



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

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Minutes of the Annual Meeting of Winterton Town Council held on Tuesday 20th May, 2014 at 7.30pm in the Old School Hall, West Street, Winterton.

Present:

Cllr B. Bridge (Mayor)	Cllr F. Fletcher (Deputy Mayor)		
Cllr F. Marritt	Cllr I. Cawsey	Cllr M. Foster	Cllr N. Hutson
Cllr M. Joyce	Cllr J. Kemp	Cllr L. Langton	Cllr P. Mumby
Cllr V. Mumby	Cllr J. Robinson	Cllr R. Walshaw	

Ward Cllr R. Ogg
c.11 Members of the Public

Prior to the meeting, Prayers were led by Cllr M. Joyce.

Public Participation:

The following matters were raised by/on behalf of members of the public:

1. The Mayor, Cllr F. Marritt read an obituary to Cllr Alan Smith and this was followed by a minute's silence in his memory.

2. Cllr I. Cawsey said a few words of appreciation to the retiring Mayor, Cllr F. Marritt following her three years' service, highlighting the occasions of her time in office. Flowers were then presented from Council colleagues.

3. A card from Mrs Jean Fearne was read to the meeting thanking the Council for her recent Certificate of Appreciation.

4. A member of the public echoed congratulations and thanks to the retiring Mayor and questions were asked regarding a proposed Skate Park and issues with the town's verges. It was reported that these matters would be discussed by Council in the meeting.

5. It was reported that several of the town's snickets and walkways are inaccessible to prams and disabled buggies and if this could be remedied in some way. The Clerk agreed to make enquiries of NLC and place the matter on the next Agenda if necessary.

ACTION: Clerk

6. It was requested that the Council consider a rubbish bin next to the seating area on Market Hill. It was reported that this matter will be addressed by the Property Committee at their next meeting.

ACTION: Clerk

7. A complaint was made regarding the unloading of lorries and unsafe reversing practice outside Tescos. However, it was agreed that this is also an issue at the Co-op.

The Clerk advised that she would contact both stores to agree their policies and ensure these are being met.

ACTION: Clerk

8. The Chairman of the Winterton Senior Citizens' Forum gave thanks to the retiring Mayor and presented her with a bouquet of flowers thanking her for her service to Winterton. Best wishes were also given to the Mayor elect who was invited to the next SCF Meeting to meet the members.

- 1405/1 Election of Mayor
The Council considered nominations for 2014/15 Mayor.
Resolution: Cllr B. Bridge was duly appointed as Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.
- 1405/2 Election of deputy Mayor
The Council considered nominations for 2014/15 Deputy Mayor.
Resolution: Cllr F. Fletcher was duly appointed as Deputy Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.
- 1405/3 Apologies
Apologies for absence were received from Cllr L. Cawsey, Cllr D. Johnson and Ward Cllrs Marper and Rowson.
- 1405/4 Declaration of Interests / Dispensations
a. Interests
Cllr J. Robinson
1405/19a(iv) Planning Personal Neighbouring property
1405/19c(i) Consultation Prejudicial Partly affects own/neighbouring properties
Cllr L. Langton
1405/18 WCP Prejudicial Chair of WPFA
Cllr F. Marritt
1405/18 WCP Prejudicial Member of WPFA
b. No dispensations were requested/granted.
- 1405/5 Minutes of Previous Meeting
The Council considered the Minutes of the WTC Full Meeting held on 15th April, 2014 (*forwarded 14/5/14*)
Resolution: That the Minutes be signed as a true and accurate record.
- 1405/6 Mayor's Allowance
Cllr B. Bridge declared a Prejudicial Interest and left the room.

The Council considered the amount of the 2014/15 Mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.
Resolution: That the sum of £350.00 be awarded. ACTION: Clerk
- 1405/7 Committees
The Council considered the appointment of members to serve on the under-mentioned committees:
(i) Personnel
(ii) Policy & Finance
Resolution: That the following were appointed:
(i) Personnel Cllrs I. Cawsey, N. Hutson, D. Johnson, L. Langton, F. Marritt
(Chairman and any other two Councillors per remit)

(ii) Policy & Finance Cllrs I. Cawsey, M. Foster, D. Johnson, L. Langton, F. Marritt, P. Mumby, V. Mumby
(Ex Officio: Mayor and Deputy Mayor)

1405/8 Working Groups

The Council considered the appointment of members to attend the following working group meetings (*for recommendation only*):

- (i) Property
- (ii) Neighbourhood Planning
- (iii) In Bloom

Resolution: That the following were appointed:

