



WINTERTON TOWN COUNCIL
52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

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**Minutes of the Annual Council Meeting held on
 Tuesday 21st May, 2013 at 8.15pm in the Old School Hall, Winterton**

Present:

Cllr F. Marritt (Mayor)	Cllr J. Buckley	Cllr M. Buckley	Cllr I. Cawsey
Cllr L. Cawsey	Cllr F. Fletcher	Cllr N. Hutson	Cllr D. Johnson
Cllr M. Joyce	Cllr L. Langton	Cllr G. Leitch	Cllr P. Mumby
Cllr J. Robinson			

Ward Cllrs E. Marper, R. Ogg and H. Rowson

c.17 Members of the Public

Prior to the meeting, Prayers were led by Cllr M. Joyce.

Public Participation:

The following matters were raised by members of the public:

- Planning Application PA/2013/0491 and 0492 – Two members of the public expressed grave concerns regarding this application citing inaccurate information and plans, lack of consultation, missing information, concerns about traffic congestion and safety, impact on the character of the area and several other issues which will be taken into account prior to any Council decision in Agenda items 28(ii) and (iii).

1305/1 Election of Mayor

The Council considered nominations for 2013/14 Mayor.

Resolution: Cllr F. Marritt was appointed Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.

1305/2 Election of deputy Mayor

The Council considered nominations for 2013/14 Deputy Mayor.

Resolution: Cllr J. Buckley was appointed Deputy Mayor. The Declaration of Acceptance of Office was signed and read to the meeting.

Cllr M. Buckley was thanked for his two years in office.

1305/3 Apologies

Apologies for absence were received from: Cllr B. Bridge, Cllr M. Foster, Cllr A. Smith and Cllr R Walshaw.

1305/4 Declaration of Interests / Dispensations

a. Interests

Cllr D. Johnson

1305/19	NDPF	Personal	Member of NDPFA
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Cllr M. Joyce

1305/28(vi-vii)	Planning	Prejudicial	Owns property on King Street
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<u>Cllr L. Langton</u>	1305/19	NDPF	Personal	Member of NDPFA
<u>Cllr F. Marritt</u>	1305/7	Mayor's Allowance	Pecuniary	Current Mayor
<u>Cllr P. Mumby</u>	1305/28(v)	Planning	Prejudicial	Family neighbour
<u>Cllr J. Robinson</u>	1305/14	Winterton TV	Prejudicial	Member of Production Team
	1305/25a	Highways	Personal	Has property on Northlands Road

b. No dispensations were requested/granted.

1305/5

Minutes of Previous Meeting

The Council considered the Minutes of the WTC Full Meeting held on 16th April, 2013 (*forwarded 16/5/13*).

Resolution: That the Minutes be signed as a true and accurate record.

1305/6

Committees

Personnel Committee

The Council received the Minutes of the Meeting held on 15th March, 2013 (*forwarded 21/5/13*).

1305/7

Mayor's Allowance

Cllr F. Marritt declared a pecuniary interest and left the room.

The Council considered the amount of the 2013/14 Mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.

Resolution: That the sum of £350.00 be awarded.

ACTION: Clerk

1305/8

Council Documentation

The Council received the following Council documents which will be reviewed by the Policy and Finance Committee and recommendations made to the June Full Council Meeting:

- (i) APPENDIX A: Asset Register
- (ii) APPENDIX B: Risk Assessment
- (iii) APPENDIX C: Insurance

(iv) The Council considered obtaining professional valuation of the Council's buildings at a cost of approximately £300 as per recommendation by WPS Insurance.

Resolution: That the Clerk obtain three quotations and undertake valuation.

ACTION: Clerk

1305/9

Committees

The Council considered the appointment of members to serve on the under-mentioned committees:

- (i) Personnel
- (ii) Policy & Finance
- (iii) Grievance
- (iv) Disciplinary

Resolution: That the following were appointed:

- (i) **Personnel** Cllrs **M. Buckley, I. Cawsey, F. Fletcher, B. Bridge, G. Leitch**

- (ii) **Policy & Finance** Cllrs I. Cawsey, L. Cawsey, F. Fletcher, D. Johnson, L. Langton, P. Mumby
- (iii) **Grievance** Cllrs M. Joyce, L. Langton, J. Robinson
- (iv) **Disciplinary** Cllrs B. Bridge, M. Harrison, D. Johnson

1305/10 Working Groups

The Council considered the appointment of members to attend the following working group meetings (*for recommendation only*):

- (i) Property
- (ii) Neighbourhood Planning
- (iii) Environment
- (iv) Transport

Resolution: That the following were appointed:

