



# WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,  
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email [clerk@wintertoncouncil.co.uk](mailto:clerk@wintertoncouncil.co.uk)

## Minutes of the Property Committee Meeting of Winterton Town Council held on Monday 23rd May, 2016 at 7.00pm at the Council Offices, 52 West Street, Winterton.

### Present:

Cllr F. Fletcher

Cllr M. Foster

Cllr M. Harrison

### Public Participation:

No members of the public were in attendance.

- 1605/01      Apologies  
Apologies for absence were received from Cllr B. Bridge.
- 1605/02      Declaration of Interests  
a. No Declarations of Interests were made.  
b. No dispensations were granted.
- 1605/03      The committee considered appointment of a Chair of the committee and Cllr B. Bridge was duly proposed, seconded and appointed.  
**Recommendation: *In his absence, the Clerk spoke on behalf of Cllr B. Bridge and confirmed he was happy to except the role. Cllr B. Bridge to be asked to confirm his acceptance in writing to Town Council.***  
**ACTION: Clerk**
- 1605/04      The committee considered the appointment of a Vice Chair of the committee and Cllr P. Mumby was duly proposed, seconded and appointed.  
**Recommendation: *The Clerk to speak to Cllr P. Mumby regarding the role of Vice Chair. If Cllr P. Mumby is happy to accept the role, he will be asked to confirm his acceptance in writing to Town Council.***  
**ACTION: Clerk**
- 1605/05      The Clerk gave an overview of all the properties owned or rented by the Town Council.

(i) The Council Office

The fire extinguishers are due to be serviced at the end of the month. PAT testing is now due. Upstairs requires decorating and will be done in the winter months. The front door will need replacing in the future. Visitors are now being taken into the front office instead of upstairs and this is working well. External painting needed.

**Recommendation: Quotes to be obtained for external painting and for a replacement front door.**

**ACTION: Clerk**

(ii) The Old School Hall

Work in the disabled toilet has now been completed. The grit was removed from the front of the building to allow work to be carried out in at the front of the building. Damage has been caused to the roof by people climbing and stamping on the tiles.

**Recommendation: Cllr F. Fletcher to look into different options to prevent people from gaining access to the roof. The Clerk to look into different options to secure the gate to the Panda Play area, whilst adhering to Fire Safety Regulations, in working with the OSH Management Committee.**

**ACTION: Cllr F. Fletcher and Clerk**

(iii) The Community Pavilion and Playing Fields

Pitch Maintenance to begin this week, with vertidrainage. On the advice of the Pitch Maintenance report, we are focusing on the areas that have had the most use. Kitchen wall units have now been installed and we are currently sourcing suitable cupboard locks.

**Recommendation: Obtain quotes for a clothes rail to hang coats during events.**

**ACTION: Clerk**

(iv) Winterton Cemetery

Weed spraying has been done around the Chapels. Issues raised at the May full council meeting, by a member of the public, have been passed onto NLC.

**Recommendations: Flower beds to be weeded and maintained regularly. Obtain quotes for a new notice board and restoration of the plan of the cemetery and re-sealing of the floor in the right hand side chapel. Inform the new Funeral business that the Chapel is available to hire.**

**ACTION: Clerk**

(v) West Street Park

We are continuing with ongoing maintenance work in the park. The equipment requires painting. The safety matting as slipped and needs repairing or replacing.

**Recommendation: Obtain quotes for repairing/replacing safety matting in the park.**

**ACTION: Clerk**

(vi) Marmion Drive Park

We are continuing with on-going maintenance work in the park. A new dog bin is required due to the old one being damaged. Repairs to the lighting are still outstanding.

(vii) Roxby Road Industrial Estate

Having the unit for storage is saving time on routine tasks such as grass cutting now that all equipment is stored in one place.

(viii) Allotments

We have 3 people recently join the waiting list for an allotment.

***Recommendation: Action a price comparison on allotment rent with other councils.***

**ACTION: Clerk**

1605/6 Agenda for next and future meeting

No items were requested for the next or future meetings.

1605/7 Next Meeting

The date and time of the next Property Meeting was confirmed as (subject to any change in circumstances).

**7.00pm on 5<sup>th</sup> September, 2016**

**At 52 West Street, Winterton**