



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email wintertoncouncil@talktalkbusiness.net

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

No Members of the Public or Press were present.

Winterton Town Council Minutes of the Personnel Committee held on Monday 24th July, 2014 at 3pm at 52 West Street, Winterton

Present

Cllr I. Cawsey (Chair) Cllr D. Johnson Cllr L. Langton

1407/1 Election of Chair / Vice Chair

The Committee considered nominations for 2014/15 Chair and Vice Chair of the Personnel Committee.

Resolution: Cllr I. Cawsey was duly appointed as Chair and Cllr D. Johnson as Vice Chair.

1407/2 Apologies

Apologies for Absence were received from Cllr N. Hutson and Cllr F. Marritt.

1407/3 Declaration of Interests / Dispensations

No Declarations of Interests were declared.

No dispensations were requested / granted.

1407/4 Minutes of Previous Meeting

The Committee considered the Minutes of the Personnel Meeting held on 7th April, 2014.

Resolution: That the Minutes were duly approved and signed as a true record.

1407/5 a. The Committee considered the exclusion of the Public and Press due to the confidential nature of the items to be discussed.

Resolution: That the Public and Press be excluded

b. To discuss and resolve the following staffing matters:

(i) Office Hours

Resolution: That the budgeted office hours be re-assigned between the Clerk and Assistant Clerk at no additional cost to the Council. The Council office will therefore be manned five mornings per week (exceptions apply).

(ii) Grounds Maintenance Hours

Resolution: To vire monies to enable the Grounds Maintenance hours be increased by 208 per annum to accommodate an additional grass cutting contract at no additional cost to the Council.

(iii) Training

Resolution: That the Grounds Maintenance staff undertake 'Use of Weed-killers' training at a cost of up to c£800.

(iv) Staff Appraisals – Pay Increase

Resolution: That a salary scale increase of one point be awarded to the Clerk in line with her Contract of Employment.