

WINTERTON TOWN COUNCIL

c/o 21 Ermine Street, Appleby, Scunthorpe, North Lincs.
Phone: Town Clerk 01724 732647



Minutes of the Meeting held in the Old School Hall Community Centre on the 21 JULY 2009 at 7.00 pm

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PRESENT: Cllr L Cawsey (Chair/Mayor) Cllr F Fletcher Deputy Mayor  
Cllr L Hopkins Cllr D Johnson Cllr F Marritt  
Cllr V Mumby Cllr Alan Smith

Prayers were said by Pam Dudson, Town Clerk .

Standing orders were suspended 7:05 pm

*This allowed representation to be made to the Council about the proposed Wind farm on Saxby and Horkstow Wolds top. Ken Bates said the Wind farms would affect the Viking Way and that they would be 50 meters higher than the Humber Bridge and that there was a mass of wildlife that would be affected by all these wind farms.*

Standing orders were resumed 7:25 pm.

**105/09 APOLOGIES FOR ABSENCE WERE RECEIVED FROM:**

Cllr R Bridge, Cllr M Harrison, Cllr Hotchin, Cllr k Powell, Cllr L Langton, Cllr H Rowson, Cllr P Smith and Cllr A W Smith.

**106/09 TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE. Cllr L Hopkins ref the Old School Hall.**

**107/09 TO APPROVE MINUTES OF THE MEETING HELD ON 16 JUNE 2009 AS A TRUE RECORD.**

The minutes of the meeting held on the 16 June 2009 were approved as a true record.

**RESOLVED:** Minutes approved.

**108/09 TO CONSIDER MATTERS ARISING FROM THOSE MINUTES**

No matters arising.

**109/09 TO CONSIDER CORRESPONDENCE**

1 **LETTER FROM BRENT ELECTRONICS** – New Contact details and information. They confirm that the CCTV masts are now up on the Grangefield Estate and the Council have to apply for electric to the masts before further work can commence.

2 **LETTER FROM SAXY ALL SAINTS SWAT Group** – asking for support to refuse planning of the establishment of a Wind farms on the Wolds. **Resolved:** The council would not object as a body, but if individual councillors wished they could write and object.

3 **NORTH LINCOLNSHIRE YOUTH OFFENDING SERVICE.** They are looking for projects which young offenders can get involved in. They will be supervised while doing so. The Council considered asking them to pick stones from the new land near the Newport Drive Playing Field, clear the Trods Path and also clean the area up at the Cemetery Chapels. **Resolved:** The Town Clerk to speak with Mike Grimshaw about involving young people in some of these activities in Winterton. Councillors were asked to let the Clerk know if they had any other ideas. Helen Price said she would like to go through some of the old documents in the Chapels.

