



# WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,  
North Lincolnshire. DN15 9QF

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## Minutes of the Meeting of Winterton Town Council held on Tuesday 17<sup>th</sup> March, 2015 at 7.30pm in the Old School Hall, West Street, Winterton.

### Present:

Cllr B. Bridge (Mayor)	Cllr F. Fletcher (Deputy Mayor)	Cllr I. Cawsey
Cllr M. Foster	Cllr M. Harrison	Cllr D. Johnson
Cllr M. Joyce	Cllr J. Kemp	Cllr F. Marritt
Cllr P. McCartan	Cllr P. Mumby	Cllr V. Mumby
Cllr J. Ramseyer		

c.5 Members of the Public and Press.

Prior to the meeting, Prayers were led by Cllr M. Joyce.

The following matters were raised by/on behalf of members of the public:

- Mr Johnson and Ward Cllr R. Ogg met with the Environment Agency to discuss the work being carried out on Roxby Trods, including widening the path.
- Cycle and Pathways are under consideration by North Lincolnshire Council around the Roxby Trods Area.
- There has been an increase in Dog fouling along Roxby Trods.

1503/1 The meeting was opened and the public and press were welcomed by the Mayor, Cllr B. Bridge.

1503/2 Apologies  
Apologies for absence were received from Cllr L. Cawsey, Cllr L. Langton and Cllr R. Walshaw and Ward Cllrs Marper, Ogg and Rowson.

1503/3 Declaration of Interests / Dispensations  
a. Interests

Cllr F. Marritt

1503/12	WPFA/WCP	Prejudicial	Member of WPFA
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Cllr J. Ramseyer

1503/17	Planning	Personal	Owens a Property on King St
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1503/4 Minutes of Previous Meeting  
The Council considered the Minutes of the Winterton Town Council Meeting held on 17<sup>th</sup> March, 2015 (*forwarded 15/04/15*)

1503/5 Polling Stations

The Council discussed the reduction of Polling Districts from 3 to 2 and Polling Stations from 3 to 1.

**Resolution: Pursuant to Winterton Town Council Minute 1409/21 to retain Winterton Polling Places and to seek improvements for the Grange Estate and at the Old School Hall (approved 16<sup>th</sup> September 2014) the Council requests that the North Lincolnshire Ward Councillors consult with the Chief Executive of North Lincolnshire Council to make the necessary changes to achieve this aim and report back to the Clerk as a matter of urgency. This being in line with North Lincolnshire Council Minute 2316 (d) that the Chief Executive be authorised to approve any further necessary changes to polling stations in consultation with local ward members (approved 11<sup>th</sup> December 2014).**

Cllr I. Cawsey left the meeting.

1503/6 Report from Ward / North Lincs. Councillors

In the Ward Councillors' absence, their report was read by Cllr B. Bridge.

The Council acknowledged receipt of the Ward Councillors' Report.

(Available to view at [www.wintertoncouncil.co.uk](http://www.wintertoncouncil.co.uk))

**ACTION: Clerk**

1503/07 Parking

Council heard a report from Cllr M. Harrison on behalf of the Parking Working Group. Cllr M. Harrison has spoken to local businesses in the centre of the town regarding parking for staff and customers and the problems they faced and recorded the information. (A report will be forwarded to Council on completion).

**Resolution: A feasibility study to be carried out in the town to establish the need for additional car parking, possible sites and solutions, in conjunction with North Lincolnshire Council.**

**ACTION: Clerk**

**Resolution: The Council to write to local business's with car parking space, asking them if they would consider allowing another business owner/employee, to park their car in the car park during working hours.**

**ACTION: Clerk**

1503/08 Neighbourhood Planning

Cllr J. Kemp informed Council, as Chair of the Neighbourhood Planning Committee, he would produce a detailed report on the Neighbourhood Plan for discussion at April's Council Meeting.

1503/09 Policies and Procedures

Council considered the following policies:

a. Safeguarding Policy

**Resolution: That the Safeguarding Policy is adopted and advice sought from ERNLLCA regarding a policy for Vulnerable Adults and if the Town Council needs one.**

**ACTION: Clerk**

b. Financial Regulations

**Resolution: That the Financial Regulations be adopted**

**ACTION: Clerk**

c. Recordings of Meetings

**Resolution: That the Recordings of Meetings Policy be adopted.**

**ACTION: Clerk**

d. Discipline and Grievance Hearing Policy

**Resolution: That the Discipline and Grievance Hearing Policy be adopted.**

**ACTION: Clerk**

e. Discipline Policy

**Resolution: That the Discipline Policy be adopted.**

**ACTION: Clerk**

f. Grievance Policy

**Resolution: That the Grievance Policy be adopted.**

**ACTION: Clerk**

1503/10 Police Matters

a. The following matters were discussed:

- Knocking and running off reported by 2 residents, both were reported on 101 with very different responses.
- A large group of user at the Old School suffered abuse from a group of young people.
- Incident on Churchside involving children throwing pieces on stone.

