



WINTERTON TOWN COUNCIL

52 West Street, Winterton, Scunthorpe,
North Lincolnshire. DN15 9QF

Phone: 01724 488085 or email wintertoncouncil@talktalkbusiness.net

You are summoned to attend the Winterton Annual Town Council Meeting to be held on Tuesday 21st May, 2013. Proceedings will commence at 7.45pm in the Old School Hall, West Street, Winterton following the Annual Town Meeting. The Agenda is set out below.

Members of the public and press are welcome to attend.

Angela Grounds

15th May, 2013

Prior to the meeting, Prayers will be led by Cllr M. Joyce

Public Participation:

- Members of the public may raise subjects that they wish to bring to the attention of the Town Council. Items relating to matters on the Agenda will be taken first and the time will be restricted to 15 minutes maximum unless the council decides otherwise. Listeners should note that decisions cannot be made at this meeting on items not on the agenda.

AGENDA

- 1 Election of Mayor
To elect a Mayor for 2013/14 and to sign the Declaration of Acceptance of Office.
- 2 Election of deputy Mayor
To elect a Deputy Mayor for 2013/14 and to sign the Declaration of Acceptance of Office.
- 3 Apologies
To note apologies for absence.
- 4 Declaration of Interests / Dispensations
 - a. Declarations of Interests, in respect to Agenda items, to be made and recorded in the minutes even if an interest has been declared in the register.
 - b. For the Council to note any dispensations presented to the Clerk prior to the meeting and their resolution.
- 5 Minutes of Previous Meeting
To approve and sign as a true record the Minutes of the WTC Full Meeting held on 16th April, 2013 (*to be forwarded 16/5/13*).
- 6 Committees
Personnel Committee
To receive the Minutes of the Meeting held on 15th March, 2013 (*to be forwarded 16/5/13*)

- 7 Mayor's Allowance
To fix the amount of the mayor's Allowance in pursuance of section 15(5) of the Local Government Act 1972.
- 8 Council Documentation
To receive and approve the following Council documents for adoption/review:
- (i) APPENDIX A: Asset Register attached
 - (ii) APPENDIX B: Risk Assessment attached
 - (iii) APPENDIX C: Insurance attached
 - (iv) To agree valuation of the Council's buildings at a cost of approximately £300 as per recommendation by WPS Insurance.
- Please note: It would be customary to review Standing Orders, Financial Regs. Etc. at the ACM however as these and other documents have only been adopted this year this is not required.*
- 9 Committees
To appoint members to serve on the under-mentioned committees:
- (i) Personnel
 - (ii) Policy & Finance
 - (iii) Grievance
 - (iv) Disciplinary
- 10 Working Groups
To appoint members/representatives to attend the following working group Meetings (*to make recommendations only*):
- (i) Property
 - (ii) Neighbourhood Planning
 - (iii) Environment
 - (iv) Transport
- 11 Outside Bodies
To appoint members/representatives on the under-mentioned bodies:
- (i) Landfill Liaison
 - (ii) NATS
 - (iii) Winterton Playing Field Association
 - (iv) Senior Citizens Forum
 - (v) Winterton 2022
 - (vi) ERNLLCA / NLC Town and Parish Council Liaison
- 12 Dates of Meetings
APPENDIX D: To fix the dates and times of ordinary meetings of Council for the ensuing year.
- 13 Accounts
- a. To complete the Annual Return and sign the 2012/13 Statement of Accounts.
 - b. APPENDIX E: To receive the Internal Auditor's report.
 - c. APPENDIX F: To receive notification of accounts paid by the Town Clerk under devolved authority LGA 1972.
 - d. APPENDIX G: Schedule of Payments – To approve accounts for payment.
 - e. APPENDIX H: Summary of Spend – for information
 - f. APPENDIX I: Bank Reconciliation – for information
 - g. APPENDIX J: To review Town Council income and charges

- 14 Winterton TV – Winterton 2022 Pilot
a. To agree to suspend Standing Orders to view a five minute film produced as a pilot project for Winterton 2022 on the Local Landfill Sites
b. To make comment and agree any action required.
- 15 Report from Ward / North Lincs. Councillors
a. To agree to suspend Standing Orders to hear the Ward Councillors' Report.
b. To consider any actions arising from the report
- 16 Police Matters
To consider any Police Matters and to any agree any recommendations made.
- 17 Community Bus
To take update and to agree Council policy.
- 18 De Lacy House
To progress Council's policy in relation to De Lacy House.
- 19 Newport Drive Pavilion
a. Cllr D. Johnson to update the Council on progress with the Pavilion build and to agree any action required.
b. In accordance with the lease, to agree to Winterton playing Field Association siting a container on the site
c. In accordance with the lease, to agree to Winterton playing Field Association erecting signage detailing project funders.
d. To agree Council policy with regard to additional funding applications.
e. APPENDIX K: To consider the design and erection of Pavilion signage.
- 20 North Lincs. Festivals Weekend
To take update and to progress Council policy.
- 21 Awards
To agree to present an Annual Science Award in memory of Wallace Sergent, a former resident of Winterton, in liaison with Winterton Academy.
- 22 Winterton Landfill Sites
To take update and to progress Council policy.
- 23 ERNLLCA /Training
To consider and resolve any training requirements.
- 24 Youth Provision
To take update on the Town's Youth Provision and determine Council policy.
- 25 Highways
To consider the following highway/path matters and updates and to agree any recommendations made:
a. Northland's Road – parking.
b. Road marking on King Street
c. APPENDIX L: To receive Cliff Avenue speed monitoring report and make comment.
- 26 Grounds Maintenance
APPENDIX M: To approve the purchase and siting of additional planters and hanging baskets for the town.