- (i) **Property** Cllrs **B. Bridge, M. Foster, J. Kemp, R. Walshaw**
- (ii) **Neighbourhood Planning** Cllrs **N. Hutson, F. Marritt, M. Joyce, J. Kemp P. Mumby**
- (iii) **Winterton In Bloom** Cllrs **B. Bridge, L. Cawsey, M. Foster, D. Johnson**

1405/9 Outside Bodies

The Council considered the appointment of members to the under-mentioned outside bodies:

- (i) Landfill Liaison
- (ii) NATS
- (iii) Winterton Playing Field Association
- (iv) Senior Citizens Forum
- (v) Winterton 2022
- (vi) ERNLLCA / NLC Town and Parish Council Liaison

Resolution: That the following were appointed:

- (i) **Landfill Liaison** Cllr **J. Kemp**
- (ii) **NATS** Cllr **B. Bridge, J. Kemp, V. Mumby**
- (iii) **Winterton Playing Fields Association** Cllrs **L. Cawsey, N. Hutson**
- (iv) **Senior Citizens Forum** Cllrs **M. Joyce, F. Marritt, V. Mumby**
- (v) **Winterton 2022** Cllrs **F. Fletcher, N. Hutson, F. Marritt**
- (vi) **ERNLLCA / NLC T&PC Liaison** Cllrs **B. Bridge, F. Fletcher**

1405/10 Dates of Meetings

APPENDIX A: The Council considered the dates and times of ordinary meetings of Council for the ensuing year.

Resolution: That the dates were agreed and will be distributed.

ACTION: Clerk

1405/11 Accounts

a. The Council considered the Annual Return and 2013/14 Statement of Accounts.

Resolution: That the 2013/14 Annual Return and Statement of Accounts were approved, completed and signed.

ACTION: Clerk

b. APPENDIX B: The Council received the Internal Auditor's report.

c. APPENDIX C: The Council considered the Insurance requirements for 2014/15

Resolution: That the Insurance requirements are being met by the current Policies.

ACTION: Clerk

d. APPENDIX D: The Council received notification of accounts paid by the Town Clerk to 30/4/14 under devolved authority LGA 1972

e. APPENDIX E: Schedule of Payments – No accounts were presented for approval.

1405/12 Report from Ward / North Lincs. Councillors

a. The Council considered suspension of the meeting to hear the Ward Councillors' Report.

Resolution: That the meeting be suspended.

Ward Cllr R. Ogg reported on behalf of the Ward Councillors. (Available to view at www.wintertoncouncil.co.uk on receipt)

ACTION: Clerk

b. There were no actions arising from the report.

1405/13 Police Matters

Cllr B. Bridge reported that the next NATS Meeting will take place on 17th July, 2014 at Alkborough. Please advise the Mayor of any issues to be addressed prior to the meeting.

1405/14 Co-option

The Council considered the co-option of a new member on to the Council. (Application form and associated papers forwarded 14/5/14).

Mr Paul McCartan addressed the meeting and following discussion was then duly proposed and seconded.

Resolution: That Paul McCartan was co-opted onto the Council.

ACTION: Clerk

1405/15 Commemoration of WW1 / War Memorial Renovation

a. The Council considered suspension of the meeting to receive a report on the WWI Commemorative Event.

Resolution: That the meeting be suspended.

Dr G. Leitch informed the Council of progress with the Commemorative Event.

b. The Council considered an invitation to march to the Commemorative Event.

Resolution: That Councillors would participate in the March from Market Hill to the Pavilion.

c. The Council discussed the event and thanked Dr Leitch and the Committee for all their hard work.

d. It was reported that Estelle Mumby is undertaking extensive research into Winterton residents who fought in the great War and further information will be made available at the June Meeting. Design and funding for the War Memorial is an ongoing matter and Council will be advised of additional information on receipt.

1405/16 ERNLLCA /Training

It was confirmed that Cllr B. Bridge would shortly be attending Basic Chairmanship Training. No further training was advised or requested.

1405/17 Neighbourhood Planning

Cllr P. Mumby addressed Council explaining that the Group are discussing/working on matters relating to:

- The Conservation Area
- Use of social media
- York Workshop
- Funding (including that from Town & Parish Councils)
- Public awareness, consultation and referenda

- The Neighbourhood Plan 'Area' should be determined by 1/6/14

Resolution: That budgetary provision be considered by the Policy & Finance Committee at the upcoming meeting.

ACTION: Clerk

1405/18 Winterton Community Pavilion

The Council considered a request from the WPFA to undertake remedial works to the North West corner of the playing field.

Resolution: Following discussion, permission was granted.

