



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email wintertoncouncil@talktalkbusiness.net

You are invited to attend the next meeting of the Policy and Finance Committee of Winterton Town Council on Monday 10th June, 2013 at 6.30pm. The meeting will be held in The Ark, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Angela Grounds

Clerk to the Council
4th June, 2013

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the committee decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Apologies
To note apologies for absence.
- 2 Declaration of Interests
 - a. Declarations of Interests, in respect to agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.
- 3 To appoint a Chairman of the Policy & Finance Committee.
- 4 To appoint a Vice Chairman of the Policy & Finance Committee.

To consider Agenda Items 5 – 12 and to make recommendation to Council:

- 5 Accounts
APPENDIX A: Monthly Summary of Spend and Bank Reconciliation – to take comment.
- 6 Risk Assessment
APPENDIX B: To consider the Draft Risk Assessment and make any amendments required.
- 7 Asset Register
APPENDIX C: To consider the Draft Asset Register and make any amendments required.

- 8 Insurance
a. APPENDIX D: To consider the Council's Insurance requirements.
b. To consider Building Insurance Provision for the Newport Drive Pavilion.
- 9 Communication and Correspondence Policy
To consider the appropriate way to handle communications and correspondence with the council and to deal with any outstanding items.
- 10 Payroll
APPENDIX E: To consider the Council's payroll provision.
- 11 Grants and Donations
a. All Saints' Church
(i) To take update on the funding applications and time schedules for works including the Town Council's involvement with exterior seating plans
(information forwarded 4/6/13).
(ii) To consider Town Clock maintenance provision
(information forwarded 4/6/13).
b. APPENDIX F: Winterton Junior School ECOPAW Project - to consider funding application.
c. Winterton Agricultural Society – to consider part sponsorship of the Winterton Show Park and Ride provision.
d. To consider a request from Street Talk to fund Outreach Work within Winterton
(information forwarded 4/6/13).
e. APPENDIX G: Winterton Senior Citizens Forum – to consider funding application.
f. Sunbeams Toddler Group – to consider funding application *(to be forwarded on receipt).*
- 12 Town Planters and Baskets
To consider writing to local businesses to ask for support for/ adoption of the towns floral displays.
- 13 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 14 Next Meeting
To confirm the date and time of the next Policy & Finance Meeting (subject to any change in circumstances).

**Monday 7th October, 2013
In the Old School Hall, Winterton**