- (i) **Property** Cllrs B. Bridge, F. Fletcher, D. Johnson, G. Leitch
- (ii) **Neighbourhood Planning** Cllrs M. Buckley, N. Hutson, P. Mumby, J. Robinson
- (iii) **Environment** to be addressed as and when required
- (iv) **Transport** to be addressed as and when required

1305/11 Outside Bodies

The Council considered the appointment of members to the under-mentioned outside bodies:

- (i) Landfill Liaison
- (ii) NATS
- (iii) Winterton Playing Field Association
- (iv) Senior Citizens Forum
- (v) Winterton 2022
- (vi) ERNLLCA / NLC Town and Parish Council Liaison

Resolution: That the following were appointed:

- (i) **Landfill Liaison** Cllrs N. Hutson, J. Robinson
- (ii) **NATS** Cllr B. Bridge
- (iii) **Winterton Playing Field Association** Cllrs L. Cawsey, F. Fletcher, D. Johnson
- (iv) **Senior Citizens Forum** Cllr N. Hutson
- (v) **Winterton 2022** Cllr M. Joyce
- (vi) **ERNLLCA / NLC T&PC Liaison** Cllrs J. Buckley, F. Marritt

1305/12 Dates of Meetings

APPENDIX D: The Council considered the dates and times of ordinary meetings of Council for the ensuing year.

Resolution: That the dates were agreed (amended from APPENDIX D) and will be distributed.

ACTION: Clerk

1305/13 Accounts

a. The Council considered the Annual Return and 2012/13 Statement of Accounts.

Resolution: That the 2012/13 Annual Return and Statement of Accounts were approved and signed.

b. APPENDIX E: The Council received the Internal Auditor's report.

c. APPENDIX F: The Council received notification of accounts paid by the Town Clerk under devolved authority LGA 1972.

- d. APPENDIX G: No accounts were presented for approval prior to payment.
- e. APPENDIX H: Summary of Spend – for information. It was requested that the Policy & Finance Committee examine the new format and make recommendation to Council.
- f. APPENDIX I: Bank Reconciliation – for information.
- g. APPENDIX J: The Council reviewed the office and allotment rentals.
Resolution: That the 2012/13 rents were fair and that the Policy & Finance Committee re-consider the matter in January 2014 and make recommendation to Council in preparation for the 2013/14 financial year. ACTION: Clerk

- 1305/14 Winterton TV – Winterton 2022 Pilot
 a. The Council considered suspending Standing Orders to view a five minute film produced as a pilot project for Winterton 2022 on the Local Landfill Sites
Resolution: That Standing Orders were suspended.
 b. A presentation was made prior to the film viewing explaining the history of the project and its funding by Winterton 2022. The team were thanked for attending and were praised for the content of the film and it was suggested that a link to the film be made available through the Council’s website. **ACTION: Clerk**
- 1305/15 Report from Ward / North Lincs. Councillors
 a. The Council considered suspending Standing Orders to hear the Ward Councillors’ Report.
Resolution: That Standing Orders were suspended.
 b. The Council acknowledged receipt of the Ward Councillors’ Report.
 (Available to view at www.wintertoncouncil.co.uk) **ACTION: Clerk**
 Cllr E. Marper agreed to forward the recent Low Street Speed Review.
ACTION: Ward Cllr Marper/Clerk
- 1305/16 Police Matters
 The Council considered reports of an escalation in anti-social behavior and instances of significant groups of youths gathering around the town. It was confirmed that Matthew Grove, the Police Commissioner has been invited to the June/July meeting to discuss these concerns.
- 1305/17 Community Bus
 The Council discussed Community Bus provision and it was reported that the ex HWRCC Community Bus is to return to Winterton under the control of North Lincs. Council.
Resolution: That Winterton 2022 (and other possible funders) be approached for funding for a WTC community bus once their main grant is available.
ACTION: Clerk
- 1305/18 De Lacy House
 It was reported that the SOS De Lacy House Group petition regarding the future of De Lacy House has been submitted to North Lincs. Council containing just under 2500 signatures. This has been validated and a NLC debate is to be scheduled. Council was informed that the Clerk has received an invitation to attend a meeting with Andrew Percy MP, Cllr Rob Waltham and NLC Officers to discuss future De Lacy House provision with the SOS De Lacy House Core Group.
Resolution: That the Clerk attend the meeting. It was further requested that the Clerk ask for a written Agenda prior to the meeting. ACTION: Clerk
- 1305/19 Newport Drive Pavilion
 a. Cllr D. Johnson updated the Council on progress with the Pavilion build and confirmed the handover date is on schedule for the 7th July, 2013.

b. An application from WPFA to site a container on the site in accordance with the lease was withdrawn prior to the meeting.

c. An application from WPFA to erect signage detailing project funders in accordance with the lease was discussed.

