



WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

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Minutes of the Policy & Finance Committee Meeting
held on Thursday 15th February, 2018 at 6.30pm
at the Council Offices, 52 West Street, Winterton

Present:

Cllr I. Cawsey (Chair) Cllr B. Bridge (Vice Chair) Cllr J. Kemp
Cllr L. Langton Cllr J. Ramseyer

Cllr P. McCartan and Cllr V. Mumby – ex officio

Public Participation:

No members of the public were in attendance.

- 1802/1 Apologies
Apologies for absence were received from Cllrs L. Cawsey and P. Coath.
- 1802/2 Declaration of Interests
a. No Declarations of Interests were made.
b. No dispensations were granted.
- 1802/3 Budget 2018/19
The committee agreed to defer the Budget agenda item until further information was received from NLC relating to the Council Support Grant.
- 1802/4 Audit Report
a. The committee reviewed the Interim Internal Audit Report and the Clerk's action plan.
Recommendation: The committee recommends that the Council acknowledges receipt of the interim audit and agrees to the actions as detailed by the Clerk in the action plan.
b. To appoint the Internal Auditor for 2018/19.
The committee considered appointing an Internal Auditor for 2018/19.
Recommendation: The committee recommends the Clerk contacts NALC and VANL for a list of Internal Auditors for the Council to consider.
- 1802/5 Council Tax Support Grant
The committee considered each individual condition of the Council Tax Support Grant and makes the following recommendations:
a. To have an up to date Emergency Plan by 30th June 2018.

Recommendation: The committee recommends that Emergency Plan is in place, however it requires reviewing and bringing up to date. This can be achieved by the 30th June 2018.

- b. To have plans in place to adopt the parish plan scheme by the 30th June 2018

Recommendation: The committee recommends calling a meeting between Councilors and Mr. T. Allen from NLC Environmental Department to discuss the scheme further, as there are a number of matters to consider. The committee also recommends that the Council contacts other Councils who have already taken up the scheme, to find out more information.

- c. To make service requests to North Lincolnshire council only using the self-service online portal.

Recommendation: The committee recommends the Council agrees to use the portal whenever possible.

- d. Are compliant with the relevant transparency Code requirements immediately.

Recommendation: The committee is aware that there are no guidelines in place for Councils of our size; however NLC would like to see all Councils achieve the requirements of the code for Councils with an income of £25,000 or less, with the view to working towards the requirements for Councils with an income of over £200,000. The committee recommends following these guidelines.

- e. Are able to demonstrate that they have adopted an appropriate reserves policy by the 30th April 2018.

Recommendation: The committee recommends adopting a NALC model document available from NLC.

- f. To work in partnership with North Lincolnshire Council to explore transfer of community level services by 30th April 2018.

Recommendation: The committee recommends the Council agrees to explore the transfer of community level services with NLC.

- g. To have considered Neighbourhood Planning for your area by 30th April 2018.

Recommendation: The Council received a report from Cllr J. Kemp on the Neighbourhood Plan detailing his findings as the Chair of the working group.

The committee recommends the current members of the Neighbourhood Plan working group re-visit the report and report back to the Council at the March meeting with their findings.

1802/6 Grants and Donations Applications

- a. The committee considered a grant application from Generations Online to the value of £500.00.

Recommendation: The Committee recommends the application is not approved as it does not meet the criteria as detailed in the Councils Grants and Donations Policy.

- b. The committee considered a grant application from Generations Online for the next financial year, to the value of £4000.00.

Recommendation: The Committee recommends the application is not approved as it does not meet the criteria as detailed in the Councils Grants and Donations Policy.

- 1802/7 Community Pavilion Business Plan
The committee discussed the need for a business plan for the Community Pavilion and the current
Recommendation: The committee recommends seeking external assistance in producing a business plan for the pavilion and advises the Clerk obtains three quotes, to be brought back to Council for consideration.
- 1802/8 SLCC Membership
The committee considered renewing the Clerk membership to SLCC at a cost of £215.00.
Recommendation: The committee recommends renewing the Clerk membership to SLCC at a cost of £215.00.
- 1802/9 Agenda for next and future meetings
No items were put forward.
- 1802/10 Next Meeting

Monday 11th June, 2018 at 7.00pm

In Council Office, 52 West Street, Winterton