



**WINTERTON TOWN COUNCIL**  
**52 West Street, Winterton, Scunthorpe,**  
**North Lincolnshire. DN15 9QF**

**Phone: 01724 488085 or email [clerk@wintertoncouncil.co.uk](mailto:clerk@wintertoncouncil.co.uk)**

You are summoned to attend a meeting of Winterton Town Council Personnel Committee at 6pm on Thursday 29<sup>th</sup> September, 2016 at 52 West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend however please note Agenda item 3.

*Lisa Newstead*

Town Clerk  
26<sup>th</sup> September, 2016

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

## **AGENDA**

- 1 To elect a Chair of the Personnel Committee for 2016/2017.
- 2 To elect a Vice Chair of the Personnel Committee for 2016/2017.
- 3 Apologies  
To note apologies for absence.
- 4 Declaration of Interests
  - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
  - b. To note dispensations given to any member of the Council in respect of the agenda items listed below.
- 5 Exclusion of Public and Press  
To consider exclusion of the public and press due to the confidential nature of the items to be discussed.
- 6 Minutes of Previous Meeting  
To approve and sign as a true record the Minutes of the Personnel Meeting held on 29<sup>th</sup> February, 2016.
- 7 Staffing Matters  
To discuss and resolve staffing matters.