Resolution: That funder signage be erected on the Southern elevation of the building and at other locations within the site.

d. The Council discussed Council policy with regard to additional funding applications. It was reported that there will be an overspend of approximately 1% over the sums allocated within the budget and that further funding will also need to be sought to cover some other post completion requirements.

Resolution: That further funding be sought to complete the project.

ACTION: Clerk

Thanks were also given to Howard Bridge, a local Community Project Manager who has been assisting the Council with some financial aspects of this project. He has confirmed that the project is excellent value for money and the building works of a very high standard.

e. APPENDIX K: The Council considered the design and erection of Pavilion signage.

Resolution: That the WTC logo and 'Winterton Community Pavilion' be sited in the apex of the Western and Southern aspects of the building with 'Welcome to the home of:' and a list of users/logos under this on the Western approach. Clerk to draft and forward.

ACTION: Clerk

1305/20 North Lincs. Festivals Weekend

The Council was updated on events happening over the Festivals weekend.

1305/21 Awards

Due to time restraints, it was agreed that consideration of an Annual Science Award in memory of Wallace Sergent, a former resident of Winterton, in liaison with Winterton Academy, should be deferred until the June meeting.

1305/22 Winterton Landfill Sites

An update was provided by Cllr N. Hutson. There have been no recent major incidents or concerns.

1305/23 ERNLLCA /Training

The Council considered the Park Keeper's attendance at a RPII Playground Inspection Course.

Resolution: That the Park Keeper attend the training course.

No further training was requested or advised.

ACTION: Clerk

1305/24 Youth Provision

The Council discussed the town's youth provision and concerns that some young people had been turned away from the new service when they didn't wish to engage in specific 'activity based' sessions. Several Councillors reported that they have received verbal complaints from local residents about an increase in youths 'on the streets'. Outreach provision is still not in place.

Resolution: That the Mayor/ Clerk liaise with Denise Hyde of NLC and a letter is written to the NLC Service Directors detailing the Council's continued concerns.

ACTION: Cllr Marritt/Clerk

1305/25 Highways

An update was given on the following highway/path matters:

a. Northlands Road – parking.

The Clerk reported that the lay-by scheme is still being drafted and that she is continuing to liaise with Cabinet Member Cllr N. Sherwood and will report further at the June meeting.

ACTION: Clerk

b. Road marking on King Street.

Consultation still to be undertaken and a date has not yet been set. Clerk to Liaise with Ward Councillors.

ACTION: Clerk

c. APPENDIX L: The Council received the Cliff Avenue speed monitoring report.

Resolution: That the Clerk request information on the 'volume' of traffic in comparison with previous reports.

ACTION: Clerk

1305/26 Grounds Maintenance

APPENDIX M: The Council discussed the purchase and siting of additional planters and hanging baskets for the town (*additional information forwarded 13/5/13*).

Resolution: That additional planters and baskets be purchased.

ACTION: Clerk

1305/27 Neighbourhood Planning

a. Cllr P. Mumby updated Council on progression with the Winterton Neighbourhood Plan. He expressed concern that the recent meeting had been poorly attended and that it was important the full community embrace the Plan for it to be successful. Another meeting is planned for June and Councillors and other interested parties will be notified.

b. The Council considered applying for funding to develop a Neighbourhood Plan.

Resolution: That funding be sought.

c. The Council considered the recommendations made on the Neighbourhood Plan area.

Resolution: That the Neighbourhood Plan area be all the land within the parish boundary.

d. No recommendations were made for future town development at this stage.

e. No recommendations for Community Asset Registration were made and it was requested that this item be placed on the June Agenda.

1305/28 Planning / Consultations

a. The Council considered the following Planning Applications:

(i) **Application No:** PA/2013/0505

Proposal: Planning Permission to convert a garage to provide ancillary residential accommodation

Site Location: 3 Farndale Way, Winterton

Applicant: Mr B. Smith

(*information forwarded 7/5/13*)

Resolution: That the Clerk submit no objection to the proposal following clarification that the converted garage will not be sold as an independent property in the future.

ACTION: Clerk

PA/2013/0492 and PA/2013/0491 were considered in their entirety.

