prior to next month's Council meeting.

b. The Clerk reported that the sculptures for the Sycamore Seed had contacted the office and the sculpture was ready and payment was needed.

Resolution: The Council agreed to the Clerk paying for the sculpture.

ACTION: Clerk

1802/20 Winterton Community Pavilion

a. The Clerk reported that a new exercise class had started on a Monday morning for one hour. The Toddler group has got off to a flying start with 17 children attending the first session. The funding for the tractor is in the final stages and we are waiting to hear if it has been approved. New gates have been installed and will be locked daily in between users going forward.

b. Cllr D. Johnson reported what a good job had been done in decorating the kitchen.

c. The Clerk reported that two additional quotes had now been received for the replacement entry/exit doors, and the original supplier was still the best value.

Resolution: The Council approved the replacement of the entry/exit doors at a cost of £1600.

ACTION: Clerk

1802/21 The Old School Hall

a. Cllr L. Langton reported that a meeting of the OSH Management Committee took place on the 19th February, with no relevant information to be passed on to the Council. The next meeting is to be held on the 26th March.

b. No further action

1802/22 Planning/Consultations

a. To consider the following Planning Application:

(i) **Application No:** PA/2018/46

Proposal: Alterations to form a new first floor to an existing bungalow.

Site location: 3 Dovedale Close, Winterton, DN15 9BH

Applicant: Mr & Mrs L Souter

Resolution: That the Clerk submits "No Objection" to the proposal.

ACTION: Clerk

(ii) **Application No:** PA/2018/96

Proposal: Planning permission to erect a detached garage with garden room, shower and homework room on ground floor and some storage above (including demolition of existing garage and greenhouse)

Site location: 21 Cemetery Road, Winterton, DN15 9UG

Applicant: Mr David Collinson

Resolution: That the Clerk submits The Council objects to the comments made by NLC to the amended plans” to the proposal.

ACTION: Clerk

Cllr P. McCartan informed the Council that a number of Planning Applications was not received in time for the January agenda; therefore an extension had been requested.

1802/23

Finance

a. **APPENDIX A:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972.

b. **APPENDIX B:** The Council considered the Schedule of Payments for January.

Resolution: That all payments be made as detailed.

ACTION: Clerk

c. **APPENDIX C:** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972, in relation to the Community Pavilion.

d. **APPENDIX D:** Schedule of Payments relating to the Community Pavilion.

Resolution: No payments to be made.

ACTION: Clerk

e. **APPENDIX E:** The Council received 2017/18 Summary of Spend to date – for information only.

f. **APPENDIX F:** The Council received the Summary of Spend and Bank Reconciliation up to

1802/24

Agenda for next and future meeting

The following items were requested to be placed on the March agenda:

- Pot Holes/General condition of roads
- Litter
- Paths and Bridleways
- GDPR Training
- Neighbourhood Plan

1802/25

Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

**Tuesday 20th March, 2018
at 7.30pm**

In the Old School Hall, West Street, Winterton

The meeting closed at

