

**Winterton Town Council**  
**Approved Minutes of the Full Council Meeting**  
**Tuesday 19th June 2012, 7:15pm in the Old School Hall, Winterton**

**Present:** Cllrs F Marritt (Mayor in the chair), I Cawsey, L Cawsey, F Fletcher, M Harrison, D Johnson, M Joyce, G Leitch, J Robinson, & R Walshaw

Ward Cllr E Marper was also present along with members of the press and public.

Prior to the meeting the Rev I Coates said prayers.

The Mayor announced that the Clerk was unwell and unable to remain for the meeting. It was agreed that Cllr I Cawsey would take the minutes.

**1: To receive apologies for absence:**

Cllrs R Bridge & L Langton. Ward Cllrs R Ogg & H Rowson were attending the annual Whitton Parish Meeting but hoped to join the meeting later.

**2: To receive declarations of interests from members in respect of agenda items.**

Cllr D Johnson declared that he has a grass-cutting contract with the Newport Drive Playing Fields Association and he is a member of the Winterton Agricultural Show Committee.

Cllr J Robinson declared his membership of Winterton Against Inappropriate Turbines and in respect of the item on Gypsy & Traveller Accommodation Needs that his wife is of Romany descent.

Cllr R Walshaw declared his membership of the Parochial Church Council.

At this point the Mayor asked that the Council agree to vary the order of business to take the minutes of the Policy & Finance Committee held on the 18th June. This was agreed.

**3: Minutes and recommendations of the Policy & Finance Committee held on the 18th June.**

The minutes were approved as accurate.

Chair of the Policy & Finance Committee, Cllr I Cawsey took members through the minutes:

**a) Co-Option Procedure:**

Contact with ERNLLCA had revealed that to be co-opted a nominee has to be moved and seconded by members of the council before being put to a vote. As this had not happened at the last meeting Cllr Cawsey moved that John Robinson be co-opted to the Council, this was seconded by Cllr Johnson and approved unanimously.

A written procedure for future co-options had been tabled and was approved.

**b) Grant applications:**

Winterton Junior School - deferred until the Council has further information about their lottery application.

All Saints Church - to be invited to a meeting of the Committee to discuss their project.

Transport Solutions from HWRCC - recommended a £250 grant towards the cost of their bus. This was approved.

Winterton Agricultural Show Committee - recommended a £200 grant towards the show park and ride scheme. This was approved.

Winterton Senior Citizens Forum - recommended a grant of £100 subject to the receipt of a written application. Cllr I Cawsey reported that since the meeting the application had now been received and was seeking a £150 grant. Cllr Johnson moved and Cllr Harrison seconded that the grant be amended to £150. The amendment was carried and a £150 grant was approved.

**c) Street Party/Bandstand Marathon:**

It was recommended that a Bandstand Marathon event be organised in the Market Place on September 9th to mark the end of London 2012 and that the Policy & Finance Committee be delegated powers to move the project forward. This was approved.

It was recommended that Cllr Johnson should look at the cost of 2012 Jubilee/Olympics celebratory mugs to give to Winterton schoolchildren. This was approved.

It was recommended that the Town Council write to the Winterton & District Lions to ask if they would consider holding a joint Christmas Market/Christmas Lights switch on event with the Council's support. This was approved.

**d) Town Council External Auditor:**

It was recommended that the Council accept the recommendation to be audited by Littlejohn Auditors. This was approved.

**e) To consider accommodation needs of Gypsy and Travellers:**

It was recommended that the Council upholds the response made to the Local Development Framework consultation that Winterton should have no major new development until issues of infrastructure are resolved by North Lincolnshire Council. This was approved.

It was further recommended that the Town Council refers North Lincolnshire Council to the report they commissioned with North East Lincolnshire Council from the University of Salford that identified Gypsy & Traveller needs across the south bank. This was approved.

**f) To consider recommendations from the Internal Audit:**

It was recommended that the Council accept the report and that the Auditor is invited to meet with Cllr I Cawsey, Cllr Johnson, Cllr Marritt and Cllr M Buckley. This was approved.

**g) To consider recommendations for a recruitment policy.**

It was recommended that ERNLLCA's model policy on recruiting casual staff be adopted. This was approved.

**h) To review and consider risk assessments.**

It was recommended that Cllr I Cawsey discuss this with Alan Barker of ERNLLCA to ensure we had all assessments in place that are required. This was approved.

It was agreed that the final item of the Policy & Finance Committee would be heard in committee.

**4: To approve the minutes of the meeting held on the 22nd May 2012 as a true record.**

Several members indicated they had been sent incomplete copies of the minutes by the Clerk so it was agreed that the minutes be deferred to the next meeting of the Council.

**5: To receive notification on planning issues.**

It was noted that full permission had been granted to convert an outbuilding into garages at Huntingfield Farm.

It was noted that WRG had not resubmitted an application for a wind farm yet but that councillors have been invited to an open meeting on Tuesday 26th June. WRG will attend the July meeting. Cllr Robinson expressed concerns that WRG had not yet delivered a promise to meet the Town Council at a public meeting before resubmitting an application. The Mayor replied that there was an issue about what had happened to a request from WRG to meet but this was an internal matter that was being dealt with.

**6: Minutes and recommendations of the Property Committee held on 12th June 2012**

The minutes were approved as accurate.

Cllr Leitch took Councillors through the minutes and reported that members of the public had attended the meeting to express concern about antisocial behaviour in the vicinity of All Saints Church.

**a) To consider the council's static CCTV and Antisocial Behaviour.**

The following actions were recommended:

That Cllr J Buckley engage with the schools and the Youth Service.

