



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email clerk@wintertoncouncil.co.uk

Minutes of the Policy & Finance Committee Meeting held on Monday 12th June, 2017 at 7.00pm at the Council Offices, 52 West Street, Winterton

Present:

Cllr I. Cawsey (Chair)
Cllr L. Langton

Cllr B. Bridge (Vice Chair)
Cllr J. Ramseyer

Cllr P. Coath

Cllr V. Mumby – Ex officio

Public Participation:

No members of the public were in attendance.

1706/1 Apologies
Apologies for absence were received from Cllrs L. Cawsey, F. Fletcher and M. Foster.

1706/2 Declaration of Interests
a. No Declarations of Interests were made.
b. No dispensations were granted.

1706/3 Risk Management Policy
The Committee considered the draft Risk Management Policy. Cllr I. Cawsey acknowledged the feedback received from Cllr R. Kimberley-Scott relating to the policy and agreed the need for a general Health and Safety Policy as well as an overall Risk Management Policy. Cllr I. Cawsey thanked Cllr J. Ramseyer for the work that had gone into the draft policy. Cllr J. Ramseyer attended the meeting to answer any questions raised by members.
Recommendation: The Committee recommends that the draft policy been sent to ERNLLCA for review prior to approval. If ERNLLCA are happy with the policy in its entirety, it can go straight to Council for approval. If ERNLLCA has any recommendations, the recommendations and the policy are to be considered at the next Policy and Finance meeting prior to going to Full Council.

1706/4 Audit Report

a. The Internal Audit Report for 2016/17 has been received. The Clerk had previously drawn up an action plan from the interim Internal Audit which is being worked on and will continue to do so going forward.

Recommendations: Council to acknowledge receipt of the audit. The Internal Auditor has been through the action plan drawn up by the Clerk from the interim audit and approved its actions. The Committee recommends the Clerk continues to work through the action plan and include this as an agenda point for every Policy and Finance meeting to allow members to keep up to date with progress made and offer assistance where necessary.

b. The Committee considered appointing an Internal Auditor for 2017/18.

Recommendation: The Committee recommends Richard Dixon as the Internal Auditor for 2017/18 whilst the Clerk identifies potential auditors for next year.

1706/5 Grants and Donations

The Committee considered a grant application from the Senior Citizen's Forum for £168.00 towards the cost of hall hire.

Recommendation: The Committee recommends that the Council approves the grant application for £168.00.

1706/6 Agenda for next and future meeting

The following item was requested to be placed on the next agenda:
Policy Review

1706/7 Next Meeting

The date and time of the next Policy & Finance Meeting was confirmed as (subject to any change in circumstances).

**7.00pm on 9th October, 2017
At 52 West Street, Winterton**