ACTION: Clerk

1405/19 Planning / Consultations

a. To consider the following Planning Applications:

(i) **Application No:** PA/2013/0428

Proposal: Planning Permission to erect a sun room to the rear, erect railings on the front boundary wall, refurbishment/replacement of the front porch and to construct a replacement boundary wall and gates along the northern boundary facing West Street.

Site Location: The Old Vicarage, 23 Market Street, Winterton

Applicant: Mr & Mrs C & MA Claypole

(information forwarded 24/4/14)

Resolution: That the Clerk submit 'Comment' stating that it would like to be assured that the West St wall is built in keeping with those adjacent and in the surrounding area.

ACTION: Clerk

(ii) **Application No:** PA/2014/0446

Proposal: Planning Permission to erect two semi-detached dwellings with associated infrastructure and garages [including demolition of existing Public House]

Site Location: Lion's Head, 55 Park Street, Winterton

Applicant: Mr Garry Durnian

(information forwarded 7/5/14)

Resolution: That the Clerk submits 'Objection' to the application stating that the two semi-detached properties bring nothing to the Conservation area and are not in keeping with the same.

ACTION: Clerk

(iii) **Application No:** PA/2014/0432

Proposal: Planning Permission for the installation of mechanical plant at the side of the property along with a timber hit and miss fence

Site Location: Co-operative Store, 18-20 Market Street, Winterton

Applicant: The Co-operative Group

(information forwarded 14/5/14)

Resolution: That the Clerk submit 'No Objection' to the application noting however, that the work appears to have commenced prior to approval.

ACTION: Clerk

(iv) **Application No:** PA/2014/0462

Proposal: Planning Permission to install two new bay windows to the front elevation

Site Location: 15 Cemetery Road, Winterton

Applicant: Mr & Mrs J T Brocklehurst

(information forwarded 14/5/14)

Resolution: That the Clerk submit 'No Objection' to the application.

ACTION: Clerk

- (v) **Application No:** PA/2014/0335
Proposal: Planning Permission for the removal of five bollards and trolley bay, replace with six new bollards, new timber hit and miss fencing, new canopy to rear doors and colour variations to the shop front (traffic grey b RAL 7043)
Site Location: Co-operative Store, 18-20 Market Street, Winterton
Applicant: The Co-operative Group

(information forwarded 14/5/14)

Resolution: *That the Clerk submit 'No Objection' to the application noting however, that the work appears to have commenced prior to approval.*

ACTION: Clerk

b. To note that the Clerk submitted 'no objection' under powers delegated October 2012.

- (i) **Application No:** PA/2014/0257
Proposal: Planning Permission to retain a wall to the rear of the garden and tree houses
Site Location: Westlands, 20 Top Road, Winterton
Applicant: Mrs K Barker

(information forwarded 11/4/14)

c. The Council considered the following Consultations:

North Lincs. Local Development Framework – Housing & Employment Land Allocations DPD: Revised Submission Draft (April 2014) – Available to view at www.northlincs.gov.uk or at any NL Library or Local Link Office.

To consider the 'soundness' of the DPD's

Cllr J. Robinson declared a Prejudicial Interest, made comment and left the room.

- (ii) Application for Designation of Winterton Neighbourhood Area

(information forwarded 14/5/14)

Resolution: *That the Clerk liaise with NLC and report back to Council when either an Extraordinary Meeting will be called or the Clerk will respond under delegated powers.*

ACTION: Clerk

- (iii) Application for Designation of Elsham Neighbourhood Area

(information forwarded 14/5/14)

Resolution: *No comment to be made*

- (iv) Application for Designation of Bonby Neighbourhood Area

(information forwarded 14/5/14)

Resolution: *No comment to be made*

- (v) Application for Designation of South Ferriby Neighbourhood Area

(information forwarded 14/5/14)

Resolution: *No comment to be made*

- (vi) Application for Designation of Worlaby Neighbourhood Area

(information forwarded 14/5/14)

Resolution: *No comment to be made*

- (vii) Scunthorpe and Bottesford LDF – Housing & Land Allocations DPD

(information forwarded 14/5/14)

Resolution: *No comment to be made*

(viii) Scunthorpe Town Centre – Housing & Land Allocations DPD
(information forwarded 14/5/14)

Resolution: No comment to be made

1405/20 Agenda for next and future meeting
No items were requested for the next Agenda.

1405/21 Meeting Dates
The date and time of the next Full Town Council meeting was confirmed as
(subject to any change in circumstances):

Tuesday 17th June, 2014 at 7.30pm

in the Old School Hall, West Street, Winterton.