- 4 **ERNLLCA** - Employment Training Course – taking place on Friday 25 September between 9 – 4 pm in Hessle. **Resolved:** It was agreed that Cllrs Don Johnson, Francesca Marritt, Pat Smith and Fran Fletcher and could attend this course. Cllr Johnson offered to take everyone.
- 5 **LEADER BID FUNDING.** The Winterton Town Council has put a bid in for money to restore the Chapels at the Cemetery but they want to know where the match funding will come from if they grant the money to Winterton Town Council. **Resolved:** The Winterton Council decided this would come from the Newport Drive fund if necessary and would be put back into the Precept next year – see agenda item below.
- 6 **VANL Annual General Meeting** – and nomination of Board of Trustees – on 8<sup>th</sup> October, 2009 – between 12 – 2 pm. Anyone wishing to be nominated as a Trustee for VANL please contact them on 845155.
- 7 **ART GROUP.** A group of people in Winterton asked if they could use the Ark free of charge through the day to set up a Winterton Art Group. **Resolved:** The Town Council agreed to let them use the Ark free of charge for 6 months, after which time it will be reviewed.
- 8 **XMAS COMMITTEE MEETING.** This to be arranged for the 11 August 2009 at the Ark.
- 9 **TWINNING COMMITTEE.** A thank you letter was received from the Twinning Committee for the £100 donation.
- 10 **2<sup>nd</sup> Winterton SCOUTS GROUP** sends their sincere thanks for the £100 donation towards new camping equipment.
- 11 **PLANNING APPLICATIONS. PA 2009/0820** for an extension/conservatory to bungalow on Watery Lane. **PA 2009/0784** to convert chicken sheds into pet supplies shop, to install a wind turbine, a hutch manufacturing business, and an associated café.  
**Resolved:** The Clerk to check with planning what they felt about the wind turbine, and ask its size and whether it was for personal use. Clerk to email councillors with the information.
- 12 **NORTH LINCOLNSHIRE COUNCIL.** Highways Section have sent an update to the Town Council regarding highways maintenance on the A1077 Roxby Road and Top Road Winterton. They state that it will necessitate some road closures and diversions whilst some of the work is carried out.
- 13 **NORTH LINCOLNSHIRE COUNCIL.** Street Trading and collections policy is now being reviewed and a working party has been created to finalise the policy. Local Councils are being given the opportunity to send a representative if they wish.
- 14 **NORTH LINCOLNSHIRE COUNCIL LIAISON MEETING.** The meeting was organised for the 16 July and the Clerk emailed and phoned councillors before hand so that they had the opportunity to attend if they wished. The liaison meeting speakers covered Community Based Management for Neighbourhood and Environmental Services and the CAB did a presentation on outreach work.
- 15 **NORTH LINCOLNSHIRE COUNCIL.** Update on the Tour of Britain Cycle Race
- 110/09 **PROGRESS REPORT**
- 1 **CiLCA Update.** CiLCA is a qualification which allows Winterton Council to apply for Quality Status. The Clerk is taking the qualification and has submitted her portfolio to the verifiers. They have returned the portfolio for some alterations as new legislation has come into force. The Clerk intends to have the CiLCA Portfolio completed by the end of September.
- 2 **CCTV Mast.** The clerk has submitted a planning application on behalf of the Town Council for a CCTV receiver mast. Mr Brocklehurst of Cemetery Road, has very kindly provided the Clerk with drawings for the submission, free of charge.
- 3 **CCTV Training.** The Mayor has carried out some training with a number of councillors but would like all councillors to see how the CCTV works. The Mayor has asked those councillors who have

not yet had training to please get in touch with her to arrange a time and date.

- 4 **Audit Commission.** The Clerk has been feeding information to the commission on the Winterton Council's accounts for the past month. They have recently indicated that the Audit will be completed shortly and that the Town Council's Accounts are in order.

Peter Burton who carries out the internal audit has submitted his report which has been presented to the Policy and Finance Committee, and copied to each councillor.

#### 111/09 **WARD COUNCILLORS REPORTS ON ISSUES PERTAINING TO WINTERTON.**

**Keigar Homes Builders** have appealed against the decision to refuse planning permission for the proposed development at 59 and 60 West Street. The hearing is to take place at the end of July and Ward Councillors A Smith and L Cawsey will be attending the hearing to put forward the council's views.

**Winterton Comprehensive School.** It was reported that the School has obtained money to have their kitchens updated.

Cllr Smith reported that a special Cookery Bus was touring North Lincolnshire to promote a "Tastes of Lincolnshire" Cookery Book to get people to try new recipes.

Cllr Smith reported that Mr Berry the Deputy Head was leaving the Comprehensive School. All Councillors stated that they wished him well.

Watery Lane. Cllr Cawsey said she would be looking into whether Watery Lane was or could be adopted by North Lincolnshire Council, and also how much it would cost to bring it up to standard.

#### 112/09 **TO CONSIDER MINUTES OF THE COMMITTEE MEETINGS FOR APPROVAL AND THEIR RECOMMENDATIONS.**

##### 1 **Minutes of the Policy & Finance Committee Meeting held on the 14 July, for Approval.**

**Resolved:** The minutes were approved as a true record. Cllr Johnson proposed recommendations from the minutes be followed up. **Resolved:** Councillors agreed recommendations of applying for the Tree in the Market Place to be removed, and Opening the Coop Banking with £50,000.00 should be actioned.

##### 2 **Minutes of the Property Meeting held on the 14 July 2009 for Approval.**

Cllr Cawsey asked councillors if they would consider an urgent issue around the Old School Site under property issues.