27 Neighbourhood Planning

- a. Cllr P. Mumby to update Council on progression with the Winterton Neighbourhood Plan (*further information to be forwarded prior to the meeting*).
- b. To agree to apply for funding to develop a Neighbourhood Plan.
- c. To consider recommendations made on Neighbourhood Plan area.
- d. To consider any recommendations made for future town development.
- e. To consider any recommendations for Community Asset Registration.

28 Planning / Consultations

- a. To consider the following Planning Applications:

(i) **Application No:** PA/2013/0505

Proposal: Planning Permission to convert a garage to provide ancillary residential accommodation

Site Location: 3 Farndale Way, Winterton

Applicant: Mr B. Smith

To take comment (*information forwarded 7/5/13*)

(ii) **Application No:** PA/2013/0492

Proposal: Conservation area consent to demolish storage sheds and brick workshops

Site Location: Adjacent and to the rear of 43 West Street, Winterton

Applicant: Mrs J. Button

To take comment (*information forwarded 7/5/13*)

(iii) **Application No:** PA/2013/0491

Proposal: Application to replace an extant planning permission (PA/2007/1633) to erect three detached dwellings, a pair of semi-detached dwellings and convert part of an existing joinery workshop into two dwellings together with an access road, garages and parking areas to cater for the development.

Site Location: Adjacent and to the rear of 43 West Street, Winterton

Applicant: Mrs J Button

To take comment (*information forwarded 7/5/13*)

(iv) **Application No:** PA/2013/0456

Proposal: Planning Permission to erect a WES 50 wind turbine on a 30m monopole mast with associated concrete foundations and cable run and switchgear cabinet

Site Location: Field West of Ermine Street, Holmes Lane

Applicant: Mr M. Herring

To take comment (*information forwarded 7/5/13*)

(v) **Application No:** PA/2013/0442

Proposal: Planning Permission to erect a single storey extension to the rear

Site Location: 43 North Street

Applicant: Mr A Rooks and Miss S Reilly

To take comment (*information forwarded 7/5/13*)

(vi) **Application No:** PA/2013/0527

Proposal: Listed Building consent to install a boundary fence and lighting

Site Location: Cross Keys Public House, 5 King Street

Applicant: Tesco Stores Ltd

To take comment (*information forwarded 15/5/13*)

(vii) **Application No:** PA/2013/0525
Proposal: Planning Permission to erect a boundary fence and install lighting to car park
Site Location: Cross Keys Public House, 5 King Street
Applicant: Tesco Stores Ltd

To take comment (*information forwarded 15/5/13*)

(viii) **Application No:** PA/2013/0546
Proposal: Planning Permission to erect extensions to main dwelling and outbuilding and erect a detached double domestic garage
Site Location: Westlands, 20 Top Road
Applicant: Mr J. Barker

To take comment (*information forwarded 15/5/13*)

(ix) **Application No:** PA/2013/0563
Proposal: Planning Permission to erect a boundary wall
Site Location: 1 Crakedale Road
Applicant: Mrs N. Rogers

To take comment (*information forwarded 15/5/13*)

b. For information:

(i) **Application No:** PA/2013/0321
Proposal: Application for minor material amendment to Planning Application PA/2010/1489 to raise the height of the building by 500mm, remove the canopy and replacing the render with buff brick losing two windows on the South elevation and installation of four air vents.
Site Location: Winterton Playing Field, Newport Drive
Applicant: **Winterton Town Council**

No comment made as own application (*information forwarded 8/5/13*)

(ii) **Application No:** PA/2012/1386
Proposal: Intention to fell 3 trees within the conservation area.
Site Location: 23 Low Street, Winterton
Applicant: Mr Sean Baxter

The Clerk has submitted 'no objection' under powers delegated October 2012.
(*information forwarded 11/4/13*)

c. To agree to display all Winterton Planning Applications on the Winterton Town Council website.

29 Agenda for next and future meeting

To take note of any items Councillors wish to agenda for the next or future meetings.

30 Meeting Dates

To confirm the date and time of the next Town Council meeting as (subject to any change in circumstances):

Tuesday 18th June, 2013 at 7.30pm

in the Old School Hall Community Centre, West Street, Winterton.