(ii) **Application No:** PA/2013/0492

Proposal: Conservation area consent to demolish storage sheds and brick workshops

Site Location: Adjacent and to the rear of 43 West Street, Winterton

Applicant: Mrs J. Button

(*information forwarded 7/5/13*)

- (iii) **Application No:** PA/2013/0491
Proposal: Application to replace an extant planning permission (PA/2007/1633) to erect three detached dwellings, a pair of semi-detached dwellings and convert part of an existing joinery workshop into two dwellings together with an access road, garages and parking areas to cater for the development.
Site Location: Adjacent and to the rear of 43 West Street, Winterton
Applicant: Mrs J Button

(information forwarded 7/5/13)

Resolution: *That the Clerk challenge the validity of the application on several grounds including the lack of statutory notice, lack of consultation and the lack of detail provided and report back to Council.*

ACTION: Clerk

- (iv) **Application No:** PA/2013/0456
Proposal: Planning Permission to erect a WES 50 wind turbine on a 30m monopole mast with associated concrete foundations and cable run and switchgear cabinet
Site Location: Field West of Ermine Street, Holmes Lane
Applicant: Mr M. Herring

(information forwarded 7/5/13)

Resolution: *That the Clerk submit an objection to the application and make comment as follows:*

- (i) **The Council supports the H.E.R. Officer, Alison William's comments of 13/5/13 that the Heritage Statement is inadequate and inaccurate.**
- (ii) **To request that views of Winterton from Ermine Street are considered.**
- (iii) **To request that all ecology issues are fully explored.**

ACTION: Clerk

Cllr P. Mumby declared a Personal and Prejudicial Interest and left the room.

- (v) **Application No:** PA/2013/0442
Proposal: Planning Permission to erect a single storey extension to the rear
Site Location: 43 North Street
Applicant: Mr A Rooks and Miss S Reilly

(information forwarded 7/5/13)

Resolution: *That the Clerk submit no objection to the application.*

ACTION: Clerk

Cllr M. Joyce declared a Prejudicial Interest and left the room.

PA/2013/0527 and PA/2013/0525 were considered in their entirety.

- (vi) **Application No:** PA/2013/0527
Proposal: Listed Building consent to install a boundary fence and lighting
Site Location: Cross Keys Public House, 5 King Street
Applicant: Tesco Stores Ltd

To take comment *(information forwarded 15/5/13)*

- (vii) **Application No:** PA/2013/0525
Proposal: Planning Permission to erect a boundary fence and install lighting to car park
Site Location: Cross Keys Public House, 5 King Street
Applicant: Tesco Stores Ltd

To take comment (*information forwarded 15/5/13*)

Resolution: Following a motion to ‘not object’ to the application which was seconded but not carried, the Council resolved to object to the application (10 for, two against [Cllrs D. Johnson and I. Cawsey]) on the following grounds:

(i) **Two, six metre high lighting columns would be out of keeping in the conservation area.**

(ii) **The wall light is out of character with the building.**

The Clerk was further asked to confirm that the car park layouts are the same as in the previous applications. **ACTION: Clerk**

- (viii) **Application No:** PA/2013/0546
Proposal: Planning Permission to erect extensions to main dwelling and outbuilding and erect a detached double domestic garage
Site Location: Westlands, 20 Top Road
Applicant: Mr J. Barker

(*information forwarded 15/5/13*)

Resolution: That the Clerk submit ‘no objection’ to the application.

ACTION: Clerk

- (ix) **Application No:** PA/2013/0563
Proposal: Planning Permission to erect a boundary wall
Site Location: 1 Crakedale Road
Applicant: Mrs N. Rogers

To take comment (*information forwarded 15/5/13*)

Resolution: That the Clerk submit ‘no objection’ to the application.

ACTION: Clerk

b. For information:

- (i) **Application No:** PA/2013/0321
Proposal: Application for minor material amendment to Planning Application PA/2010/1489 to raise the height of the building by 500mm, remove the canopy and replacing the render with buff brick losing two windows on the South elevation and installation of four air vents.
Site Location: Winterton Playing Field, Newport Drive
Applicant: **Winterton Town Council**

No comment made as own application (*information forwarded 8/5/13*)

- (ii) **Application No:** PA/2012/1386
Proposal: Intention to fell 3 trees within the conservation area.
Site Location: 23 Low Street, Winterton
Applicant: Mr Sean Baxter

The Clerk has submitted ‘no objection’ under powers delegated October 2012. (*information forwarded 11/4/13*)

c. The Council considered the display of all Winterton Planning Applications on the Winterton Town Council website.

Resolution: That all Planning Applications be available to view at
www.wintertoncouncil.co.uk

ACTION: Clerk

1305/29 Agenda for next and future meeting

No items were requested for the June meeting.

1305/30 Meeting Dates

The date and time of the next Town Council meeting was confirmed as (subject to any change in circumstances):

Tuesday 18th June, 2013 at 7.30pm

in the Old School Hall Community Centre, West Street, Winterton.