Cllr Cawsey explained that the gas pipe to the library was preventing the Old School Hall project from moving ahead, and that she had been in talks with Mr Skinner, the Resources Manager at North Lincolnshire Council on how to resolve the issue. Mr Skinner had stated that it was going to cost £3,400 to re route the Gas Pipe to the Library. Cllr Cawsey stated that they were prepared to pay half of this if Winterton Town Council would pay the other half to resolve the issue. Cllr Cawsey had suggested to North Lincolnshire Council that the Library convert to Electric and cap the Gas supply off. Mr Skinner agreed to look into the costings of this and come back to Cllr Cawsey. Cllr Hopkins asked if she could declare an interest and take no part in discussion on this, as she worked at the Old School Hall. Cllr Marritt said if the re routing had to be done to get the Old School Hall project completed then she would support this expenditure. Cllr Johnson queried why North Lincolnshire Council were not paying for this as they had sited the library on the Old School Site free of rent for more than 10 years.

Ward Cllr A Smith said the Library had been a good facility for the Town and if the Council had not given free rent they may not have provided one. Cllr Marritt said North Lincolnshire Council are obliged to provide a library. Cllr Cawsey explained that they were not obliged to provide a static library and she would hate to see Winterton get a mobile library come around the Town.

Cllr Cawsey said she would be grateful if the councillors could give her authority to pay the amount of up to £1700.00 if it was required, as she did not want this problem to stop the progression of the Old School Hall project which was already behind schedule.

Cllr Johnson proposed the Town Council should pay the money up to £1,700.00, if it was necessary to get the Old School Hall Project underway, and if Cllr Cawsey has done everything she can to negotiate with North Lincolnshire Council. It was agreed it would have to come out of the Old School Hall Site Account.

**Resolved:** The minutes of the meeting were approved as a true record and recommendations from the meeting approved. **Resolved:** All councillors present agreed to support the £1700 expenditure if it was deemed necessary.

#### **113/09 ACCOUNTS TO BE APPROVED FOR PAYMENT.**

A copy of the accounts and bank reconciliation was presented to councillors for payment. (Please see appendix I).

Cllr Marritt said she didn't remember the council agreeing to the £10 monthly allowance for the Parker Keeper's phone. The Mayor said the Council had checked with ERNLLCA and it had been agreed a few months ago. Cllr Marritt said she would be looking into this as she did not remember the decision being made. The cost of the bus was also put into question. Councillor's asked if it would be cheaper to put on a Taxi or a smaller bus for this route, as the bus did not appear to be always full. Apparently a 22 seater mini bus had been provided on one or two journeys and councillors asked if the price for the bus had been reduced accordingly. This did not seem to be the case. The Mayor said that the Bus Committee would look into numbers and alternatives ways to provide transport at the next bus committee meeting.

The cost of dealing with mice was also questioned as it had cost £70.00. It was ascertained that it is cheaper to deal with rats as they are vermin, and mice are not classed as so. The Mayor asked if the Park Keeper could fit a draft excluder to the front door to prevent mice going into the building.

**Resolved:** The Councillors approved the accounts for payment and agreed the Park Keeper should be asked to fit a weather board on the front door. (Cllr Marritt abstained from approving he account until she had checked the minutes regarding the £10 phone allowance.)

#### **114/09 TO CONSIDER ANY ACTIONS FROM THE NEIGHBOURHOOD ACTION TEAM MEETINGS OR POLICING ISSUES.**

Cllr Cawsey reported that she and Cllr Johnson had arranged to meet with the police the following week.

Cllr Marritt said she was concerned about the West Street Park issues as younger children dare not go in for fear of being bullied and felt intimidated by the older youths. Cllr Marritt explained that the older youths had no regard for young children and were riding bikes around them on the mound while young children sat on the grass. Older youths were also drinking from beer cans around the young people, and she felt there were a number of issues around the different age groups. The Mayor asked if councillors had any suggestions.

The Clerk asked permission from the Mayor to speak, and asked if the council had considered employing Security Officers for a few weekends to clamp down on the problems.

Cllr Johnson said the ideal situation would be to close the park down at night and shut the

footpath, and/or erect a CCTV Camera in the Park. The police are confiscating alcohol but they go off duty in Winterton at 11.00 pm. Security at night did appear to be a problem. Some Towns are taking parents to court over their children's anti social behaviour to make them responsible.