These points will be raised at the next NATS meeting which takes place on the 21<sup>st</sup> April at 6.00pm at the Winterton Hub.

Council discussed the coverage of the CCTV equipment and the need for a CCTV Policy.

**Resolution: A visit to the CCTV control room to be arranged and advice taken on a CCTV Policy from ERNLLCA.**

**ACTION: Clerk**

1503/11 Winterton 2022

Cllr F. Marritt updated the Council on its partnership with Winterton 2022.

Plans for the Street Party in May are coming together. Cllr F. Marritt, Cllr J. Ramseyer, Mrs Mumby and the Clerk are currently working on the Risk Assessments for the Community Bus Project.

There is no date yet for the trip to Todmorden to look at the Allotment Project.

1503/12 Winterton Community Pavilion

In the absence of Cllr L. Langton, Cllr F. Marritt reported that the new Baby/Toddler sessions were proving popular and a group of parents from the group had sent up a committee to run the sessions.

1503/13 CPRE Best Kept Village Competition 2015

The Council considered entry into CPRE Best Kept Village at a cost of £25.00.

**Resolution: That the Clerk make entry.**

**ACTION: Clerk**

1503/14 East Midlands In Bloom Competition  
The Council considered entry into East Midlands In Bloom at a cost of £20.00.  
**Resolution: That the Clerk make entry.** **ACTION: Clerk**

1503/15 Civic Awards  
Councillors agreed to open nominations for the 2015 Burgon and Don Johnson Awards.  
**Resolution: All nominations to be made to the Clerk by Monday 13<sup>th</sup> April.**  
**ACTION: Councillors**

The Council considered suspension of the meeting to allow Cllr B. Bridge to ask Mr Johnson a question regarding the Wallace Sargent Award.

**Resolution: That standing orders be suspended**

Mr Johnson informed Council that the award is still presented on an annual basis and the expense met by Mr Johnson.  
Council wished to thank Mr Johnson for his continuing contribution to this award.

1503/16 Civic Service  
Councillors were reminded that the Mayor's Civic Service would take place on Sunday 29<sup>th</sup> March, 2015.

1503/17 Planning / Consultations  
a. To consider the following Planning Applications:  
(i) **Application No:** PA/2015/0215  
**Proposal:** Planning permission to erect a first floor extension.  
**Site location:** The Old Parsonage, 41 King Street, Winterton  
**Applicant:** Mr & Mrs Gooch  
**Resolution: That the Clerk submit 'No Comment' to the proposal.**  
**ACTION: Clerk**

b. To consider the following Planning Applications:  
(i) **Application No:** PA/2015/0151  
**Proposal:** Planning Permission for change of use to D1 (surgery)(Re-submission of PA/2014/0243)  
**Site location:** 8 High Street, Winterton  
**Applicant:** Mr Andrew Crosby, Winterton Dental Practice  
**Resolution: That the Clerk submit 'Previous Comments still stand' to the proposal.**  
**ACTION: Clerk**

1503/18 Finance  
a. **APPENDIX A:** The Council received Notification of Accounts Paid by the Town Clerk under devolved authority LGA 1972. (forwarded 11/03/15)  
b. **APPENDIX B:** The Council considered the Schedule of Payments. (forwarded 11/03/15)  
**Resolution: That all payments be made as detailed.**  
**ACTION: Clerk**

c. **APPENDIX C:** The Council received the Summary of Spend and Bank Reconciliation to 28/02/15. *(forwarded 11/03/15)*

1501/16 Agenda for next and future meeting

It was requested that the following items be placed on the April Full Council Meeting Agenda:

- (i) Report from the Chairman of Neighbourhood Planning Group.
- (ii) Discussion regarding preparation for the Annual Meeting.

1501/17 Date of next Meeting

The date and time of the next Full Town Council meeting was agreed as (subject to any change in circumstances):

**Tuesday 21<sup>st</sup> April, 2015 at 7.30pm**

**In the Old School Hall, West Street, Winterton**