



# WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,  
North Lincolnshire. DN15 9QF

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## Minutes of the Annual Meeting of Winterton Town Council held on Tuesday 17th May, 2016 at 7.30pm in the Old School Hall, West Street, Winterton.

### Present:

Cllr F. Fletcher (Mayor)	Cllr D. Johnson (Deputy Mayor)	Cllr B. Bridge
Cllr M. Buckley	Cllr I. Cawsey	Cllr L. Cawsey
Cllr P. Coath	Cllr M. Harrison	Cllr R. Kimberley-Scott
Cllr L. Langton	Cllr P. McCartan	Cllr P. Mumby
Cllr V. Mumby	Cllr J. Ramseyer	

5 members of the Public were present and Press

Prior to the meeting, Prayers were led by Rev'd Bill Pegg.

### Public Participation:

The following matters were raised by/on behalf of members of the public:

1. There is a gap in the hedge that divides the old part of the cemetery and the new part, to the left of the cemetery. Visitors are using the gap as a short cut to the new part and as a result they are walking over a grave and causing the grass to wear away.
2. The old graves are covered in weeds, and need spraying with weed killer.
3. The grass in the cemetery looks a mess, after it has been cut because the grass cuttings are left.

The meeting was opened and the public was welcomed by the Mayor, Cllr F. Fletcher.

#### 1605/1 Election of Mayor

The Council considered nominations for 2016/17 Mayor.

**Resolution: Cllr D. Johnson was duly appointed as Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.**

#### 1605/2 Election of Deputy Mayor

The Council considered nominations for 2016/17 Deputy Mayor.

**Resolution: Cllr P. McCartan was duly appointed as Deputy Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.**

- 1605/3 Apologies  
Apologies for absence were received from Cllr M. Foster, and Ward Cllrs Marper, Ogg and Rowson.
- 1605/4 Declaration of Interests / Dispensations  
a. Interests  
Cllr B. Bridge  
1605/21            WCP            Personal            Resident of Newport Drive
- 1605/5 Minutes of Previous Meeting  
a. The Council considered the Minutes of the Winterton Town Council Meeting held on 19<sup>th</sup> April, 2016.  
**Resolution: That the Minutes be signed as a true and accurate record.**  
**ACTION: Clerk**  
**Resolution: Draft minutes to be made available to councilors a week after the full council meeting.**  
**ACTION: Clerk**
- 1605/6 Mayor's Allowance  
Cllr D. Johnson declared a Prejudicial Interest and left the room.  
  
The Council considered the amount of the 2016/17 Mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.  
**Resolution: That the sum of £350.00 be awarded.**  
**ACTION: Clerk**
- 1605/7 Council Documentation  
The Council received the following Council documents which will be reviewed by the Policy and Finance Committee and recommendations made to the June Full Council Meeting:  
(i) APPENDIX A: Standing Orders  
(ii) APPENDIX B: Financial Regulations  
(iii) APPENDIX C: Asset Register  
(iv) APPENDIX D: Risk Assessments
- 1605/8 Committees  
The Council considered the appointment of members to serve on the under-mentioned committees:  
(i) Personnel  
(ii) Policy & Finance  
(iii) Property  
  
**Resolution: That the following were appointed:**  
(i) **Personnel - Cllrs I. Cawsey, P. Coath, L. Langton, V. Mumby, J. Ramseyer**  
(Chairman and any other two Councillors per remit)  
  
(ii) **Policy & Finance - Cllrs M. Buckley, I. Cawsey, L. Cawsey, M. Foster, L. Langton, V. Mumby**

(Ex Officio: Mayor and Deputy Mayor)

**(iii) Property - Cllrs B.Bridge, F. Fletcher. M. Foster, M.Harrison, P. Mumby**

1605/9 Working Groups

The Council considered the appointment of members to attend the following working group meetings (*for recommendation only*):

**Resolution: That the following were appointed:**

**(i) Neighbourhood Planning - Cllrs P. Coath, P. McCartan, P. Mumby**

**(ii) In Bloom - Cllrs B. Bridge, L. Cawsey, M. Foster, D. Johnson,**

**(iii) The Grangefield Estate - Cllrs P. McCartan, M. Harrison**

**(iv) Risk Management - Cllr J. Ramseyer**

**Cllr P. McCartan was nominated as the Youth Champion to work on Youth related projects including Year of Youth and report to council on a regular basis.**

1605/10 Outside Bodies

The Council considered the appointment of members to the under-mentioned outside bodies:

(i) Landfill Liaison

(ii) NATS

(iii) The Old School Hall

(iv) Senior Citizens Forum

(v) Winterton 2022

(vi) ERNLLCA / NLC Town and Parish Council Liaison

**Resolution: That the following were appointed:**

**(i) Landfill Liaison - Cllr P. McCartan**

**(ii) NATS - Cllrs M. Buckley, V. Mumby, J. Ramseyer**

**(iii) The Old School Hall - Cllr L. Langton**

**(iv) Senior Citizens Forum - Cllrs D. Johnson, R. Kimberley-Scott, P. McCartan**

**(v) Winterton 2022 - Cllr J. Ramseyer  
Partnership Group - Cllrs M. Buckley, P. McCartan, J. Ramseyer**

**(vi) ERNLLCA / NLC T&PC Liaison**

**Cllrs D. Johnson, P. McCartan**

1605/11 Accounts

a. The Council considered the Annual Return and 2015/16 Statement of Accounts.

**Resolution: That the 2015/16 Annual Return and Statement of Accounts were approved, completed and signed.**

**ACTION: Clerk**

a. **APPENDIX A:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972.

b. **APPENDIX B:** The Council considered the Schedule of Payments.

**Resolution: That all payments be made as detailed.**

**ACTION: Clerk**

c. **APPENDIX C:** The Council received the Summary of Spend and Bank Reconciliation to 31/05/16.

d. **APPENDICES D :** To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972, in relation to the Community Pavilion.

e. **APPENDIX E:** Schedule of Payments relating to the Community Pavilion.

**Resolution: That all payments be made as detailed.**

**ACTION: Clerk**

f. **APPENDIX C:** Summary of Spend and Bank Reconciliation to 31/05/16, relating to the Community Pavilion.

1605/12 Report from Ward / North Lincs. Councillors

In the Ward Councillors' absence, their report was read by Cllr D. Johnson. The Council acknowledged receipt of the Ward Councillors' Report. (Available to view at [www.wintertoncouncil.co.uk](http://www.wintertoncouncil.co.uk))

**ACTION: Clerk**

The points from the Ward Councillors report relating to the NLC/Rangers Development were read out during agenda point 1605/15.

1605/13 Police Matters

Cllr P. McCartan proposed that the Council should write to the new appointed Police and Crime Commissioner, welcoming him to his new post and to ask him to keep Winterton on his radar, in light of previous issues.

The next NATs meeting is on the 22<sup>nd</sup> June at 6pm, Burton Pavilion. The repairs to the Old School Hall have been carried out. The damage caused to the roof was consistent with someone stamping on the roof.

**Resolution: The Property Committee to look into preventative measures to stop this happening again.**

**ACTION: Clerk**

1605/14 Co-option

The Council considered the co-option of 2 new members on to the Council.

*(Application form and associated papers forwarded 14/5/14).*

Mr David Muldown and Mrs Julie Davey both addressed the meeting and following discussion was then duly proposed and seconded.

***Resolution: That David Muldown and Julie Davey was co-opted onto the Council.***

**ACTION: Clerk**

1605/15 NLC/Rangers Development

Cllr D. Johnson read out the points from the Ward Councillors report relating to the NLC/Rangers development.

The Council considered suspending standing orders to allow Mr John Summerfield to speak.

***Resolution: That Standing Orders be suspended.***

Mr Summerfield gave his thoughts on the proposal for a barrier into the OSH car park.

Standing Orders be resumed

The Town Council discussed the proposal of a barrier and felt not only would it be costly to maintain but it would prevent parents from parking in the OSH at school start/finish times, which would then cause parking problems on West Street.

At the meeting held on the 6<sup>th</sup> January, the only problem raised with the Council using the Rangers driveway for access into the OSH car park was relating to a charge.

It was highlighted that NLC representatives had not followed the shared principles as detailed in the Parish and Town Council Charter, in terms of maintaining appropriate and effective channels of communication.

***Resolution: The Mayor to write to the Chief Executive of NLC, to raise these issues and concerns.***

**ACTION: Clerk**

The Town Council is trying to accommodate this facility however we are not being involved in the discussions. The council are happy to attend an open meeting with NLC and Rangers to discuss the matter further.

The Council considered suspending standing orders to allow Mr John Summerfield to speak.

***Resolution: That Standing Orders be suspended.***

Mr John Summerfield apologised to the council for attending the meeting between NLC and Rangers.