That the Clerk and Cllr Leitch meet the police with regard to antisocial behaviour issues generally and regarding the request for help from Mr Baxter.

That a meeting is convened with two to three church representatives, Cllr Bridge, a representative of the Policy & Finance Committee and the Clerk.

That Cllr Bridge and Cllr I Cawsey consider a specification for tender, with the help from an expert, that is compatible with the current CCTV system. North Lincolnshire Council may be able to help with this, or Safer Neighbourhoods.

That Cllr Bridge, Cllr I Cawsey and the Clerk commission 3 quotes for additional CCTV units for Marmion Drive and Churchside.

That the costs of hiring CCTV be considered.

All the recommendations were approved.

**b) To consider the request for rent for the allotments from Savills**

It was recommended that the Town Council should not have to pay rent for the allotment land in this current financial climate, particularly as the allotment holders keep the land, boundaries and dykes in good repair and at no cost to the landowners. This was approved.

**c) To consider plaques for Winterton.**

The following recommendations were made:

That Cllr M Buckley to be asked if he would like to lead on siting historical plaques around Winterton including one for the Weir on Market Street.

That the Winterton Junior School be asked if they wish to be involved in a competition to promote the history of Winterton for the celebratory year of the Queen's Diamond Jubilee and the Olympics.

That the church be contacted about whether the signs could be improved at the entrances for the Best Kept Town. Consideration is to be given to restoring the mural in the Market Place for next year.

That the Council liaise with the Old School Hall Committee with a view to the main hall becoming a Civic Hall with plaques showing the dates and names of councillors, a record of Civic Awards presented and lists of Mayors and Town Clerks.

All the recommendations were approved.

**d) To consider cemetery issues**

It was noted that the Winterton cemetery is very well maintained. It was recommended that a letter of thanks be sent to the Parks Department. This was approved.

**e) To consider dog bins and litter bins for Winterton**

The following recommendations were made:

That a request for a litter bin to be sited on North Street, near Newport Drive and a dog waste bin to be sited to the north of Northlands Road be made to North Lincolnshire Council.

That Cllr Leitch to carry out an audit and recommend areas where litter bins should be sited.

To enquire if Cllr L Cawsey has any updates on proposals to improve Winterton for the Best Kept Town Competition.

All the recommendations were approved.

Cllr L Cawsey commented that she had not been given notice of the question to her and it was not on the incomplete set of minutes sent to her by the Clerk. But she

commented that there had been a disappointing response to calls to help with the Best Kept Town Competition and that the Council should try again next year.

**7: To receive Ward Councillor Reports on issues pertaining to Winterton.**

Standing Orders were suspended to allow a report to be given.

- a) Various road maintenance schemes are ongoing.
- b) A 21 day consultation was due to begin on traffic measures for West Street. The Mayor asked that all affected residents be contacted as this has failed to happen so far.
- c) The WRG anemometer has yet to be removed, enforcement action was being taken.
- d) The Council's Renewable Energy Development Policy is to be reviewed.
- e) Work at the Winterton Hub was ongoing.
- f) Resident complaints about the state of Watery Lane have been investigated but no action is planned.
- g) A multiagency meeting was being called to discuss antisocial behaviour on Hiles Avenue.
- h) Earlsgate Speed Humps - Schoolchildren were being involved in designing visual displays to warn of the danger the humps present. Councillors were encouraged to report near misses as none of the Ward Councillors are aware of any problem.

Standing orders were resumed.

**8: To approve accounts for payment.**

A schedule was presented to Councillors and was approved.

**9: To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972 Section 101 as per the schedule in Appendix 1a.**

Nothing tabled.

**10: To approve Section 1 of the Annual Return for the year ended 31st March 2012.**

This was approved.

**11: To approve Section 2 of the Annual Governance Statement.**

This was approved.

**12: To accept a proposal from the Audit Commission to appoint an external auditor Littlejohn LLP to audit the annual return of Winterton Town Council for five years from 2012/13.**

This had already been dealt with earlier in the meeting in the recommendations from the Policy & Finance Committee.

**13: To consider a request to remove the 1 hour limited parking on Earlsgate north side between the Grocery shop and Southfield Road.**

Cllr Harrison moved and Cllr Johnson seconded that North Lincolnshire Council be requested to remove the 1 hour parking restriction. This was agreed.

**14: To consider any further issues arising from the Earlsgate Traffic Calming Scheme**

It was noted that monitoring has taken place but no results have been made public yet.

**15: To consider accommodation needs of Gypsies and Travellers in North Lincolnshire.**

This had already been dealt with earlier in the meeting in the recommendations from the Policy & Finance Committee.

**16: To consider any further consultation regarding the Local Development Framework.**

There were no issues requiring discussion at the present time.

***Public Bodies (Admission to Meetings) Act 1960***

***Under the terms of the above Act, the press and public were excluded for the remaining items on the agenda due to the confidential nature of the business to be discussed.***

**17: To consider the minutes and recommendations of the Personnel Committee held on 6th June 2012.**

The minutes were approved for accuracy and the recommendations approved.

**18: Personnel Committee Motion for approval**

A motion to authorise the Personnel Committee to incur necessary costs incurred in implementing the council's dispute resolution measures was approved though some councillors, whilst understanding the necessity, had misgivings about such an open ended approval.

**19: To consider the minutes and recommendation of the Personnel Committee held on the 18th June 2012.**

The minutes were approved for accuracy and the recommendation approved.

There being no other business the meeting closed at 8:35pm.