



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email wintertoncouncil@talktalkbusiness.net

You are invited to attend the next meeting of the Policy and Finance Committee of Winterton Town Council on Monday 12th February, 2013 at 7.30pm. The meeting will be held in The Old School Hall, West Street, Winterton. The Agenda is set out below.

Members of the public and press are welcome to attend.

Angela Grounds

Clerk to the Council
6th February, 2013

AGENDA

- 1 Apologies
To note apologies for absence.
- 2 Declaration of Interests
 - a. Declarations of Interests, in respect to agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - b. To note dispensations given to any member of the council in respect of the agenda items listed below.

To consider Agenda Items 3 – 8 and to make recommendation to Council:

- 3 Accounts
 - a. APPENDIX A: Monthly Summary of Spend and Bank Reconciliation – to take comment.
 - b. To consider the purchase of the Alpha Financial Director Accounts Package (*information forwarded 6/2/13*).
- 4 Risk Assessment
APPENDIX B: To consider the Draft Risk Assessment and make any amendments required.
- 5 Member/Officer Protocol
APPENDIX C: To consider a draft Officer/Member Protocol produced by ERNLLCA.
- 6 Personnel Committee
APPENDIX D – To agree Terms of Reference
- 7 Media Policy
APPENDIX E – To review Media Policy
- 8 Training
To consider the Clerk's attendance at the S.L.C.C. Annual Conference (*limited information available to view at www.slcc.co.uk under National Conference tab*)

- 9 Agenda for next and future meeting
To take note of any items Councillors wish to agenda for the next or future meetings.
- 10 Next Meeting
To confirm the date and time of the next Policy & Finance Meeting (subject to any change in circumstances).

Tuesday 11th June, 2013
In the Old School Hall, Winterton