- 1605/16 Standing Orders be resumed  
Grants  
The Council agreed to defer the grant applications from the Grangefield Committee and Winterton and District Gardening Club, to the Policy and Finance Committee Meeting to be held on Monday 6<sup>th</sup> June, 2016.
- 1605/17 Out and About in Winterton  
Cllr D. Johnson proposed that agenda point 17 to be discussed after point 26 on the agenda.  
**Resolution: Agenda point 17 to be discussed after agenda point 26.**  
**ACTION: Clerk**
- 1605/18 Monumental Inscriptions re-surveying  
a. The Council considered a request from Miss Estelle Mumby on behalf of the Lincolnshire Family History Society to re-survey the monumental inscriptions in Winterton Cemetery.  
**Resolution: The Council granted permission to Miss Mumby to carry out the re-survey in the Cemetery owned by Winterton Town Council.**  
**ACTION: Clerk**  
Permission has been sought from North Lincolnshire Council to include the cemetery extension within the survey but we are awaiting a response.
- b. The Council considered a request from Miss Estelle Mumby to transcribe burial entries from the cemetery lodge keepers records detailed in old Council minutes.  
**Resolution: The Council agreed to Miss Mumby accessing Council Records to transcribe burial records.**  
**ACTION: Clerk**
- 1605/19 Winterton 2022  
Cllr J. Ramseyer reported there was no action required from the Town Council on the minutes from the meeting.
- 1605/20 The Old School Hall  
No report from the OSH, however Cllr L. Langton reported that the next meeting was to be held on Monday 6<sup>th</sup> June.
- 1605/21 Winterton Community Pavilion  
The Clerk gave an update on the current usage at the Pavilion and Pitch Maintenance. The Clerk and Council Lengthsman to attend a course on pitch maintenance through Lincs FA on Thursday 19<sup>th</sup> May on end of season maintenance.
- 1605/22 Grangefield Committee

The Grangefield Committee are organising a family fun day on Saturday 13<sup>th</sup> August, 2016 on the estate. The committee has applied for funding from Winterton 2022 and are hoping to put on free activities for families to enjoy.

1605/23 Planning / Consultations

a. To consider the following Planning Application:

- (i) **Application No:** PA/2016/599  
**Proposal:** 2 Storey extension to existing house.  
**Site Location:** 38 Stovin Crescent, Winterton, DN15 9XG  
**Applicant:** Mr J Frame

To take comment (*information forwarded 12/5/16*)

**Resolution: That the Clerk submits 'No Comment' to the proposal.**

**ACTION: Clerk**

b. To consider the following Planning Application:

- (ii) **Application No:** PA/2016/539  
**Proposal:** Planning permission for the erection of a gym and library. The construction of a skate park to the rear. Alterations to the pedestrian entrance.  
**Site Location:** 54 Winterton Football Ground, West Street, Winterton, DN15 9QF  
**Applicant:** Mr Peter Williams, NLC

To take comment (*information forwarded 12/5/16*)

**Resolution: That the Clerk submits 'Objection' to the proposal on the grounds of access and egress. The Council is concerned over safety and thinks there are safer routes to access the facility.**

**ACTION: Clerk**

c. To consider the following Planning Application:

- (iii) **Application No:** PA/2016/96  
**Proposal:** Planning permission for change of use of barn to restoration and repair of vintage vehicles (Amended Plans: Proposed vehicular access included in site boundary)  
**Site Location:** Windy Ridge Barn, Thealby Lane, Winterton, DN15 9TG  
**Applicant:** Mr Richard Lepley

To take comment (*information forwarded 12/5/16*)

**Resolution: That the Clerk submits 'No Objection' to the proposal.**

**ACTION: Clerk**

d. To consider the following Planning Application:

- (iv) **Application No:** PA/2016/568  
**Proposal:** 2 Planning permission to erect a single-storey front extension.  
**Site Location:** 2 Baker Drive, Winterton, DN15 9SE  
**Applicant:** Mr J Frame

To take comment *(information forwarded 12/5/16)*  
**Resolution: That the Clerk submits 'No Objection' to the proposal.**  
**ACTION: Clerk**

1604/24 Agenda for next and future meeting  
No items were requested.  
Cllr B. Bridge gave his apologies for the June meeting.

1604/25 Date of next Meeting  
The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

**Tuesday 21st June, 2016 at 7.30pm**

**in the Old School Hall, West Street, Winterton**

1605/26 The Council considered the exclusion of the public and press due to the confidential nature of the items to be discussed.  
**Resolution: That the Public and Press be excluded.**

1605/17 Out and About In Winterton  
Cllr M. Harrison, the Chair of the Winterton Improvement Network reported to Council on matters relating to the Out and About in Winterton magazine. It is hoped that a magazine will be published and be delivered to homes by the end of May.

1604/27 Insurance  
The Council considered its insurance provision for 2016/17 and agreed to remain with the current provider.  
**Resolution: The Council implements the recommendations of the Insurer.**

**ACTION: Clerk**