Cllr Cawsey said the policing in Winterton was good and they were doing what they good to deal with the problems they were experiencing. Speeding in Winterton was a problem particularly on North Street. Cllr Johnson said the next **NAT meeting** was to be held on the **17 September in Alkborough**. Residents in Winterton are being urged to phone the police on **0845 60 60 222** if they have any trouble and Cllr Johnson said residents could also get in touch with him if they had any issues on 01724 732698. It was also suggested this should also be put in the council newsletter.

**115/09 TO CONSIDER ALLOTMENT ISSUES.**

Cllr Johnson reported the allotments were well kept but irregular in size. The Allotment holder who requested permission to erect a fence and shed has been given permission on the understanding that the fencing can easily be removed. It has been recommended that Allotment holders be notified that the plots will be marked out in the Winter with posts. Quote to be obtained from Mr Nugus for this work.

**116/09 SPEEDWATCH CAMERAS.** Cllr Johnson obtained prices on Speedwatch Cameras which remind drivers to slow down, the longer they are rented the cheaper they become. Councillors were quite interested in this. **Action:** To contact the Road Safety Partnership to ask them if the Council can have speed watch cameras on North Street.

**117/09 TO CONSIDER ISSUES ARISING FROM NEWPORT DRIVE, WEST ST AND MARMION DRIVE PARKS.**

The Clerk had asked if anyone had tried a garden vacuum to pick up glass. One or two councillors asked if the park keeper could sweep it up with a small brush. Cllr Johnson said it would be impossible to do this in the grass for the size of field. Several councillors felt a garden vacuum would not work. No decision was made on how to deal with the glass. No other issues arose. **Action:** Cllr Cawsey and Cllr Fletcher and the Clerk to meet with the Park Keeper to consider the issues. The Clerk has written and phoned several times to Scunthorpe United and they have not replied. Cllr Johnson has agreed to organise the opening of Marmion Drive Ball Court with Paul Hayes, and has been asked to keep the Clerk aware of events so that it can be advertised.

**118/09 PROGRESS OF CCTV FOR GRANGFIELD.** The columns for CCTV have been erected, and the Clerk now has to organise a supply to the columns.

**119/09 TO CONSIDER THE REVIEW OF THE COUNCIL STANDING ORDERS.**

The Clerk had one or two reservations about changes the committee had made on procurement, as she explained that councils had a statutory duty to follow certain procurement procedures. It was agreed that any tenders over £50,000 would be advertised in the local paper, but anything in between £5,000 and £50,000 should be advertised on a public notice board with and 3 Tenders to be requested.

Resolved: Standing orders to be approved after the above alteration.

**120/09 TO CONSIDER THE USE OF THE YOUTH OFFENDING SERVICE.**

This has been resolved under correspondence.

**121 LEADER BID FOR CEMETERY:** The Council were asked to decide if they would support match funding to the cost of replacing the Chapel Arch and refurbishing the Chapels. The LEADER BID was more likely to be granted if this is the case. The council agreed that the money would be put back but that it did not necessarily mean that the Precept would rise. Most councillors were in favour, Cllr F Fletcher abstained from voting.

**Resolved:** It was agreed the council would support this and take the £12,500 from the Newport Drive fund to pay for the Cemetery LEADER BID, and the money to be put back at the next Precept Meeting.

**122/09 COUNCILLORS ISSUES AND PRESS FORUM.**

- 1 The Council discussed a property on Earlsgate which it is alleged that the garage may be being used as a House. The Mayor and Cllr A Smith said North Lincs are aware and are monitoring the situation. Cllr Price said she felt they were not dealing with issues fairly as when they came to see her they made her open up her buildings at the back so that they could inspect them, and they don't appear to be doing this with this building. **Action:** Clerk to speak with North Lincs about the monitoring of this site.
  
- 2 **PAT Testing.** Cllr Johnson had spoken to a tester at the School and asked her to phone the Clerk regarding Town Council equipment. The lady contacted the Clerk but said that it was only commercial property that had to have PAT testing. Cllr Cawsey asked whether the Ark would need to have this carried out. **Action:** Clerk to try and find out.
  
- 3 **Garden Festival.** Thank you letter to be sent to the Garden Festival organisers to thank them for all the hard work they did.
  
- 4 **Personnel Committee Meeting.**

A personnel meeting was held after the council meeting – but the clerk left beforehand.

Meeting Closed 9:00 pm

Signed: \_\_\_\_\_ Chair/Mayor of meeting